



Executive Session Agenda

Indianapolis-Marion County Public Library

**Notice Of An Executive Session
December 18, 2017**

**Library Board Members are Hereby Notified That An Executive Session
Of the Board Will Be Held At The**

**Central Library
40 East St. Clair Street
At 5:30 P.M.**

**For the Purpose Of Considering The Following Agenda Items
Dated This 13th Day of December, 2017**

**DR. DAVID W. WANTZ
President of the Library Board**

-- Executive Session Agenda--

- 1. Call to Order**
- 2. Roll Call**

3. Discussion

- a. Pursuant to Ind. Code 5-14-1.5-6.1(b)(2)(A) for discussion of strategy with respect to collective bargaining.
- b. Pursuant to Ind. Code 5-14-1.5-6.1(b)(2)(B) for discussion of strategy with respect to initiation of litigation or litigation that is either pending or has been threatened specifically in writing.

4. Adjournment





Library Board Meeting Agenda

Indianapolis-Marion County Public Library

**Notice Of The Regular Meeting
December 18, 2017**

**Library Board Members Are Hereby Notified That The Regular Meeting
Of The Board Will Be Held At The**

**Central Library
40 East St. Clair Street
At 6:30 P.M.**

**For The Purpose Of Considering The Following Agenda Items
Dated This 13th Day Of December, 2017**

**DR. DAVID W. WANTZ
President of the Library Board**

-- Regular Meeting Agenda --

- 1. Call to Order**
- 2. Roll Call**

3. **Branch Manager's Report** – Mike Williams, Area Resource Manager-Central Library, will provide an update on their services to the community. (enclosed)
 - a. **Recognition of Library Staff Involved with Central Library's 100th Anniversary Celebration and the Opening of the Center for Black Literature and Culture** (at meeting)

4. **Public Comment and Communications**

- a. **Public Comment**

The Public has been invited to the Board Meeting.

Hearing of petitions to the Board by Individuals or Delegations. Only one may speak for a delegation on an issue. Speakers who wish to address an item on the Agenda will be called at the appropriate time during the meeting. A **five**-minute limit will be allowed for each speaker.

- b. **Dear CEO Letters and Responses** (at meeting)
- c. **Correspondence** for the Board's general information. (at meeting)

5. **Approval of Minutes**

- a. **Regular Meeting, November 27, 2017** (enclosed)
- b. **Annual Meeting, November 27, 2017** (enclosed)

COMMITTEE REPORTS

6. **Finance Committee (Dr. Terri Jett, Chair; Lillian L. Charleston, Joanne M. Sanders)**
 - a. **Report of the Treasurer – November 2017** (enclosed)
 - b. **Resolution 54 – 2017** (Directors and Officers Liability and Employment Practices Liability) (enclosed)
 - c. **Resolution 55 – 2017** (Transfers Between Classifications and Accounts) (enclosed)

7. Diversity, Policy and Human Resources Committee (Dorothy R. Crenshaw, Chair; Patricia A. Payne, Rev. T. D. Robinson)

- a. **Resolution 56 – 2017** (2018 Appointment List) (enclosed)
- b. **Resolution 57 – 2017** (Approving IMCPL Acceptable Use Policy Concerning the Appropriate Use of the Internet and Other Computer Networks) (enclosed)

8. Facilities Committee (Lillian L. Charleston, Chair; Rev. T. D. Robinson, Joanne M. Sanders)

- a. **Briefing Report for January 2018 Action Item** – Approval to Award a Construction Services Contract for the Eagle Branch Project (enclosed)
- b. **Resolution 58 – 2017** (Approval to Award an Architectural Design Services Contract for the Fort Benjamin Harrison Branch Project) (enclosed)
- c. **Resolution 59 – 2017** (Authorization to Purchase Property Located at 2402 North Sherman for the Brightwood Branch Project) (Ricketts) (enclosed)
- d. **Resolution 60 – 2017** (Authorization to Purchase Property Located at 2422 North Sherman for the Brightwood Branch Project) (New Dawn) (enclosed)
- e. **Resolution 61 – 2017** (Authorization to Purchase Property Located at 3737 East 25th Street for the Brightwood Branch Project) (Noral) (enclosed)
- f. **Resolution 62 – 2017** (Authorization to Purchase Property Located at 2430 North Sherman for the Brightwood Branch Project) (21st Amendment) (enclosed)
- g. **Resolution 63 – 2017** (Authorization for the Chief Executive Officer to Take All Actions Necessary to Acquire Title of Property Located at 3701 East 25th for the Brightwood Branch Project) (DMD) (enclosed)
- h. **Resolution 64 – 2017** (Authorization for the Chief Executive Officer to Take All Actions Necessary to Acquire Title of Property Located at 2435 and 2437 Station Street for the Brightwood Branch Project) (Commissioners) (enclosed)

9. Library Foundation Update (Dr. Terri Jett, Library Board Representative)

10. Report of the Chief Executive Officer

a. Dashboards and Statistics

1) **Monthly Performance Dashboard – November 2017** (enclosed)

b. **Progress Report on the Library’s Strategic Plan** – Chris Cairo, Director, Strategic Planning and Assessment, will give the Report. (enclosed)

c. **November Media Report** (enclosed) **and Recap of Communications Activity on Central Library’s 100th Anniversary Celebration and the Opening of the Center for Black Literature and Culture** (at meeting)

d. **Briefing Report on Google Grant for Circulating Technology** – John Helling, Director, Public Services, will present the Report. (enclosed)

e. **Confirming Resolutions:**

1) **Resolution Regarding Finances, Personnel and Travel (65 – 2017)**

Enclosed.

UNFINISHED BUSINESS

11.

NEW BUSINESS

12.

DISCUSSION AND AGENDA BUILDING

13. Future Agenda Items – This time is made available for discussion items not on the Agenda which are of interest to Library Board members and the opportunity to suggest items to be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

January, 2018 - To Be Determined

INFORMATION

14. Materials

- a. **Joint Meeting of Library Board Committees Notes – December 5, 2017** (enclosed)

15. Board Meeting Schedule for 2018 (Notice of Date and Place of Meeting) and Upcoming Events

- a. **Board Meetings for 2018** – *Current calendar will be updated each month, as necessary, and additional information highlighted.*
- b. **Library Programs/Free Upcoming Events updated through January 21, 2018** (enclosed)
- c. **Joint Meeting of Library Board Committees** – Tuesday, January 9, 2018, at the Library Services Center, 2450 North Meridian Street, at 4:00 p.m.

16. Notice of Special Meetings

17. Notice of Next Regular Meeting

Monday, January 22, 2018, at the West Indianapolis Branch Library, 1216 South Kappes Street, at 6:30 p.m.

18. Other Business

19. Adjournment



Manager's Board Report December 18, 2017

Central Library

Good evening Mr. President, Members of the Board, Madame CEO.

Welcome to Central Library, where the people of Indianapolis have enjoyed using their Public Library at 40 E. St Clair for 100 years! I'm Mike Williams, Area Resource Manager and tonight we are sitting in the historic R. B. Annis West Reading Room, part of the century old limestone building designed by Paul Cret, but in the new Center for Black Literature and Culture designed by Rod Reid and Andre Parnell of RLR Associates. In a little bit Nichelle Hayes will join us to share more about this fabulous new space within the historic building but first I want to share a few other items of note. It's been a great 2017 for everyone here at Central Library.

The year began with a monumental move of every single item within the building to make way not only for this magnificent new center, but to allow more space for world language materials on the mezzanine just outside this room, more space for Fiction and Large Print now on the 6th floor with a fabulous view of our fair city, more space for movies, music, and graphic novels on the West end of the third floor of the tower, and a much needed expansion of space for families and Teens into the East end of the Tower so that the Learning Curve now flows up the escalator from the second floor to the third floor.

Service to patrons continued throughout this move and special services like our Call a Tinker Helpline at 317-275-4500 and the award winning Tinker Station continued to be popular throughout the year. Providing hands on assistance with dedicated eReaders, all sorts of tablets, and today's smart pocketable app driven devices, the Tinker Station helped show nearly 500 individuals how to access Library materials so far this year through weekly sessions in the Atrium and some special appearances elsewhere. While more than half of those folks now own their own device, only 40% knew the Library offered free downloadables. Clearly we still need to spread the word that we have over 350

magazines, more than 30,000 audiobooks, over 116,000 eBooks, and millions of songs for free with your Indianapolis Public Library Card.

My full report is in your packets but I'd like to ask Special Collections Librarians Amy Griffin and Nichelle Hayes to step up and briefly share a bit more information about the Central Library Centennial, the Indianapolis Special Collections Room and this Center for Black Literature and Culture.

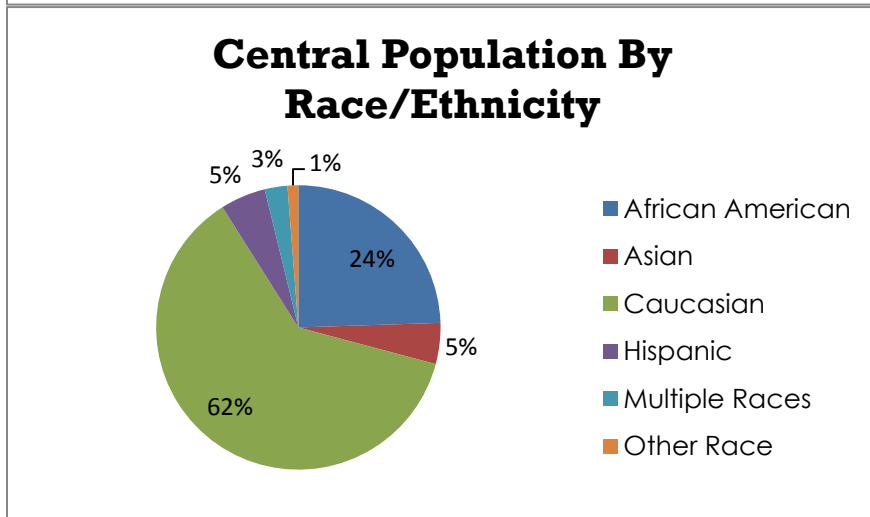
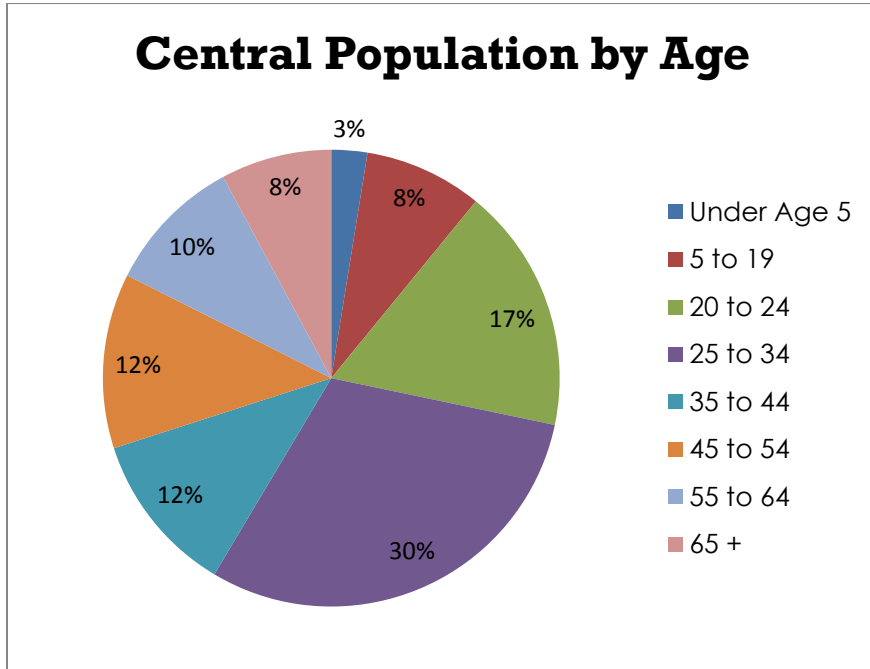


Central Library

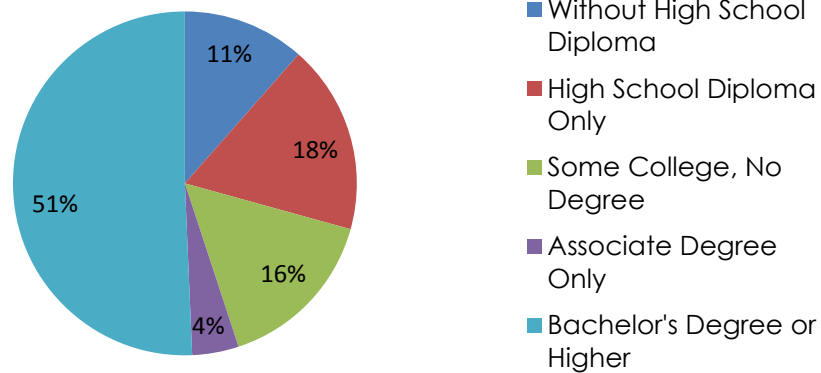
Who We Are:

- ❖ 8 Computer Lab Assistants – 8 FT
- ❖ 3 Events Staff – 3 FT
- ❖ 12 Library Pages
- ❖ 41 Reference Staff – 36 FT; 5 PT
- ❖ 5 Activity Guides – 4 FT; 1 PT
- ❖ 21 Library Assistants – 18 FT; 3 PT

Who We Serve:



Central Educational Attainment



Who We Serve:

- ❖ 2014 population for Central was 20,018.ⁱ
- ❖ Ages 0-17 population was 1,239.
- ❖ Ages 18-64 population was 17,208.
- ❖ Ages 65+ population was 1,571.
- ❖ Estimated Caucasian population was 13,049.
- ❖ Estimated African-American population was 5,163.

Other facts:

- ❖ 5472 businesses within a 1 mile radius of Centralⁱⁱ
- ❖ 451 non-profits within a 1 mile radius of Centralⁱⁱⁱ
- ❖ 46 churches of various denominations within a 1 mile radius of Central^{iv}
- ❖ 44 schools; 6 day care centers within a 1 mile radius of Central^v

How We Serve:

- ❖ 50,266 total registered borrowers at Central in January 2017. We serve patrons from Central Indiana and around the state.
- ❖ 668,584 – Door count in 2016
- ❖ 467,842 – Physical Circulation in 2016
- ❖ 474,047 – Items, including print, audio and visual materials, in the collection January 2017
- ❖ 231,704 – Computer uses in 2016 with 200 machines in the building
- ❖ 32,115 – Reference Assistance in 2016
- ❖ 9,475 – Computer Reference Assistance in 2016
- ❖ 42,525 – Service Assistance in 2016
- ❖ 3,784 – Circulation Assistance in 2016
- ❖ 293,000 – Square Feet
- ❖ 398 – Parking Spaces

Our Story

Since its founding in 1873 Central Library has served as the cornerstone of our library system. As the largest library in the system, Central is home to over 450,000 items and plays a unique multi-faceted role in this community and beyond. It is a neighborhood library to the 20,000+ residents of its immediate service area and those who work downtown as well as a major information resource center for Central Indiana. Reaching beyond Marion County, interlibrary loans total approximately 10,000 annually. The building itself provides ease of use for the public and full ADA accessibility along with plentiful seating, about 200 public computers with Internet access, a café, study rooms, public outdoor reading space, and a parking garage.

Central's Neighborhood

Central Library's home since 1917 has been at 40 East St. Clair Street. The charts show age, race and educational level distribution in our 6 census tracts in Marion County. Also within our service area, SAVI data shows that fifty-one percent of the population have a Bachelor's degree or higher and seventy-six percent of those employed hold white collar jobs.^{vi}

Central's Unique Collections & Services

Our most specialized library, Central provides resources and reference expertise not available at branch libraries, thus avoiding costly duplication. Branches and libraries outside our system also look to Central for reference assistance. Greater technological flexibility allows Central Library to change as the world of information changes.

Unique Collections

- Foundation Collection
- Patents and Trademarks Collection
- Business
- Foreign language materials (in over 20 languages)
- Government documents
- Music (sheet and recorded)
- Print and microfilm periodical collection
- Nina Mason Pulliam Indianapolis Special Collections Room

Unique Services

Event Space – Central Library offers many event spaces for special event needs including the auditorium which seats 350, three meeting rooms and the East Garden.

Computer Labs – Internet access and Microsoft Office products and programs are just two advantages the Central Library Computer Lab offers with 36 public computers plus an additional 12 computers reserved for classes in the Computer Training Lab.

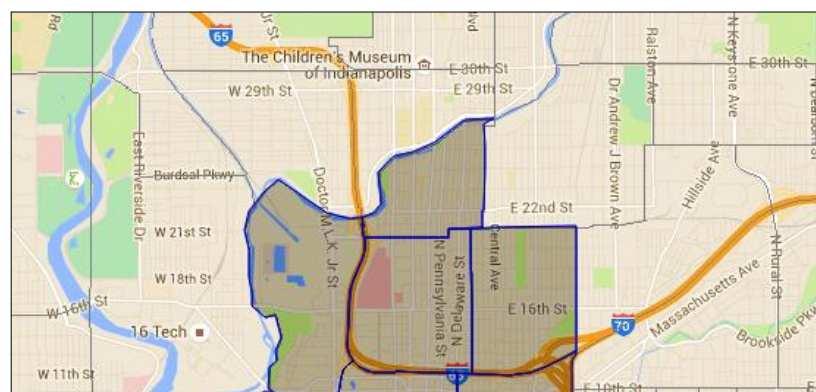
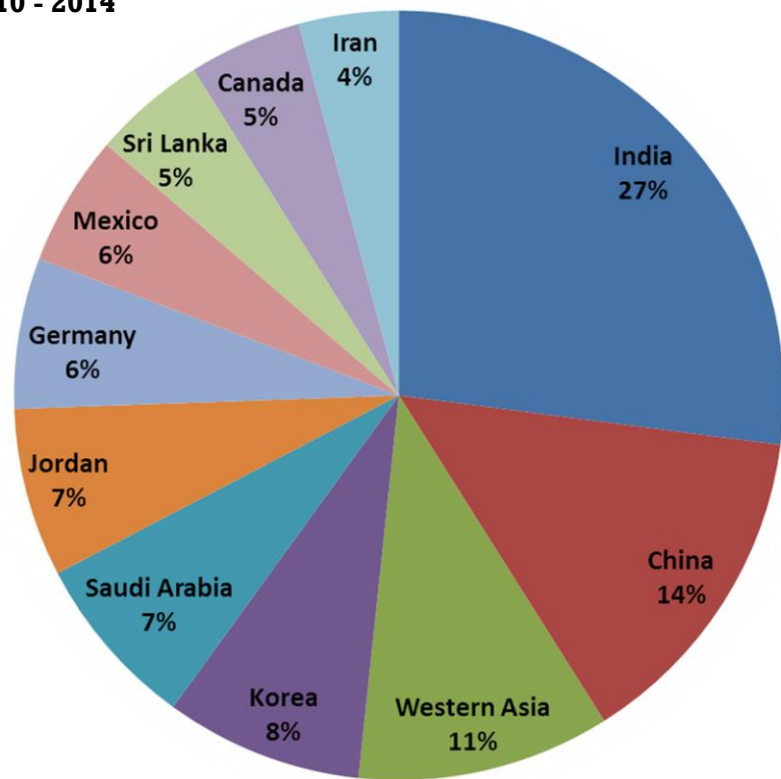
Assistive Technology – Assistive Technology in Central Library enhances the library experience for patrons with disabilities. A specialized computer and other equipment aid people with visual, learning, and physical difficulties. Computer software, low vision magnifiers and a communication system for the hearing impaired are some of the features of this room on the third floor of the Central Library.



Central Library Service Area

Foreign Born Population 2010 - 2014

Country	Count	Margin of Error
India	290	+/-53
China	150	+/-30
Western Asia	114	+/-36
Korea	89	+/-23
Saudi Arabia	79	+/-25
Jordan	76	+/-23
Germany	68	+/-25
Mexico	59	+/-20
Sri Lanka	51	+/-20
Canada	51	+/-18
Iran	45	+/-18
United Kingdom	44	+/-16
Venezuela	36	+/-18
France	33	+/-19
Middle Africa	29	+/-18
Japan	28	+/-16
Cuba	26	+/-17
Peru	25	+/-15
Hong Kong	25	+/-17
Eastern Africa	24	+/-17
Pakistan	21	+/-12
Northern Europe	19	+/-13
Latvia	18	+/-14
Ukraine	18	+/-14
Jamaica	17	+/-12
Brazil	17	+/-12



The Learning Curve

The Children's area of the Central Library emphasizes the importance of reading as part of lifelong learning and helps them become intelligent users of information with activities, both real and virtual. Skilled activity guides work with young patrons in age-specific areas from babies through teens. Surrounded by thousands of books and magazines, children learn about computers, gaming software, robotics and various multi-media tools.

2016 Learning Curve Facts

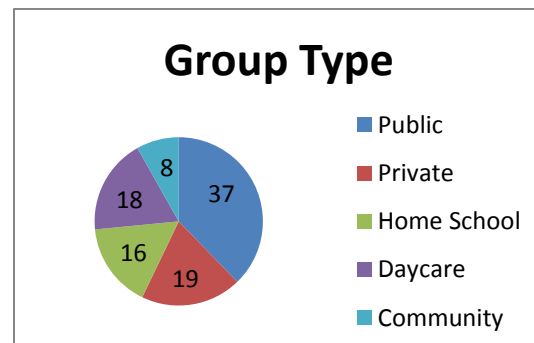
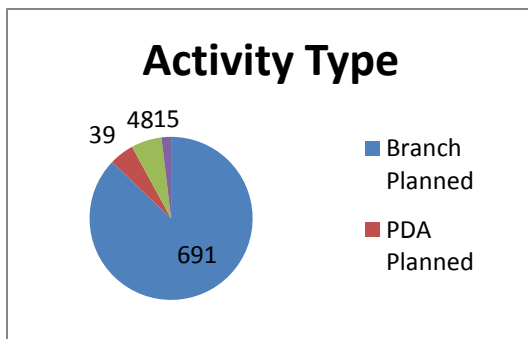
In 2016, **98** different **school and community** groups visited the Learning Curve for a total of **176** visits and **7,580** participants in **421 activities**. During group visits to the Learning Curve, **625** students received their first library card.

These visits included school groups from **37 public** schools (**10** were **IPS**), **19 private** or **charter schools**, and **16 home school** groups. There were also **18 daycares and summer camps** and an additional **8 community groups** of various types including FLL Groups, Scouts, and social service organizations.

In addition to group visits, activities in the Learning Curve included:

- 690 Branch Planned activities with 14,115 participants
- 39 PDA Planned programs with 2,302 participants
- 48 Story Times with 1,132 participants
- 15 Summer Films attended by 1,540

In summary, there were a total of **1,214 programs and activities** offered in the Learning Curve in **2016** including group visits with **26,687** participants altogether. Learning Curve staff also visited **10** conferences, daycares, and community events where they shared information about the Curve and digital technology with more than **1,935** children and adults.



Central's Community

Contacts with neighborhood groups, nonprofit, business, and educational organizations are an important component of providing service to our community. Outreach is accomplished by librarians and managers networking with patrons at meetings, giving tours, and creating subject oriented programs, webpage pathfinders and printed brochures. Central staff also works with local businesses and organizations to create and present programming to not only our local patrons but the Marion County and surrounding community as well.

Michael A. Williams,

Area Resource Manager

Central Library

40 E. St. Clair

Indianapolis, IN 46204

317-275-4302

mwilliams@indypl.org

Note: Charts are created from SAVI Community Profiles, January 2017

¹ Population figures are from the SAVI Central Community Survey, November 2016, created by Carrie Voliva

Note: All searches in ReferenceUSA only include verified records which was not an option in previous years.

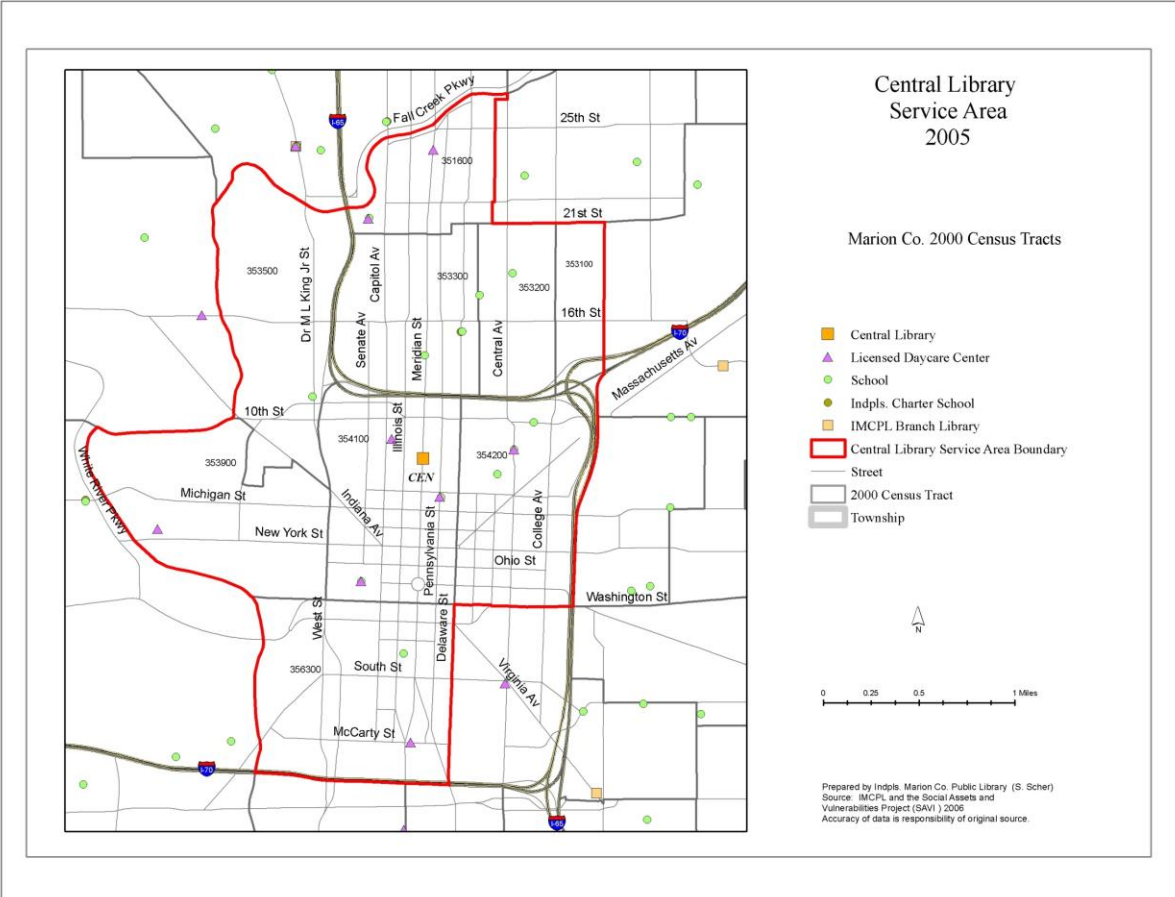
ⁱⁱ ReferenceUSA online database, 1-15-2014 (1 mi radius of Central, excluding SICs from footnotes 3-5)

ⁱⁱⁱ ReferenceUSA online database, 1-15-2014 (1 mi radius of Central, SICs 83xx except 8351, 84xx, 86xx)

^{iv} ReferenceUSA online database, 1-15-2014 (1 mi radius of Central, SICs 8661, 869906)

^vReferenceUSA online database 1-15-2014 (1 mi radius of Central, schools SICs 8211, 8221, 8222, 8244, 8249; daycare 8351)

⁶From SAVI Community Profiles, January 2017



**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
MINUTES OF THE REGULAR MEETING
NOVEMBER 27, 2017**

The Indianapolis-Marion County Public Library Board met at the Library Services Center, 2450 North Meridian Street, Indianapolis, Indiana on Monday, November 27, 2017 at 6:40 p.m., pursuant to notice given in accordance with the rules of the Board.

1. Call To Order

Dr. Wantz presided as Chairman. In the absence of Ms. Charleston, Ms. Payne acted as Secretary.

2. Roll Call

Members present: Ms. Crenshaw, Dr. Jett, Ms. Payne, Rev. Robinson and Dr. Wantz.

Members absent: Ms. Charleston and Ms. Sanders.

3. Presentation on IndyPL Outreach Services

Sharon Bernhardt announced that she has been named the permanent Area Resource Manager for Outreach Services and Membership Access.

Ms. Bernhardt reviewed her report and commented that for year-to-date 2017, Outreach has made 79 daycare visits, 46 deliveries to after-school and community centers, and 66 public visits by the Frog and Road bookmobiles. Outreach continues to identify new locations for bookmobile stops. They also stock several of the Public Collection sites. She pointed out that Outreach led the Library system in 2017 Summer Reading Program registrations with a total of 9,001.

4. Public Comment and Communications

a. Public Comment

Local attorney, Kraig Kenworthy, addressed the Board.

He advised that he frequently uses Central Library for conducting research. He praised the Central staff for their high level of service but then he expressed his concern that several reference materials he uses at Central that contained legal statutes were out-of-date and needed updating. He also commented that some of the reference materials had been shelved incorrectly which required a Library staff

member to locate them for his use. Lastly, he shared information about an IT problem he was experiencing when using Central's copying services.

On behalf of the Board, Dr. Wantz advised that Library staff will be sending correspondence to Mr. Kenworthy which will address all his concerns mentioned this evening.

- b. **Dear CEO Letters and Responses** were circulated for the Board's general information.
 - c. **Correspondence** was circulated for the Board's general information.
- 5. Approval Of Minutes: Executive Session, Regular and Special Meetings**

a. **Executive Session, October 23, 2017**

The minutes were approved on the motion of Ms. Crenshaw, seconded by Rev. Robinson, and the "yes" votes of Ms. Crenshaw, Dr. Jett, Ms. Payne, Rev. Robinson and Dr. Wantz

b. **Regular Meeting, October 23, 2017**

The minutes were approved on the motion of Ms. Payne, seconded by Dr. Jett, and the "yes" votes of Ms. Crenshaw, Dr. Jett, Ms. Payne, Rev. Robinson and Dr. Wantz.

COMMITTEE REPORTS

6. Finance Committee (Dr. Terri Jett, Chair; Lillian L. Charleston, Joanne M. Sanders)

a. **Report of the Treasurer – October 2017**

Becky Dixon, Chief Financial Officer, reviewed the Report of the Treasurer as follows:

Revenue – The Library's property tax advance for October came in higher than projected and higher than 2016. The Library's charges for services are higher than projected due to an accounting change in the recording of this revenue. In the past we recorded the net revenue (total amount collected less the collection cost) and now we record the gross amount as the revenue and the cost as an expense.

Expenditures – The expenditures were 11% less than projected, but 13% more than last year. Our projection in personal services was on target but we spent less in supplies, charges for services and capital.

Rev. Robinson made the motion, which was seconded by Dr. Jett, that the Report of the Treasurer be filed for audit.

Motion carried.

The Report is attached to, and made a part of, these minutes.

b. **Briefing Report** – Fines, Fees and Charges for 2018

Ms. Dixon explained that the Library will be eliminating the fee for failure to pick up a held item and will eliminate the fee for replacement of a Library card. She pointed out that with the number of holds no longer a significant issue for staff and with implementation of automated materials handling expected to create greater processing efficiencies, eliminating the hold fee will incentivize patrons to place more holds and generate more circulation. Eliminating the card replacement fee will make it easier for patrons to remain Library users.

c. **Briefing Report** – 2018 Directors and Officers Liability and Employment Practices Liability

Ms. Dixon reminded the Board that this insurance comes up for renewal in January 2018. Two carriers have submitted proposals for this insurance. One is our current provider, Continental Casualty Company and the other was Travelers. There were some differences between what the two companies were offering in coverage. A resolution will be presented at the December Board Meeting for the Board to approve the chosen company.

d. **Resolution 43 – 2017** (Transfers Between Accounts and Classifications)

Details of the various transfers were discussed by Ms. Dixon. One item noted was a transfer totaling \$17,827 in the Library Improvement Reserve Fund which is to reallocate funds from Capital Outlay to other charges and services for legal services related to the contract for the new sorters, and to cover the printer and scanners for the new financial system.

After full discussion and careful consideration of Resolution 43 – 2017, the resolution was adopted on the motion of Dr. Jett, and the “yes” votes of Ms. Crenshaw, Dr. Jett, Ms. Payne, Rev. Robinson and Dr. Wantz.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

e. **Resolution 44 and 45 – 2017** (Authorization for the Chief Executive Officer to Negotiate Contract for Internet Services – LSC and Central)

1) **Resolution 44 – 2017** (Authorization for the Chief Executive Officer to Negotiate Contract for Internet Services – LSC)

Debra Champ, the Library’s IT Director, explained that Level 3/Century

Link will be retained for Internet services at LSC for a term of 36 months at a cost of \$1,582 per month.

After full discussion and careful consideration of Resolution 44 – 2017, the resolution was adopted on the motion of Dr. Jett, and the “yes” votes of Ms. Crenshaw, Dr. Jett, Ms. Payne, Rev. Robinson and Dr. Wantz.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

- 2) **Resolution 45 – 2017** (Authorization for the Chief Executive Officer to Negotiate Contract for Internet Services –Central)

Ms. Champ advised that AT&T will be contracted to provide Internet services at Central Library for a term of 36 months at a cost of \$1,875 per month.

She noted that it is anticipated that USF Erate funds will reimburse the Library for 90% of the cost of all referenced services.

After full discussion and careful consideration of Resolution 45 – 2017, the resolution was adopted on the motion of Dr. Jett, and the “yes” votes of Ms. Crenshaw, Dr. Jett, Ms. Payne, Rev. Robinson and Dr. Wantz.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

- f. **Resolution 46 – 2017** (Authorization for the Chief Executive Officer to Negotiate Contract for ISDN-PRI Services)

Ms. Champ mentioned that the Library seeks approval to contract with Level 3/CenturyLink for a 36 month term for ISDN-PRI voice trunk services at a cost of \$1,295 per month. USF Erate funds will reimburse the Library for 10% of the cost of these services for the first year.

After full discussion and careful consideration of Resolution 46 – 2017, the resolution was adopted on the motion of Dr. Jett, and the “yes” votes of Ms. Crenshaw, Dr. Jett, Ms. Payne, Rev. Robinson and Dr. Wantz.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

- g. **Resolution 47 – 2017** (Closure of the Library’s Capital Projects Fund)

Ms. Dixon explained that the Library is seeking the Board’s approval to close out its Capital Projects Fund (“CPF”). If the closure is approved, the remaining CPF balance of \$131,545 will be transferred into the Rainy Day Fund.

After full discussion and careful consideration of Resolution 47 – 2017, the resolution was adopted on the motion of Dr. Jett, and the “yes” votes of Ms. Crenshaw, Dr. Jett, Ms. Payne, Rev. Robinson and Dr. Wantz.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

7. Diversity, Policy and Human Resources Committee (Dorothy R. Crenshaw, Chair; Patricia A. Payne, Rev. T. D. Robinson)

- a. **Resolution 48 – 2017** (Annual Salary Resolution Adopting a Schedule of Pay Grades, Staff Positions and Benefits for Library Employees)

Katherine Lerg, Human Resources Director, noted that this document approves the bi-weekly salaries for employees, etc. Among the changes in the salary schedule being presented to the Board are adjustments of pay grade minimums in three categories and the reclassification of six positions.

After full discussion and careful consideration of Resolution 48 – 2017, the resolution was adopted on the motion of Ms. Crenshaw, seconded by Rev. Robinson, and the “yes” votes of Ms. Crenshaw, Dr. Jett, Ms. Payne, Rev. Robinson and Dr. Wantz.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

- b. **Resolution 49 – 2017** (Human Resources Policy Revisions)

Ms. Lerg advised that the purpose of these revisions is to correct the wording in Policy 236A.11 (Access to CAT Accounts) and Policy 272.3 (Retirement) following the last round of policy changes.

After full discussion and careful consideration of Resolution 49 – 2017, the resolution was adopted on the motion of Ms. Crenshaw, seconded by Ms. Payne, and the “yes” votes of Ms. Crenshaw, Dr. Jett, Ms. Payne, Rev. Robinson and Dr. Wantz.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

8. Facilities Committee (Lillian L. Charleston, Chair; Rev. T. D. Robinson, Joanne M. Sanders)

- a. **Resolution 50 – 2017** (Authorization to Purchase Property Located at 3905 Moller Road for the Eagle Branch Project)

Sharon Smith, Facilities Director, stated that it is being recommended that the Board approve the purchase of the property located at 3905 Moller Road for the new 20,000 square foot Eagle Branch at a cost of \$425,000. The 3.7 acre site is currently owned by Meijer Stores Limited Partnership. The purchase will be funded by the Series 2017 Bond Fund.

Robert Scott, the Library's attorney, advised that additional language needed to be added to the resolution before the Board.

Dr. Wantz requested consent from the Board to allow a change to the resolution.

Following discussion and on the "yes" votes of Ms. Crenshaw, Dr. Jett, Ms. Payne, Rev. Robinson and Dr. Wantz, the following language will be added to the first sentence of the last paragraph of the resolution: "...the Option Agreement is hereby approved and ..."

After full discussion and careful consideration of Resolution 50 – 2017, the resolution, as revised, was adopted on the motion of Rev. Robinson, seconded by Ms. Crenshaw, and the "yes" votes of Ms. Crenshaw, Dr. Jett, Ms. Payne, Rev. Robinson and Dr. Wantz.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

b. **Resolution 51 – 2017** (Authorization to Issue Bidding Documents for the Eagle Branch Project)

Ms. Smith requested Board approval for the Library to issue bidding documents for construction of the new Eagle Branch. Selection of a contractor and awarding of a construction contract is scheduled to occur at the January 22, 2018 Library Board Meeting. The preliminary project schedule targets a starting date of March 2018 with substantial completion in the first quarter of 2019. The budget for the project is approximately \$5.9 million.

After full discussion and careful consideration of Resolution 51 – 2017, the resolution was adopted on the motion of Rev. Robinson, and the "yes" votes of Ms. Crenshaw, Dr. Jett, Ms. Payne, Rev. Robinson and Dr. Wantz.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

c. **Briefing Report for December Action Items** – Approval to Award an Architectural Design Services Contract for the Fort Benjamin Harrison Branch Project

Ms. Smith mentioned that this item will be presented for Board approval at the December Board Meeting. She noted that an evaluation committee is currently reviewing statements of qualifications from prospective vendors.

At this time, Ms. Payne requested that Ms. Smith provide an update on the Brightwood project.

Ms. Smith reported that signed purchase agreements with various property owners have been obtained and that the Library is closer than it has been on moving forward with the project. It is anticipated that the Library Board will consider approval of the purchase agreements at its December 18, 2017 meeting.

9. Library Foundation Update

November 2017 Library Foundation Update

Dr. Jett provided the Update for November 2017.

During the November 14, 2017 Library Foundation Board Meeting, three new directors were elected. They are:

Ms. Shiv O'Neill, Senior Counsel – Global Litigation, Cummins, Inc.
 Mr. Brad Holtz, Director of Programming – WTTS/Alt 99.5/WGCL
 Mr. Philip List, Attorney – Smith Amundsen LLC

On Saturday, October 14, 2017, Meet an Author, Be an Author took place at Central Library. Nearly 500 writers and book-lovers participated in the free, public programs including local author book sales and signings, writing and publishing workshops and a public panel discussion with the 2017 Eugene & Marilyn Glick Indiana Authors Award winners and finalists.

That evening, a sold-out crowd of 335 guests attended the Award Dinner. Kekla Magoon, Lori Rader-Day and John David Anderson were recognized as the National, Regional and Genre Excellence Author winners, respectively, and Francesca Zappia was announced as the Emerging Author winner.

In total, this year's Indiana Authors Award raised more than \$125,000 for programs for the Library and Library Foundation, including a \$50,000 gift of in-kind video expenses from our Publisher Sponsor, Borshoff. Additionally, \$2,500 public library grants were designated by each of the winners. Recipients are the Pontiac Branch of the Allen County Public Library, the Thorntown Public Library and the Lawrence and Franklin Road branches of IndyPL. These grants will fund a variety of initiatives, including author visits and the purchase of books by marginalized authors.

Many thanks to all Library Trustees who purchased tables or tickets or helped us secure table sponsorships from other donors. We appreciate your continued support of the Indiana Authors Award and hope to see many of you next year. The Library Foundation would also like to thank all Library staff who attended, volunteered and worked the Indiana Authors Award this year.

The Library Foundation thanks all donors who made gifts last month. The Foundation wishes to acknowledge its top Foundation and corporate contributors:

- Central Indiana Community Foundation
- Clark Quinn Moses Scott & Grahn, LLP
- College Savings Bank
- Fulner Family Foundation, Inc.
- Honda Manufacturing of Indiana
- Indiana Education Savings Authority
- Tonn and Blank Construction
- WISH/WNDY/WIHH-TV

This month, the Foundation provided funding for the following Library programs:

Children's

- Ready to Read – On the Road to Reading
- Ready to Read – Early Literacy Specialist
- YA Author Visits

Cultural

- Fall Fest – Central Library
- Community Conversations – East 38th Street
- Center for Black Literature and Culture – Central Library

Collections and Technology

- Lilly Digitization
- General Digitization

Lifelong Learning

- Nonprofit Seminars – Central Library

Capital Projects

- Pike Aquarium

10. Report Of The Chief Executive Officer

a. Dashboards and Statistics

1) Monthly Performance Dashboard – October 2017

Jackie Nytes, Chief Executive Officer, announced that we are seeing a continued increase in wireless usage. Also, active library cardholders are up 3%. Early in 2018, it is anticipated that nearly 9,200 students in Franklin Township and over 3,100 students in Beech Grove will be the next to receive library cards as part of IndyPL's continuing goal to provide cards to all Marion County students.

- b. **Progress Report on the Library's Strategic Plan** – Chris Cairo, Director, Strategic Planning and Assessment, reviewed her Report. The Report focused on the Library's development of community partnerships to further the Library's goal of helping individuals in their personal growth and learning. The Library has surveyed partners who cited the joint benefits of partnering with the Library to

reach more people and improve the quality of programs. Most partners indicated a desire to continue and increase their relationships with the Library.

Dr. Wantz commented that the services the Library provides are not just passive services. This data on partnerships shows just how deeply involved in the community we are at a time when we've been pressed by property tax caps and when you look at the outcomes that some of these community partners could not have without the Library being there. We are not just a catalyst for change but we are an element of that change.

Ms. Payne asked about other partnerships the Library has that touch the lives of students or families within the Indianapolis Public Schools ("IPS").

Ms. Nytes responded that last month Ms. Cairo's report showed all of the different schools that had activities in either branch partnerships or branch programming of some sort. In last month's report there was a table showing a number of IPS schools. There were approximately eight underperforming IPS schools listed.

Dr. Jett inquired about some information contained in the report that stated that the Library did not have enough staff that were diverse enough in their own skills or talents to succeed at this complex task alone. She wanted to know if Ms. Cairo had any ideas about how we can address this lack of skills or talents in terms of this notion of not being diverse enough within our own organization that can even enhance our own organization in relationship to the community partnerships.

Ms. Cairo replied that in using the word "diverse" – the Library partners with such entities as the Indianapolis Ballet, the Indianapolis Opera and Paws to Think. So, she was using the "diverse" word as it points to the skill set of our staff that could never be as specifically rich as those types of entities. Plus, we wouldn't have the opportunity to partner and learn and to have our partners learn from us. She didn't mean to imply that there was a deficiency on the part of our staff.

c. **October Media Report**

Ms. Nytes noted that the October Media Report contained information concerning the major media activity utilized to highlight Library programs and services.

At this time, Kimberly Crowder, Communications Director, made a presentation on the development of the Library's new website. The presentation provided a very preliminary look at style and layout options. Progress continues on a redesign to make the site more appealing and navigable for patrons to quickly find what they want. Communications staff is working with other staff representatives to make sure important content is included. It is anticipated that the new website should be operational in early to mid-2018.

d. **Confirming Resolutions:**

1) **Resolution Regarding Finances, Personnel and Travel (52 – 2017)**

Ms. Nytes advised that some errors have been identified in the Reclassifications section of this resolution. She requested that the Board

approve the resolution with the exception of that section. A corrected version of the Reclassifications section will be brought to the December Board Meeting for final approval.

After full discussion and careful consideration of Resolution 52 – 2017, the resolution, with the exception of the Reclassifications section, was adopted on the motion of Dr. Jett, seconded by Rev. Robinson, and the “yes” votes of Ms. Crenshaw, Dr. Jett, Ms. Payne, Rev. Robinson and Dr. Wantz.

Motion carried.

The resolution is appended to, and made a part of, these minutes.

UNFINISHED BUSINESS

11. Dr. Jett asked if information was available yet on the issue of compression of salaries.

Ms. Nytes replied that Library administration was waiting on their next meeting with the Union to further discuss this issue.

NEW BUSINESS

12. None.

AGENDA BUILDING

13. **Future Agenda Items** – This time was made available for discussion of items not on the Agenda which were of interest to Library Board members and the opportunity was given to suggest items that should be included on future Library Board Meeting Agendas.

Items suggested for upcoming Board Agendas are as follows:

December, 2017 – None.

INFORMATION

14. **Materials**

- a. **Joint Meeting of Library Board Committee Notes – November 14, 2017** were distributed to the Board members for their general information.

15. **Board Meeting Schedule for 2018 (Notice and Place of Meeting) and Upcoming Events/Information**

- a. **Board Meetings and Joint Board Committee Meetings for 2018**

- b. **Library Programs/Free Upcoming Events updated through December 17, 2017**
- c. **Joint Meeting of Library Board Committees** – Tuesday, December 5, 2017, at the Library Services Center, 2450 North Meridian Street, at 4:00 p.m.

16. Notice of Special Meetings

None.

17. Notice of Next Regular Meeting

Monday, December 18, 2017, at Central Library, 40 East St. Clair Street, at 6:30 p.m.

18. Other Business

None.

19. Adjournment

The Secretary announced that there was no further business to come before the Board.

The Chairman then declared the meeting adjourned at 8:10 p.m.

A DVD of this meeting is on file in the Library's administration office.

Patricia A. Payne, Acting Secretary to the Board



**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
ANNUAL BOARD MEETING
NOVEMBER 27, 2017**

The Indianapolis-Marion County Public Library Board met at the Library Services Center, 2450 North Meridian Street, Indianapolis, Indiana, on Monday, November 27, 2017 at 8:05 p.m., pursuant to notice given in accordance with the rules of the Board.

1. Call To Order

President Wantz presided as Chairman. In the absence of Ms. Charleston, Ms. Payne acted as Secretary.

2. Roll Call

Board Members present: Ms. Crenshaw, Dr. Jett, Ms. Payne, Rev. Robinson and Dr. Wantz.

Members absent: Ms. Charleston and Ms. Sanders.

The Chairman announced that a quorum was present and that the meeting was duly constituted.

3. Election Of Officers

Dr. Wantz advised that the first matter on the Agenda for the Annual Meeting is the election of officers. He reminded everyone that the officers are elected for a one (1) year term. The term for those officers elected this evening will be from January 1, 2018 to December 31, 2018. Nominations will be available for the offices of President, Vice President, Secretary and Treasurer. He then opened the floor for nominees.

At this time, Ms. Crenshaw noted that she wished to nominate the following slate of officers: Joanne Sanders for President, Rev. T. D. Robinson for Vice President, Lillian Charleston for Secretary and Ijeoma Dike-Young as Treasurer.

Dr. Wantz asked if there were any other nominations from the floor.

There were no other nominations and the nominations were closed.

At this time a roll call vote was taken on the slate of officers. On the “yes” votes of Ms. Crenshaw, Ms. Payne, Rev. Robinson and Dr. Wantz, the above-named officers were unanimously approved for the coming year. It was noted that Dr. Jett abstained from the vote.

4. **Annual Resolution 53 – 2017 with By-Laws**

Dr. Wantz noted that annually the Board approves its Annual Resolution to approve, confirm or reauthorize those matters that are addressed annually. There are no proposed changes to the current form of the By-Laws, and as part of the Annual Resolution, the By-Laws are being reaffirmed and approved in their current form.

After full discussion and careful consideration, Annual Resolution 53 – 2017 with By-Laws, was adopted on the motion of Ms. Crenshaw, seconded by Rev. Robinson, and the “yes” votes of Ms. Crenshaw, Dr. Jett, Ms. Payne, Rev. Robinson and Dr. Wantz.

Motion carried.

The Annual Resolution with By-Laws is appended to, and made a part of, these minutes.

5. **Adjournment**

The Secretary announced that there was no further business to come before the Board.

The Chairman declared the Annual Meeting adjourned at 8:10 p.m.

A DVD recording of this meeting is on file in the Library’s administration office.

Patricia A. Payne, Acting Secretary to the Board



**Indianapolis-Marion County Public Library
Report of the Treasurer for November 2017
Prepared by Accounting for December 18, 2017 Board Meeting**

Contents

- Annual Highlights
- Financial Charts
- Operating Fund Revenues and Expenditures
- Expenditures for Operating, Debt, Capital Projects, Rainy Day & LIRF
- Status of the Treasury: Investment Report
- Status of the Treasury: Total Funds
- Parking Garage
- Cash Flow Projections: Operating Fund
- Cash Flow Projections: Bond & Interest Redemption Fund
- 2014, 2015, 2016 and 2017 Bond Expenditures
- Capital Projects Summary

2017 November Highlights

REVENUE:

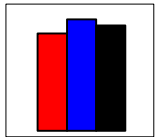
- The Library's property tax advance for November came in less than projected and less than 2016. However, our December advancement is higher than projected and higher than last December – timing difference.

EXPENDITURES:

- The expenditures were 6% more than projected, but 15% more than last year. The majority of the increase in 2017 compared to 2016 was in our collection materials.

Finances - November 2017

Financial Comparisons - Operating Fund



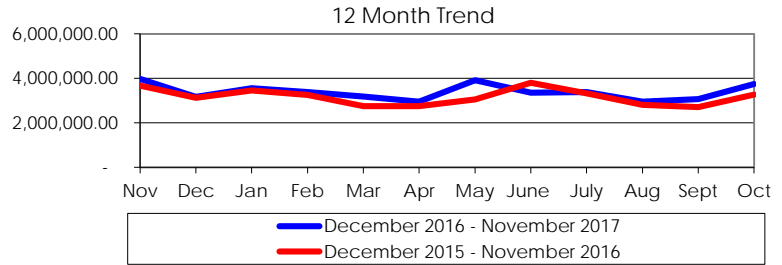
Expenses

3,271,512 November 16

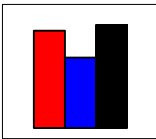
3,745,352 November 17

3,538,112 Projected

5.9%



Capital Outlay - more than projected, but offset by supplies - less than projected.



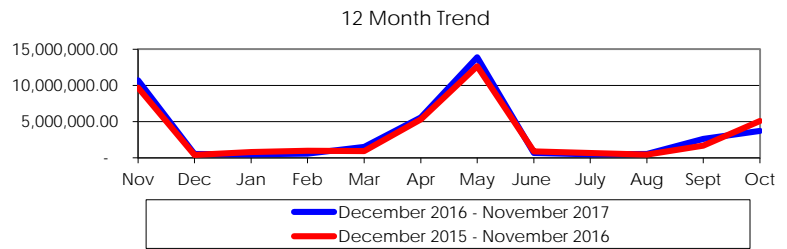
Revenue

5,107,190 November 16

3,699,665 November 17

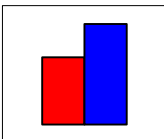
5,409,265 Projected

-31.6%



Property taxes and fines and fees - less than projected.

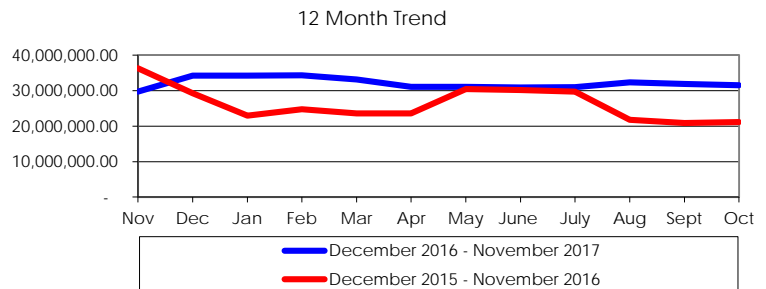
Investment Activity



Investments

21,160,151 November 16

31,531,820 November 17



**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
OPERATING FUND REVENUES AND EXPENDITURES
MONTH ENDED November 30, 2017**

Revenue	Annual			Variance % MTD
	2017 Adjusted Budget	Projected MTD 11/30/2017	Actual MTD 11/30/2017	
2017 - Property Taxes	32,646,240	4,910,000	3,200,000	-35%
2017 - Intergovernmental	6,410,498	323,572	323,572	0%
Fines & Fees	780,840	65,110	42,846	-34%
Charges for Services	222,500	18,385	30,998	69%
Miscellaneous	1,331,640	92,198	102,249	11%
Total	41,391,718	5,409,265	3,699,665	-32%

Expenditures	Annual			Variance % MTD
	2017 Adjusted Budget	Projected MTD 11/30/2017	Actual MTD 11/30/2017	
Personal Services & Benefits	24,896,242	1,775,000	1,820,637	3%
Supplies	1,805,173	174,390	106,959	-39%
Other Services and Charges	15,081,638	1,200,000	1,277,236	6%
Capital Outlay	4,042,030	388,722	540,520	39%
Total	45,825,083	3,538,112	3,745,352	6%

Indianapolis Marion County Public Library Operating Fund

For the Month Ended November 30, 2017

Account Description	Original Budget	Budget Adj.	Adjusted Budget	M-T-D	YTD 92 %	P.O.	Balance 8 %	% Remaining
Expenses								
Services Personal								
Salaries & Wages								
SALARIES APPOINTED STAFF	15,542,822.15	(35,000.00)	15,507,822.15	1,165,961.04	13,303,221.05	0.00	2,204,601.10	14%
SALARIES HOURLY STAFF	1,859,091.00	0.00	1,859,091.00	113,070.34	1,416,533.65	0.00	442,557.35	24%
Total Salaries & Wages	17,401,913.15	(35,000.00)	17,366,913.15	1,279,031.38	14,719,754.70	0.00	2,647,158.45	15%
Employee Benefits								
HEALTH INSURANCE	3,827,725.00	(1,527.09)	3,826,197.91	279,512.75	3,153,412.63	0.00	672,785.28	18%
WELLNESS	25,000.00	0.00	25,000.00	0.00	15,130.00	0.00	9,870.00	39%
GROUP LIFE INSURANCE	30,000.00	6,946.00	36,946.00	3,319.32	33,479.10	0.00	3,466.90	9%
LONG TERM DISABILITY INSURANCE	27,000.00	12,040.00	39,040.00	3,129.82	35,748.31	0.00	3,291.69	8%
UNEMPLOYMENT COMPENSATION	5,000.00	0.00	5,000.00	657.54	3,629.81	792.02	578.17	12%
FICA AND MEDICARE	1,333,159.00	0.00	1,333,159.00	91,335.93	1,058,097.72	0.00	275,061.28	21%
PERF	2,215,616.00	0.00	2,215,616.00	163,964.36	1,798,815.42	0.00	416,800.58	19%
EMPLOYEE ASSISTANCE PROGRAM	22,020.00	0.00	22,020.00	1,835.00	20,185.00	1,835.00	0.00	0%
TUITION ASSISTANCE	8,000.00	7,800.00	15,800.00	3,621.80	14,357.18	0.00	1,442.82	9%
SALARY ADJUSTMENT	25,000.00	(14,450.00)	10,550.00	0.00	0.00	0.00	10,550.00	100%
Total Employee Benefits	7,518,520.00	10,808.91	7,529,328.91	547,376.52	6,132,855.17	2,627.02	1,393,846.72	19%
Total Services Personal	24,920,433.15	(24,191.09)	24,896,242.06	1,826,407.90	20,852,609.87	2,627.02	4,041,005.17	16%
Supplies								
Office Supplies								
OTHER OFFICE SUPPLIES	975,709.00	249,933.80	1,225,642.80	84,711.33	631,076.24	133,274.75	461,291.81	38%
UNIFORMS	7,000.00	3,212.00	10,212.00	(141.97)	3,574.59	4,000.00	2,637.41	26%
Total Office Supplies	982,709.00	253,145.80	1,235,854.80	84,569.36	634,650.83	137,274.75	463,929.22	38%
Operating Supplies								
CLEANING & SANITATION	165,000.00	8,035.11	173,035.11	6,751.23	80,674.00	29,571.89	62,789.22	36%
GASOLINE	40,000.00	1,391.82	41,391.82	2,335.23	19,732.36	4,366.63	17,292.83	42%
Total Operating Supplies	205,000.00	9,426.93	214,426.93	9,086.46	100,406.36	33,938.52	80,082.05	37%
Other Supplies								
LIBRARY SUPPLIES	180,000.00	38,671.69	218,671.69	13,302.75	197,119.92	21,161.72	390.05	0%
NON-CAPITAL FURNITURE & EQUIPMENT	91,900.00	44,319.78	136,219.78	0.00	98,010.21	20,600.00	17,609.57	13%

Indianapolis Marion County Public Library Operating Fund

For the Month Ended November 30, 2017

Account Description	Original Budget	Budget Adj.	Adjusted Budget	M-T-D	YTD 92 %	P.O.	Balance 8 %	% Remaining
Total Other Supplies	271,900.00	82,991.47	354,891.47	13,302.75	295,130.13	41,761.72	17,999.62	5%
Total Supplies	1,459,609.00	345,564.20	1,805,173.20	106,958.57	1,030,187.32	212,974.99	562,010.89	31%
Other Services & Charges								
Professional Services								
CONSULTING SERVICES	353,650.00	278,144.35	631,794.35	58,740.61	262,743.34	259,122.53	109,928.48	17%
LEGAL SERVICES	219,000.00	67,636.00	286,636.00	39,019.00	246,988.00	0.00	39,648.00	14%
Total Professional Services	572,650.00	345,780.35	918,430.35	97,759.61	509,731.34	259,122.53	149,576.48	16%
Communication & Transportation								
POSTAGE	68,800.00	(271.43)	68,528.57	25,207.41	56,066.02	916.11	11,546.44	17%
TRAVEL	40,280.00	(3,300.00)	36,980.00	1,081.79	17,818.82	0.00	19,161.18	52%
CONFERENCES	100,000.00	0.00	100,000.00	3,356.66	78,430.86	0.00	21,569.14	22%
IN HOUSE CONFERENCE	50,000.00	395.00	50,395.00	751.00	17,288.54	0.00	33,106.46	66%
FREIGHT & EXPRESS	5,500.00	1,960.00	7,460.00	482.28	5,465.02	1,774.07	220.91	3%
DATA COMMUNICATIONS	308,000.00	(29,715.24)	278,284.76	82,306.25	256,855.57	0.00	21,429.19	8%
CELLULAR PHONE	10,600.00	2,000.00	12,600.00	965.38	11,658.85	0.00	941.15	7%
Total Communication & Transportation	583,180.00	(28,931.67)	554,248.33	114,150.77	443,583.68	2,690.18	107,974.47	19%
Printing & Advertising								
PUBLICATION OF LEGAL NOTICES & HR	2,250.00	0.00	2,250.00	0.00	1,210.35	0.00	1,039.65	46%
PRINTING	238,550.00	15,632.00	254,182.00	4,396.00	114,637.74	14,211.00	125,333.26	49%
Total Printing & Advertising	240,800.00	15,632.00	256,432.00	4,396.00	115,848.09	14,211.00	126,372.91	49%
Insurance								
OFFICIAL BONDS	1,000.00	0.00	1,000.00	0.00	975.00	0.00	25.00	3%
AUTOMOBILE	15,004.00	(7,939.00)	7,065.00	0.00	7,064.74	0.00	0.26	0%
PACKAGE	189,148.00	23,099.00	212,247.00	0.00	212,246.26	0.00	0.74	0%
WORKER'S COMPENSATION	160,167.00	21,429.00	181,596.00	0.00	181,596.00	0.00	0.00	0%
EXCESS LIABILITY	8,001.00	122.00	8,123.00	0.00	8,121.00	0.00	2.00	0%
PUBLIC OFFICIALS & EMPLOYEE LIAB	16,000.00	(694.00)	15,306.00	0.00	15,306.00	0.00	0.00	0%
CLAIMS, AWARDS, AND INDEMNITIES	25,000.00	(12,095.00)	12,905.00	0.00	2,500.00	0.00	10,405.00	81%
BROKERAGE FEE	17,000.00	0.00	17,000.00	0.00	17,000.00	0.00	0.00	0%
Total Insurance	431,320.00	23,922.00	455,242.00	0.00	444,809.00	0.00	10,433.00	2%
Utilities								

Indianapolis Marion County Public Library Operating Fund

For the Month Ended November 30, 2017

Account Description	Original Budget	Budget Adj.	Adjusted Budget	M-T-D	YTD 92 %	P.O.	Balance 8 %	% Remaining
GAS	115,000.00	11,898.87	126,898.87	3,376.09	59,076.58	67,781.53	40.76	0%
ELECTRICITY	950,000.00	69,710.78	1,019,710.78	75,091.25	822,414.43	197,238.49	57.86	0%
HEAT/STEAM	364,000.00	13,535.04	377,535.04	27,637.23	277,878.72	99,656.32	0.00	0%
COOLING/CHILLED WATER	453,200.00	80,867.93	534,067.93	47,241.85	493,064.58	0.00	41,003.35	8%
WATER	65,000.00	7,279.99	72,279.99	5,675.46	54,142.94	17,992.73	144.32	0%
STORMWATER	13,750.00	5,000.00	18,750.00	258.72	18,693.70	0.00	56.30	0%
SEWAGE	72,000.00	9,562.12	81,562.12	7,426.76	65,681.87	15,682.48	197.77	0%
Total Utilities	2,032,950.00	197,854.73	2,230,804.73	166,707.36	1,790,952.82	398,351.55	41,500.36	2%
Repairs & Maintenance								
REP & MAINT-STRUCTURE	1,799,900.00	456,722.91	2,256,622.91	277,525.18	1,629,294.19	467,154.45	160,174.27	7%
REP & MAINT-HEATING & AIR	613,000.00	58,439.30	671,439.30	6,997.94	199,339.56	432,110.89	39,988.85	6%
REP & MAINT -AUTO	49,475.00	2,519.93	51,994.93	3,090.33	38,449.53	4,610.36	8,935.04	17%
REP & MAINT-EQUIPMENT	124,500.00	(53,960.65)	70,539.35	5,632.54	33,086.52	9,200.82	28,252.01	40%
REP & MAINT-COMPUTERS	528,460.00	(9,700.90)	518,759.10	0.00	433,536.96	70,931.50	14,290.64	3%
CLEANING	990,751.00	79,729.00	1,070,480.00	72,626.83	815,335.66	7,473.18	247,671.16	23%
Total Repairs & Maintenance	4,106,086.00	533,749.59	4,639,835.59	365,872.82	3,149,042.42	991,481.20	499,311.97	11%
Rentals								
REAL ESTATE	463,580.00	0.00	463,580.00	37,447.43	424,121.38	0.00	39,458.62	9%
EQUIPMENT RENTAL	66,982.00	4,501.78	71,483.78	6,223.25	59,420.73	5,295.29	6,767.76	9%
Total Rentals	530,562.00	4,501.78	535,063.78	43,670.68	483,542.11	5,295.29	46,226.38	9%
Other Services & Charges								
AUDIT FEES	15,000.00	(425.00)	14,575.00	0.00	0.00	0.00	14,575.00	100%
DUES & MEMBERSHIPS	57,332.00	(1,454.00)	55,878.00	15,222.00	41,403.00	0.00	14,475.00	26%
COMPUTER SERVICES	28,000.00	52,857.98	80,857.98	222.18	38,465.88	38,158.48	4,233.62	5%
PAYROLL SERVICES	160,000.00	4,651.22	164,651.22	8,968.92	112,116.44	35,000.00	17,534.78	11%
SECURITY SERVICES	945,069.00	(37,968.29)	907,100.71	49,060.08	685,334.79	100,216.05	121,549.87	13%
TRASH REMOVAL	54,428.00	14,415.22	68,843.22	5,554.92	54,444.37	1,494.55	12,904.30	19%
SNOW REMOVAL	355,000.00	(34,575.68)	320,424.32	0.00	194,559.24	60,692.91	65,172.17	20%
PROGRAMMING	85,000.00	4,750.00	89,750.00	3,672.59	76,529.39	9,600.00	3,620.61	4%
PROGRAMMING-JUV.	173,500.00	270.00	173,770.00	8,169.70	131,692.62	8,079.00	33,998.38	20%
PROGRAMMING ADULT - CENTRAL	30,000.00	0.00	30,000.00	500.00	12,141.42	0.00	17,858.58	60%
PROGRAMMING EXHIBITS - CENTRAL	9,000.00	0.00	9,000.00	14.00	3,982.53	2,706.00	2,311.47	26%
EVENTS & PR	39,700.00	(7,000.00)	32,700.00	0.00	19,855.52	2,040.00	10,804.48	33%

Indianapolis Marion County Public Library Operating Fund

For the Month Ended November 30, 2017

Account Description	Original Budget	Budget Adj.	Adjusted Budget	M-T-D	YTD 92 %	P.O.	Balance 8 %	% Remaining
LAWN & LANDSCAPING	273,312.00	70,075.00	343,387.00	20,903.19	240,089.76	23,450.00	79,847.24	23%
OTHER CONTRACTUAL SERVICES	502,455.00	357,063.57	859,518.57	115,913.26	686,495.11	91,450.73	81,572.73	9%
MATERIALS CONTRACTUAL	2,250,000.00	0.00	2,250,000.00	251,739.40	1,803,566.69	0.00	446,433.31	20%
PROPERTY TAXES	0.00	425.00	425.00	0.00	424.02	0.00	0.98	0%
BANK FEES/CREDIT CARD FEES	65,000.00	(4,300.00)	60,700.00	3,815.65	36,091.40	0.00	24,608.60	41%
RECRUITMENT EXPENSES	30,000.00	0.00	30,000.00	402.61	11,917.64	0.00	18,082.36	60%
REFUNDS	0.00	0.00	0.00	0.00	90.00	0.00	(90.00)	0%
Total Other Services & Charges	5,072,796.00	418,785.02	5,491,581.02	484,158.50	4,149,199.82	372,887.72	969,493.48	18%
Total Other Services & Charges	13,570,344.00	1,511,293.80	15,081,637.80	1,276,715.74	11,086,709.28	2,044,039.47	1,950,889.05	13%
Capital Outlay								
CAPITAL - FURNITURE	0.00	168,264.00	168,264.00	86,551.01	138,103.27	30,000.00	160.73	0%
CAPITAL - EQUIPMENT	85,000.00	59,365.35	144,365.35	0.00	110,153.75	27,030.65	7,180.95	5%
COMPUTER EQUIPMENT	40,000.00	142,672.00	182,672.00	2,668.95	182,340.95	0.00	331.05	0%
BOOKS & MATERIALS	3,300,000.00	73,486.97	3,373,486.97	409,316.10	3,115,364.21	3,486.97	254,635.79	8%
UNPROCESSED PAPERBACK BOOKS	126,000.00	2,546.81	128,546.81	21,936.54	83,166.64	36,673.78	8,706.39	7%
VEHICLES	0.00	44,695.00	44,695.00	20,048.00	42,675.35	0.00	2,019.65	5%
Total Capital Outlay	3,551,000.00	491,030.13	4,042,030.13	540,520.60	3,671,804.17	97,191.40	273,034.56	7%
Total Expenses	43,501,386.15	2,323,697.04	45,825,083.19	3,750,602.81	36,641,310.64	2,356,832.88	6,826,939.67	15%

Indianapolis Marion County Public Library
Bond and Interest Redemption Fund
For the Month Ended November 30, 2017

Account Description	Original Budget	Budget Adj.	Adjusted Budget	M-T-D	Y-T-D 92 %	P.O.	Balance 8 %	% Remaining
Expenses								
Other Services & Charges								
Other Services & Charges								
BOND EXPENSES	9,140,000.00	0.00	9,140,000.00	0.00	7,410,000.00	0.00	1,730,000.00	19%
INTEREST EXPENSE	2,180,496.00	0.00	2,180,496.00	0.00	1,650,603.76	0.00	529,892.24	24%
BANK FEES/CREDIT CARD FEES	4,750.00	0.00	4,750.00	750.00	2,250.00	0.00	2,500.00	53%
Total Other Services & Charges	11,325,246.00	0.00	11,325,246.00	750.00	9,062,853.76	0.00	2,262,392.24	20%
Total Other Services & Charges	11,325,246.00	0.00	11,325,246.00	750.00	9,062,853.76	0.00	2,262,392.24	20%
Total Expenses	11,325,246.00	0.00	11,325,246.00	750.00	9,062,853.76	0.00	2,262,392.24	20%

Indianapolis Marion County Public Library Bond and Interest Redemption Fund II

For the Month Ended November 30, 2017

Account Description	Original Budget	Budget Adj.	Adjusted Budget	M-T-D	Y-T-D 92 %	P.O.	Balance 8%	% Remaining
Expenses								
Other Services & Charges								
Other Services & Charges								
BOND REDEMPTION EXPENSES	30,000.00	0.00	30,000.00	0.00	10,000.00	0.00	20,000.00	67%
INTEREST EXPENSE	360,393.00	0.00	360,393.00	0.00	180,708.94	0.00	179,684.06	50%
Total Other Services & Charges	390,393.00	0.00	390,393.00	0.00	190,708.94	0.00	199,684.06	51%
Total Other Services & Charges	390,393.00	0.00	390,393.00	0.00	190,708.94	0.00	199,684.06	51%
Total Expenses	390,393.00	0.00	390,393.00	0.00	190,708.94	0.00	199,684.06	51%

Indianapolis Marion County Public Library Capital Projects Fund

For the Month November 30, 2017

Account Description	Original Budget	Budget Adj.	Adjusted Budget	M-T-D	Y-T-D 92%	P.O.	Balance 8%	% Remaining
Expenses								
Supplies								
Office Supplies								
OTHER OFFICE SUPPLIES	0.00	121,239.16	121,239.16	42,570.00	121,227.16	0.00	12.00	0%
Total Office Supplies	0.00	121,239.16	121,239.16	42,570.00	121,227.16	0.00	12.00	0%
Other Supplies								
NON-CAPITAL FURNITURE & EQUIPMENT	0.00	3,041.63	3,041.63	0.00	3,041.63	0.00	0.00	0%
Total Other Supplies	0.00	3,041.63	3,041.63	0.00	3,041.63	0.00	0.00	0%
Total Supplies	0.00	124,280.79	124,280.79	42,570.00	124,268.79	0.00	12.00	0%
Other Services & Charges								
Professional Services								
CONSULTING SERVICES	0.00	23,000.00	23,000.00	0.00	23,000.00	0.00	0.00	0%
Total Professional Services	0.00	23,000.00	23,000.00	0.00	23,000.00	0.00	0.00	0%
Repairs & Maintenance								
REP & MAINT-STRUCTURE	0.00	91,727.00	91,727.00	0.00	91,727.00	0.00	0.00	0%
Total Repairs & Maintenance	0.00	91,727.00	91,727.00	0.00	91,727.00	0.00	0.00	0%
Other Services & Charges								
OTHER CONTRACTUAL SERVICES	0.00	5,600.00	5,600.00	0.00	5,600.00	0.00	0.00	0%
Total Other Services & Charges	0.00	5,600.00	5,600.00	0.00	5,600.00	0.00	0.00	0%
Total Other Services & Charges	0.00	120,327.00	120,327.00	0.00	120,327.00	0.00	0.00	0%
Capital Outlay								
CAPITAL - EQUIPMENT	0.00	64,467.00	64,467.00	0.00	64,467.00	0.00	0.00	0%
COMPUTER EQUIPMENT	0.00	30,493.96	30,493.96	0.00	30,505.96	0.00	(12.00)	0%
Total Capital Outlay	0.00	94,960.96	94,960.96	0.00	94,972.96	0.00	(12.00)	0%

Indianapolis Marion County Public Library Capital Projects Fund

For the Month November 30, 2017

Account Description	Original Budget	Budget Adj.	Adjusted Budget	M-T-D	Y-T-D 92%	P.O.	Balance 8%	% Remaining
Total Expenses	0.00	339,568.75	339,568.75	42,570.00	339,568.75	0.00	0.00	0%

Indianapolis Marion County Public Library
Income Statement - Rainy Day Fund
For the Month Ended November 30, 2017

	Original Budget	Budget Adjust.	Adjust. Budget	Actual MTD	Actual YTD	Open P.O.	Balance	%
Revenues								
Other Revenue								
INTEREST INCOME	26,000.00	0.00	26,000.00	4,522.75	49,353.02	0.00	23,353.02	89.82%
Total Other Revenue	26,000.00	0.00	26,000.00	4,522.75	49,353.02	0.00	23,353.02	89.82%
Total Revenues	26,000.00	0.00	26,000.00	4,522.75	49,353.02	0.00	23,353.02	89.82%
Expenses								
Other Services & Charges								
Professional Services								
CONSULTING SERVICES	150,000.00	694,239.36	844,239.36	89,920.33	528,488.58	305,054.67	10,696.11	1.27%
ENGINEERING & ARCHITECTURAL	0.00	3,500.00	3,500.00	3,500.00	3,500.00	0.00	0.00	0.00%
LEGAL SERVICES	150,000.00	(72,606.36)	77,393.64	4,995.00	48,338.46	8,720.00	20,335.18	26.28%
Total Professional Services	300,000.00	625,133.00	925,133.00	98,415.33	580,327.04	313,774.67	31,031.29	3.35%
Printing & Advertising								
PUBLICATION OF LEGAL NOTICES & HR	0.00	75.00	75.00	0.00	74.82	0.00	0.18	0.24%
OUTSIDE PRINTING	0.00	215.00	215.00	0.00	215.00	0.00	0.00	0.00%
Total Printing & Advertising	0.00	290.00	290.00	0.00	289.82	0.00	0.18	0.06%
Other Services & Charges								
OTHER CONTRACTUAL SERVICES	0.00	35,000.00	35,000.00	2,250.00	5,250.00	29,750.00	0.00	0.00%
PROPERTY TAXES	0.00	2,277.36	2,277.36	0.00	2,277.36	0.00	0.00	0.00%
Total Other Services & Charges	0.00	37,277.36	37,277.36	2,250.00	7,527.36	29,750.00	0.00	0.00%
Total Other Services & Charges	300,000.00	662,700.36	962,700.36	100,665.33	588,144.22	343,524.67	31,031.47	3.22%
Capital Outlay								
LAND	700,000.00	(6,974.00)	693,026.00	0.00	344,592.45	227,500.00	120,933.55	17.45%
Total Capital Outlay	700,000.00	(6,974.00)	693,026.00	0.00	344,592.45	227,500.00	120,933.55	17.45%
Total Expenses	1,000,000.00	655,726.36	1,655,726.36	100,665.33	932,736.67	571,024.67	151,965.02	9.18%

Indianapolis Marion County Public Library
Income Statement - Library Improvement Reserve Fund
For the Month Ended November 30, 2017

	Original Budget	Budget Adj.	Adjusted Budget	Actual MTD	Actual YTD	Open P.O.	Balance	% Remaining
Revenues								
Other Revenue								
INTEREST INCOME	18,000.00	0.00	18,000.00	2,325.97	24,528.88	0.00	(6,528.88)	(36.27%)
Total Other Revenue	18,000.00	0.00	18,000.00	2,325.97	24,528.88	0.00	(6,528.88)	(36.27%)
Total Revenues	18,000.00	0.00	18,000.00	2,325.97	24,528.88	0.00	(6,528.88)	(36.27%)
Expenses								
Supplies								
Office Supplies								
OTHER OFFICE SUPPLIES	0.00	546.00	546.00	0.00	545.90	0.00	0.10	0.02%
Total Office Supplies	0.00	546.00	546.00	0.00	545.90	0.00	0.10	0.02%
Other Supplies								
NON-CAPITAL FURNITURE & EQUIPMENT	0.00	13,306.00	13,306.00	0.00	3,080.96	10,224.48	0.56	0.00%
Total Other Supplies	0.00	13,306.00	13,306.00	0.00	3,080.96	10,224.48	0.56	0.00%
Total Supplies	0.00	13,852.00	13,852.00	0.00	3,626.86	10,224.48	0.66	0.00%
Other Services & Charges								
Professional Services								
LEGAL SERVICES	0.00	3,975.00	3,975.00	1,057.50	5,032.50	0.00	(1,057.50)	(26.60%)
Total Professional Services	0.00	3,975.00	3,975.00	1,057.50	5,032.50	0.00	(1,057.50)	(26.60%)
Total Other Services & Charges	0.00	3,975.00	3,975.00	1,057.50	5,032.50	0.00	(1,057.50)	(26.60%)
Capital Outlay								
CAPITAL - EQUIPMENT	600,000.00	(53,975.00)	546,025.00	0.00	0.00	397,441.00	148,584.00	27.21%
COMPUTER SOFTWARE	0.00	630,479.25	630,479.25	51,615.38	366,693.51	227,637.74	36,148.00	5.73%
Total Capital Outlay	600,000.00	576,504.25	1,176,504.25	51,615.38	366,693.51	625,078.74	184,732.00	15.70%
Total Expenses	600,000.00	594,331.25	1,194,331.25	52,672.88	375,352.87	635,303.22	183,675.16	15.38%

**Indianapolis Marion County Public Library
Status of the Treasury
Investment Report
November 30, 2017**

Chase Savings Account

	Balance November 30, 2017	Interest Earned November 30, 2017
Operating Fund	\$ 363,139	\$ 84
Library Improvement Reserve Fd	\$ 620	0
Shared System Fund	\$ 46,116	11
Grant Fund	\$ 537,171	124
Parking Garage	\$ 304,236	70
Bond & Interest Redemption Fd	\$ 537,346	124
Total Chase Savings Account	\$ 1,788,629	\$ 411

The average savings account rate for November was 0.28%

Fifth Third Bank Investment Account

	Balance November 30, 2017	Interest Earned November 30, 2017
Operating Fund	\$ 3,571,929	\$ 2,783
Library Improvement Reserve Fd	\$ 2,985,023	2,326
Shared System Fund	\$ 308,257	240
Gift Fund	\$ 513,762	400
Construction Fund	\$ 119,809	93
Capital Projects Fund	\$ 287	-
Parking Garage	\$ 201,698	157
Rainy Day Fund	\$ 5,336,234	4,397
Bond & Interest Redemption Fd	\$ 1,027,523	801
Total Fifth Third Bank	\$ 14,064,523	\$ 11,198

The average investment account rate for November was 0.94%

Hoosier Fund Account Income

	Balance November 30, 2017	Interest Earned November 30, 2017
Operating Fund	\$ 1,530,212	\$ 1,125
Capital Projects	\$ 70	-
Rainy Day Fund	\$ 171,014	\$ 126
2017 Brightwood Project Fund	\$ 5,533,528	\$ 4,068
Total Hoosier Fund Account	\$ 7,234,824	\$ 5,318

The average Hoosier Fund account rate for November was 0.90%

TrustIndiana

	Balance November 30, 2017	Interest Earned November 30, 2017
Operating Fund	\$ 11,813	\$ 11
2015 RFID Project Fund	\$ 1,250,000	-
2016 Michigan Road Project Fund	\$ 6,758,605	\$ 6,348
Bond & Interest Redemption Fd	\$ 423,427	\$ 1,572
Total TrustIndiana Account	\$ 8,443,844	\$ 7,931

The average TrustIndiana account rate for November was 1.15%

Previous Month's Chase Savings Account Activity

	Balance October 31, 2017	Interest Earned October 31, 2017
Operating Fund	\$ 363,056	\$ 86
Library Improvement Reserve Fd	\$ 620	0
Shared System Fund	\$ 46,106	11
Grant Fund	\$ 537,047	128
Parking Garage	\$ 304,166	72
Bond & Interest Redemption Fd	\$ 537,222	128
Total Chase Savings Account	\$ 1,788,217	\$ 425

The average savings account rate for October was 0.28%

Previous Month's Fifth Third Bank Investment Account

	Balance October 31, 2017	Interest Earned October 31, 2017
Operating Fund	\$ 3,569,146	\$ 2,782
Library Improvement Reserve Fd	\$ 2,982,697	2,325
Shared System Fund	\$ 308,017	240
Gift Fund	\$ 513,362	400
Construction Fund	\$ 119,716	123
Capital Projects Fund	\$ 287	0
Parking Garage	\$ 201,541	157
Rainy Day Fund	\$ 5,731,837	4,467
Bond & Interest Redemption Fd	\$ 1,026,723	800
Total Fifth Third Bank	\$ 14,453,325	\$ 11,295

The average investment account rate for October was 0.93%

Previous Month's Hoosier Fund Account Income

	Balance October 31, 2017	Interest Earned October 31, 2017
Operating Fund	\$ 1,529,088	\$ 1,032
Capital Projects	\$ 70	0
Rainy Day Fund	\$ 170,888	\$ 115
2017 Brightwood	\$ 5,529,460	\$ 3,731
Total Hoosier Fund Account	\$ 7,229,506	\$ 4,879

The average Hoosier Fund account rate for October was 0.80%

Previous Month's TrustIndiana

	Balance October 31, 2017	Interest Earned October 31, 2017
Operating Fund	\$ 11,802	\$ 11
2015 RFID Project Fund	\$ 1,250,000	-
2016 Michigan Road Project Fund	\$ 6,752,256	\$ 6,496
Bond & Interest Redemption Fd	\$ 421,855	\$ 1,588
Total TrustIndiana Account	\$ 8,435,913	\$ 8,095

The average TrustIndiana account rate for October was 1.12%

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
STATUS OF THE TREASURY
CASH BALANCES
November 30, 2017

	Prior Year All Balances 11/30/2016	----- Checking and Savings Account Activity - Chase -----			Ending Balance 11/30/2017	Investments 11/30/2017	Total All Balances 11/30/2017
		Beginning Balance 10/31/2017	Current Month Receipts	Current Month Disbursements			
TOTAL ALL FUNDS	27,009,495.16	7,776,814.41	4,773,899.64	4,837,678.30	7,713,035.75	29,743,191.04	37,456,226.79
OPERATING FUND	9,523,320.82	5,088,324.82	3,681,994.36	3,731,600.44	5,038,718.74	5,113,954.72	10,152,673.46
Current Year			3,681,994.36	3,731,600.44			
Investments							
CAPITAL PROJECTS FUND	379,131.00	173,758.52	-	42,570.00	131,188.52	356.93	131,545.45
Current Year				42,570.00			
Investments							
BOND & INTEREST REDEMPTION FUND	2,666,070.76	538,106.45	123.62	750.00	537,480.07	1,450,950.43	1,988,430.50
Current Year			123.62	750.00			
Investments							
BOND & INTEREST REDEMPTION FUND II	-	44,834.57	-	-	44,834.57		44,834.57
Current Year							
Investments							
CONSTRUCTION FUND	306,262.02	31,004.84	-	13,589.00	17,415.84	119,809.19	137,225.03
Current Year				13,589.00			
Investments							
RAINY DAY FUND	6,525,728.48	(176,236.09)	404,477.50	105,142.83	123,098.58	5,507,247.55	5,630,346.13
Current Year			404,477.50	105,142.83			
Investments							
LIBRARY IMPROVEMENT RESERVE FUND	3,114,672.12	33,473.16	0.14	52,672.88	(19,199.58)	2,985,022.73	2,965,823.15
Current Year			0.14	52,672.88			
Investments							
2014 MULTI-BRANCH IMPROVEMENT	1,118,531.90	17,260.52	-	1,880.00	15,380.52	-	15,380.52
Current Year				1,880.00			
Investments							
2015 RFID BOOKS & MATERIALS PROJECT	1,635,285.33	15,938.67	-	2,239.31	13,699.36	1,250,000.00	1,263,699.36
Current Year				2,239.31			
Investments							
2016 MICHIGAN ROAD	-	266,448.02	10,600.00	135,603.95	141,444.07	6,758,604.50	6,900,048.57
Current Year			10,600.00	135,603.95			
2017 BRIGHTWOOD	-	329,953.50	-	48,331.25	281,622.25	5,533,527.78	5,815,150.03
Current Year				48,331.25			
Investments							
2018 EAGLE	-	-	76,600.00	2,047.50	74,552.50	-	74,552.50
Current Year			76,600.00	2,047.50			
Investments							
PARKING GARAGE FUND	365,783.80	407,302.41	8,429.09	6,508.51	409,222.99	201,698.22	610,921.21
Current Year			8,429.09	6,508.51			
GIFT FUND	592,341.94	127,131.71	13,013.40	52,887.84	87,257.27	513,761.86	601,019.13
Current Year			13,013.40	52,887.84			
GRANT FUND	162,330.16	631,294.94	153,863.57	227,556.07	557,602.44		557,602.44
Current Year			153,863.57	227,556.07			
OTHER FUNDS & ACTIVITY:							
PAYROLL DEDUCTIONS	82,322.82	70,074.86	414,155.67	402,298.28	81,932.25		81,932.25
FOUNDATION AGENCY FUND	690.56	1,573.42	648.66	-	2,222.08		2,222.08
STAFF ASSOCIATION AGENCY FUND	-	21.50	6.00	-	27.50		27.50
SALES TAX AGENCY FUND	1,039.06	1,965.68	1,124.02	1,951.34	1,138.36		1,138.36
PLAC CARD AGENCY FUND	10,680.80	18,155.55	3,640.00	-	21,795.55		21,795.55
SHARED SYSTEM	525,303.59	156,427.36	5,223.61	10,049.10	151,601.87	308,257.13	459,859.00

Indianapolis Marion County Public Library
Income Statement - Parking Garage
For the Month Ended November 30, 2017

	Original Budget	Budget Adjust.	Adjust. Budget	Actual MTD	Actual YTD	Open P.O.	Balance	%
Revenues								
Other Revenue								
INTEREST INCOME	100.00	0.00	100.00	227.15	1,877.36	0.00	1,777.36	1,777.36%
PARKING GARAGE REVENUE	300,000.00	0.00	300,000.00	13,304.10	358,442.90	0.00	58,442.90	19.48%
Events Parking	10,000.00	0.00	10,000.00	80.00	10,892.50	0.00	892.50	8.93%
Total Other Revenue	310,100.00	0.00	310,100.00	13,611.25	371,212.76	0.00	61,112.76	19.71%
Total Revenues	310,100.00	0.00	310,100.00	13,611.25	371,212.76	0.00	61,112.76	19.71%
Expenses								
Supplies								
Office Supplies								
PRINTING SUPPLIES	3,000.00	0.00	3,000.00	0.00	1,255.49	0.00	1,744.51	58.15%
OTHER OFFICE SUPPLIES	5,000.00	371.74	5,371.74	282.00	4,051.34	371.74	948.66	17.66%
UNIFORMS	100.00	0.00	100.00	0.00	99.60	0.00	0.40	0.40%
Total Office Supplies	8,100.00	371.74	8,471.74	282.00	5,406.43	371.74	2,693.57	31.79%
Total Supplies	8,100.00	371.74	8,471.74	282.00	5,406.43	371.74	2,693.57	31.79%
Other Services & Charges								
Professional Services								
CONSULTING SERVICES	0.00	26,770.00	26,770.00	0.00	24,252.68	2,517.32	0.00	0.00%
LEGAL SERVICES	0.00	495.00	495.00	0.00	495.00	0.00	0.00	0.00%
Total Professional Services	0.00	27,265.00	27,265.00	0.00	24,747.68	2,517.32	0.00	0.00%
Communication & Transportation								
TELEPHONE	4,000.00	0.00	4,000.00	317.05	3,442.24	0.00	557.76	13.94%
DATA COMMUNICATIONS	700.00	0.00	700.00	94.09	484.64	0.00	215.36	30.77%
Total Communication & Transportation	4,700.00	0.00	4,700.00	411.14	3,926.88	0.00	773.12	16.45%

Indianapolis Marion County Public Library
Income Statement - Parking Garage
For the Month Ended November 30, 2017

	Original Budget	Budget Adjust.	Adjust. Budget	Actual MTD	Actual YTD	Open P.O.	Balance	%
Insurance								
EXCESS LIABILITY	6,000.00	0.00	6,000.00	440.00	4,831.00	0.00	1,169.00	19.48%
Total Insurance	6,000.00	0.00	6,000.00	440.00	4,831.00	0.00	1,169.00	19.48%
Repairs & Maintenance								
REP & MAINT-STRUCTURE	20,000.00	(495.00)	19,505.00	0.00	0.00	0.00	19,505.00	100.00%
REP & MAINT-HEATING & AIR	22,315.00	14,585.00	36,900.00	0.00	14,585.00	0.00	22,315.00	60.47%
REP & MAINT-EQUIPMENT	20,000.00	0.00	20,000.00	0.00	6,928.18	0.00	13,071.82	65.36%
Total Repairs & Maintenance	62,315.00	14,090.00	76,405.00	0.00	21,513.18	0.00	54,891.82	71.84%
Rentals								
EQUIPMENT RENTAL	300.00	0.00	300.00	0.00	0.00	0.00	300.00	100.00%
Total Rentals	300.00	0.00	300.00	0.00	0.00	0.00	300.00	100.00%
Other Services & Charges								
PARKING GARAGE CONTRACTUAL	12,000.00	0.00	12,000.00	1,000.00	11,000.00	0.00	1,000.00	8.33%
CLEANING SERVICES	6,000.00	0.00	6,000.00	0.00	5,114.34	0.00	885.66	14.76%
OTHER CONTRACTUAL SERVICES	70,000.00	4,800.00	74,800.00	3,689.79	43,545.00	4,800.00	26,455.00	35.37%
BANK FEES/CREDIT CARD FEES	7,500.00	0.00	7,500.00	685.58	6,838.29	0.00	661.71	8.82%
Total Other Services & Charges	95,500.00	4,800.00	100,300.00	5,375.37	66,497.63	4,800.00	29,002.37	28.92%
Total Other Services & Charges	168,815.00	46,155.00	214,970.00	6,226.51	121,516.37	7,317.32	86,136.31	40.07%
Total Expenses	176,915.00	46,526.74	223,441.74	6,508.51	126,922.80	7,689.06	88,829.88	39.76%
NET SURPLUS/(DEFICIT)	133,185.00	(46,526.74)	86,658.26	7,102.74	244,289.96	(7,689.06)	149,942.64	173.03%

INDIANAPOLIS - MARION COUNTY PUBLIC LIBRARY
CASHFLOW PROJECTIONS - OPERATING FUND
 January 1 - December 31, 2017

	<u>ACTUAL JANUARY</u>	<u>ACTUAL FEBRUARY</u>	<u>ACTUAL MARCH</u>	<u>ACTUAL APRIL</u>	<u>ACTUAL MAY</u>	<u>ACTUAL JUNE</u>	<u>ACTUAL JULY</u>	<u>ACTUAL AUGUST</u>	<u>ACTUAL SEPTEMBER</u>	<u>ACTUAL OCTOBER</u>	<u>ACTUAL NOVEMBER</u>	<u>PROJECTED DECEMBER</u>	<u>PROJECTED Y-T-D</u>	<u>ORIGINAL BUDGET</u>	<u>Variance</u>
Beginning Balance	\$ 16,235,848	\$ 13,600,375	\$ 10,558,264	\$ 7,764,924	\$ 6,080,353	\$ 8,688,133	\$ 18,658,365	\$ 15,971,658	\$ 13,066,650	\$ 10,663,215	\$ 10,198,360	\$ 10,152,673	\$ 16,235,848	\$ 16,235,848	
Receipts:															
Property Tax	-	-	31,231	1,000,000	5,100,000	11,623,828	-	-	-	2,131,000	3,200,000	9,591,412	32,677,471	32,677,471	-
Excise Tax	-	-	-	-	-	1,383,229	-	-	-	-	-	1,383,229	2,766,458	2,766,458	-
Financial Institution Tax	-	-	-	-	-	149,934	-	-	-	-	-	149,934	299,868	299,868	-
Commercial Vehicle Tax	-	-	-	-	-	127,909	-	-	-	-	-	127,909	255,818	255,818	-
In-Lieu-of Taxes	-	-	-	-	-	12,686	-	-	-	-	-	12,686	25,372	25,372	-
Local Option Income Tax (LOIT)	306,448	306,448	306,448	306,448	306,721	306,721	306,721	306,721	306,721	306,721	306,721	306,721	3,679,558	3,592,319	87,239
County Option Income Tax (COIT)	16,851	16,851	16,851	16,851	16,851	16,851	16,851	16,851	16,851	16,851	16,851	16,851	202,211	202,211	0
Fines	66,541	63,917	72,572	53,684	62,030	69,312	62,448	58,179	52,403	60,191	44,302	62,362	727,940	748,340	(20,400)
Photocopier	-	124	-	-	-	-	87	162	116	51	-	-	541	-	541
Printers	15,993	32,747	35,912	26,794	27,177	30,470	24,466	31,700	27,295	24,957	25,472	16,875	319,859	202,500	117,359
Fax Transmissions	3,646	4,202	4,466	4,054	4,776	5,023	4,942	5,538	4,698	5,379	5,156	1,250	53,130	15,000	38,130
Headsets	589	551	643	505	667	641	693	682	587	720	578	500	7,355	6,000	1,355
USB	467	446	537	570	465	458	439	561	472	472	467	571	5,925	6,000	(75)
PLAC Dist.	-	-	-	-	-	85,820	-	-	-	-	-	-	85,820	79,000	6,820
Interest income	3,077	3,821	4,453	4,496	3,641	3,685	3,883	3,833	3,759	3,911	4,003	1,667	44,228	26,000	18,228
Library totes	135	153	196	101	172	467	238	155	127	125	116	167	2,153	2,500	(347)
Other Card Revenue	1,232	-	1,432	959	1,167	690	335	901	871	946	813	3,000	12,346	12,000	346
Miscellaneous	81	1,307	112	1,047	(247)	1,907	153	284	43	3,512	(3,430)	400	5,169	6,000	(831)
Proctoring Exams	125	75	335	400	495	745	1,150	329	100	350	320	200	4,624	5,000	(376)
Facility Rental	31,654	23,574	16,540	18,066	28,823	25,776	32,546	16,168	26,394	34,430	15,801	2,500	272,271	195,000	77,271
Catering Commission	11,190	-	2,143	236	4,035	5,585	6,150	-	10,154	13,845	17,635	3,500	74,473	85,000	(10,527)
Café Revenue	516	1,006	-	758	764	507	562	-	1,552	-	-	684	6,349	5,000	1,349
Shared System Projects	-	-	70,382	-	-	-	-	-	-	-	-	-	70,382	60,000	10,382
Reimbursement for Services	3,459	44,370	13,145	44,170	-	2,688	-	939	8,558	-	-	30,203	147,532	206,640	(59,108)
Insurance Reimbursement	2,046	40	1,460	3,849	2,692	-	-	-	-	-	-	-	10,087	250,000	(239,913)
Refunds	-	24	79	24	-	-	-	36,051	-	-	-	-	36,178	5,000	31,178
Erate Revenue	67,635	12,234	12,234	12,234	-	24,467	-	-	80,921	-	64,810	42,000	316,535	215,000	101,535
Grants/Contributions	-	-	-	-	-	-	200,000	-	-	-	-	-	200,000	200,000	-
Sale of surplus property	-	-	2,018	-	-	-	150	1,675	-	-	-	-	3,843	5,000	(1,157)
Transfer in	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Receipts	531,685	511,889	593,188	1,495,245	5,560,229	13,879,399	661,726	480,653	541,668	2,603,526	3,699,665	11,754,621	42,313,496	42,154,497	158,999
Expenditures:															
Personal Services & Benefits	1,862,896	1,774,754	1,791,785	1,820,783	1,809,855	2,636,137	1,854,787	1,839,323	1,808,366	1,833,287	1,820,637	2,604,538	23,457,148	24,933,242	1,476,094
Supplies	63,939	46,510	59,227	116,471	49,963	73,450	177,779	174,638	37,103	125,457	106,959	190,000	1,221,495	1,883,329	661,834
Other Services and Charges	891,742	1,185,841	1,151,441	974,402	777,798	970,593	958,053	1,057,024	920,826	920,675	1,277,236	1,300,000	12,385,631	15,463,498	3,077,867
Library Materials Capital Outlay	348,581	546,895	384,076	268,160	314,833	228,987	357,814	314,676	178,808	188,962	540,520	337,122	4,009,435	3,905,187	(104,248)
Transfer Out	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Debt Payments	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	3,167,158	3,554,000	3,386,529	3,179,816	2,952,449	3,909,167	3,348,433	3,385,661	2,945,103	3,068,381	3,745,352	4,431,660	41,073,710	46,185,256	5,111,546
Ending Balance	\$ 13,600,375	\$ 10,558,264	\$ 7,764,924	\$ 6,080,353	\$ 8,688,133	\$ 18,658,365	\$ 15,971,658	\$ 13,066,650	\$ 10,663,215	\$ 10,198,360	\$ 10,152,673	\$ 17,475,634	\$ 17,475,634	\$ 12,205,089	

INDIANAPOLIS - MARION COUNTY PUBLIC LIBRARY
 CASH FLOW PROJECTIONS - BOND AND INTEREST REDEMPTION FUND (BIRF)
 January through December 2017
 Original Budget

	ACTUAL JANUARY	ACTUAL FEBRUARY	ACTUAL MARCH	ACTUAL APRIL	ACTUAL MAY	ACTUAL JUNE	ACTUAL JULY	ACTUAL AUGUST	ACTUAL SEPTEMBER	ACTUAL OCTOBER	ACTUAL NOVEMBER	PROJECTED DECEMBER	TOTAL	BUDGET	VARIANCE
Total Beginning Funds	\$ 4,813,972	\$ 1,460,905	\$ 1,462,556	\$ 1,464,431	\$ 1,466,231	\$ 1,467,459	\$ 5,431,120	\$ 1,979,470	\$ 1,981,789	\$ 1,984,169	\$ 1,986,684	\$ 1,988,430	\$ 4,813,972	\$ 4,813,972	

Sources of Funds

Receipts:															
Property Tax	-	-	-	-	-	5,790,670	-	-	-	-	-	5,017,479	10,808,149	10,834,957	(26,808)
Excise Tax	-	-	-	-	-	348,558	-	-	-	-	-	304,656	653,214	609,311	43,903
Financial Institution Tax	-	-	-	-	-	38,127	-	-	-	-	-	40,364	78,491	80,727	(2,236)
Commercial Vehicle Tax	-	-	-	-	-	32,527	-	-	-	-	-	39,055	71,582	78,110	(6,528)
In Lieu. Of Prop. Tax	-	-	-	-	-	3,988	-	-	-	-	-	3,076	7,064	6,152	912
Interest income	2,082	1,651	1,875	1,800	1,978	2,059	2,287	2,319	2,380	2,516	2,496	400	23,842	7,000	16,842
Refunds	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfer In	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Receipts	2,082	1,651	1,875	1,800	1,978	6,215,929	2,287	2,319	2,380	2,516	2,496	5,405,030	11,642,342	11,616,257	26,085

Uses of Funds

Expenditures:															
2009 Bond Principal Payment	215,000	-	-	-	-	-	1,445,000	-	-	-	-	-	1,660,000	1,660,000	-
2010 Bond Principal Payment	1,110,000	-	-	-	-	-	1,105,000	-	-	-	-	-	2,215,000	2,215,000	-
2011 Bond Principal Payment	385,000	-	-	-	-	-	385,000	-	-	-	-	-	770,000	770,000	-
2012 Bond Principal Payment	1,075,000	-	-	-	-	-	-	-	-	-	-	-	1,075,000	1,075,000	-
2013 Bond Principal Payment	-	-	-	-	-	1,165,000	-	-	-	-	-	1,200,000	2,365,000	2,365,000	-
2014 Bond Principal Payment	-	-	-	-	-	25,000	-	-	-	-	-	25,000	50,000	50,000	-
2015 Bond Principal Payment	-	-	-	-	-	500,000	-	-	-	-	-	505,000	1,005,000	1,005,000	-
2016 Bond Principal Payment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2017 Bond Principal Payment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Bond Interest Payment	569,399	-	-	-	-	562,268	518,937	-	-	-	-	529,893	2,180,497	2,180,496	(1)
Bank Fees & Other Expenses	750	-	-	-	750	-	-	-	-	-	750	400	2,650	4,750	2,100
Total Expenditures	3,355,149	-	-	-	750	2,252,268	3,453,937	-	-	-	750	2,260,293	11,323,147	11,325,246	2,099
Total Ending Funds	\$ 1,460,905	\$ 1,462,556	\$ 1,464,431	\$ 1,466,231	\$ 1,467,459	\$ 5,431,120	\$ 1,979,470	\$ 1,981,789	\$ 1,984,169	\$ 1,986,684	\$ 1,988,430	\$ 5,133,167	\$ 5,133,167	\$ 5,104,983	

INDIANAPOLIS - MARION COUNTY PUBLIC LIBRARY
 CASH FLOW PROJECTIONS - BOND AND INTEREST REDEMPTION FUND II (BIRF 2)
 January through December 2017
 Original Budget

	ACTUAL JANUARY	ACTUAL FEBRUARY	ACTUAL MARCH	ACTUAL APRIL	ACTUAL MAY	ACTUAL JUNE	ACTUAL JULY	ACTUAL AUGUST	ACTUAL SEPTEMBER	ACTUAL OCTOBER	ACTUAL NOVEMBER	PROJECTED DECEMBER	TOTAL	BUDGET	VARIANCE
Total Beginning Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 44,835	\$ 44,835	\$ 44,835	\$ 44,835	\$ 44,835	\$ 44,835	\$ -	\$ -	-
Sources of Funds															
Receipts:															
Property Tax	-	-	-	-	-	219,697	-	-	-	-	-	203,477	423,174	406,955	16,219
Excise Tax	-	-	-	-	-	13,072	-	-	-	-	-	10,684	23,756	21,368	2,388
Financial Institution Tax	-	-	-	-	-	1,417	-	-	-	-	-	1,368	2,785	2,735	50
Commercial Vehicle Tax	-	-	-	-	-	1,209	-	-	-	-	-	1,403	2,612	2,806	(194)
In Lieu. Of Prop. Tax	-	-	-	-	-	149	-	-	-	-	-	238	387	477	(90)
Total Receipts	-	-	-	-	-	235,544	-	-	-	-	-	217,170	452,714	434,341	18,373
Uses of Funds															
Expenditures:															
2016 Bond Principal Payment	-	-	-	-	-	5,000	-	-	-	-	-	10,000	15,000	15,000	-
2017 Bond Principal Payment	-	-	-	-	-	5,000	-	-	-	-	-	10,000	15,000	15,000	-
Bond Interest Payment	-	-	-	-	-	180,709	-	-	-	-	-	179,684	360,393	360,393	-
Bank Fees & Other Expenses	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditures	-	-	-	-	-	190,709	-	-	-	-	-	199,684	390,393	390,393	-
Total Ending Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 44,835	\$ 44,835	\$ 44,835	\$ 44,835	\$ 44,835	\$ 44,835	\$ 62,321	\$ 62,321	\$ 43,948	-

Indianapolis Marion County Public Library
Income Statement - 2014 Bond
For the Month Ended November 30, 2017

	Original Budget	Budget Adj.	Adjusted Budget	MTD	YTD	Encumbrances	Balance	% Remaining
43 - 2014 Multi-Branch Facility Improvements - Series One								
Revenues								
Other Revenue								
INTEREST INCOME	6,123.50	0.00	6,123.50	0.00	229.65	0.00	5,893.85	96%
Total Other Revenue	6,123.50	0.00	6,123.50	0.00	229.65	0.00	5,893.85	96%
Total Revenues	6,123.50	0.00	6,123.50	0.00	229.65	0.00	5,893.85	96%
Expenses								
Supplies								
Office Supplies								
OTHER OFFICE SUPPLIES	6,427.21	24,385.71	30,812.92	0.00	28,042.40	1,840.24	930.28	3%
Total Office Supplies	6,427.21	24,385.71	30,812.92	0.00	28,042.40	1,840.24	930.28	3%
Other Supplies								
NON-CAPITAL FURNITURE & EQUIPMENT	26,921.01	(25,411.01)	1,510.00	0.00	0.00	1,510.00	0.00	0%
Total Other Supplies	26,921.01	(25,411.01)	1,510.00	0.00	0.00	1,510.00	0.00	0%
Total Supplies	33,348.22	(1,025.30)	32,322.92	0.00	28,042.40	3,350.24	930.28	3%
Other Services & Charges								
Professional Services								
CONSULTING SERVICES	20,551.27	(1,654.27)	18,897.00	0.00	18,897.00	0.00	0.00	0%
ENGINEERING & ARCHITECTURAL	4,107.48	18,900.73	23,008.21	0.00	23,008.21	0.00	0.00	0%
LEGAL SERVICES	6,820.00	7,850.50	14,670.50	0.00	14,670.50	0.00	0.00	0%
Total Professional Services	31,478.75	25,096.96	56,575.71	0.00	56,575.71	0.00	0.00	0%
Printing & Advertising								
PUBLICATION OF LEGAL NOTICES & HR	41.86	(41.86)	0.00	0.00	0.00	0.00	0.00	0%
OUTSIDE PRINTING	732.63	(732.63)	0.00	0.00	0.00	0.00	0.00	0%

Indianapolis Marion County Public Library
Income Statement - 2014 Bond
For the Month Ended November 30, 2017

	Original Budget	Budget Adj.	Adjusted Budget	MTD	YTD	Encumbrances	Balance	% Remaining
Total Printing & Advertising	774.49	(774.49)	0.00	0.00	0.00	0.00	0.00	0%
Repairs & Maintenance								
REP & MAINT-STRUCTURE	12,847.35	2,247.65	15,095.00	1,880.00	15,095.00	0.00	0.00	0%
REP & MAINT-HEATING & AIR	0.00	11,100.00	11,100.00	0.00	0.00	11,100.00	0.00	0%
Total Repairs & Maintenance	12,847.35	13,347.65	26,195.00	1,880.00	15,095.00	11,100.00	0.00	0%
Rentals								
REAL ESTATE	0.00	600.00	600.00	0.00	600.00	0.00	0.00	0%
EQUIPMENT RENTAL	0.00	5,210.00	5,210.00	0.00	5,210.00	0.00	0.00	0%
Total Rentals	0.00	5,810.00	5,810.00	0.00	5,810.00	0.00	0.00	0%
Other Services & Charges								
ISSUANCE COSTS	318.93	(318.93)	0.00	0.00	0.00	0.00	0.00	0%
EVENTS & PR	3,448.70	(3,448.70)	0.00	0.00	0.00	0.00	0.00	0%
LAWN & LANDSCAPING	0.00	9,622.50	9,622.50	0.00	9,622.50	0.00	0.00	0%
OTHER CONTRACTUAL SERVICES	1,580.56	8,379.94	9,960.50	0.00	9,960.50	0.00	0.00	0%
BANK FEES/CREDIT CARD FEES	0.00	84.00	84.00	0.00	84.00	0.00	0.00	0%
Total Other Services & Charges	5,348.19	14,318.81	19,667.00	0.00	19,667.00	0.00	0.00	0%
Total Other Services & Charges	50,448.78	57,798.93	108,247.71	1,880.00	97,147.71	11,100.00	0.00	0%
Capital Outlay								
BUILDING IMPROVEMENTS & UPGRADES	35,113.52	542,906.86	578,020.38	0.00	572,126.53	0.00	5,893.85	1%
CAPITAL - FURNITURE	33,869.40	(33,869.40)	0.00	0.00	0.00	0.00	0.00	0%
CAPITAL - EQUIPMENT	866.72	25,465.60	26,332.32	0.00	26,332.32	0.00	0.00	0%
Total Capital Outlay	69,849.64	534,503.06	604,352.70	0.00	598,458.85	0.00	5,893.85	1%
Total Expenses	153,646.64	591,276.69	744,923.33	1,880.00	723,648.96	14,450.24	6,824.13	1%

Indianapolis Marion County Public Library

Income Statement - 2015 RFID Bond

For the Month Ended November 30, 2017

	Original Budget	Budget Adj.	Adjusted Budget	MTD	YTD	Encumbrances	Balance	% Remaining
44 - 2015 Bond - RFID Books & Materials Project								
Expenses								
Services Personal								
Salaries & Wages								
SALARIES APPOINTED STAFF	11,297.00	12,777.90	24,074.90	1,773.00	24,074.90	0.00	0.00	0%
SALARIES HOURLY STAFF	0.00	604.39	604.39	0.00	604.39	0.00	0.00	0%
Total Salaries & Wages	11,297.00	13,382.29	24,679.29	1,773.00	24,679.29	0.00	0.00	0%
Employee Benefits								
MEDICAL & DENTAL INSURANCE	15,000.00	(14,999.88)	0.12	0.00	0.00	0.00	0.12	100%
GROUP LIFE INSURANCE	43.75	0.00	43.75	0.00	39.45	0.00	4.30	10%
LONG TERM DISABILITY	26.32	17.00	43.32	0.00	42.95	0.00	0.37	1%
FICA AND MEDICARE	883.94	754.09	1,638.03	135.63	1,636.56	0.00	1.47	0%
PERF	1,604.96	1,443.00	3,047.96	251.77	3,047.45	0.00	0.51	0%
EMPLOYEE ASSISTANCE PROGRAM	28.00	0.00	28.00	0.00	0.00	0.00	28.00	100%
Total Employee Benefits	17,586.97	(12,785.79)	4,801.18	387.40	4,766.41	0.00	34.77	1%
Total Services Personal	28,883.97	596.50	29,480.47	2,160.40	29,445.70	0.00	34.77	0%
Supplies								
Office Supplies								
LIBRARY SUPPLIES	31,283.00	1,350.00	32,633.00	0.00	0.00	1,350.00	31,283.00	96%
Total Office Supplies	31,283.00	1,350.00	32,633.00	0.00	0.00	1,350.00	31,283.00	96%
Total Supplies	31,283.00	1,350.00	32,633.00	0.00	0.00	1,350.00	31,283.00	96%
Other Services & Charges								
Communication & Transportation								
TRAVEL	0.00	730.72	730.72	12.84	730.70	0.00	0.02	0%
CELLULAR PHONE	0.00	195.00	195.00	15.00	165.00	0.00	30.00	15%
Total Communication & Transportation	0.00	925.72	925.72	27.84	895.70	0.00	30.02	3%

Indianapolis Marion County Public Library
Income Statement - 2015 RFID Bond
For the Month Ended November 30, 2017

	Original Budget	Budget Adj.	Adjusted Budget	MTD	YTD	Encumbrances	Balance	% Remaining
Printing & Advertising								
PUBLICATION OF LEGAL NOTICES & HR	0.00	158.78	158.78	0.00	158.78	0.00	0.00	0%
Total Printing & Advertising	0.00	158.78	158.78	0.00	158.78	0.00	0.00	0%
Rentals								
EQUIPMENT RENTAL	53,750.25	(1,680.58)	52,069.67	0.00	0.00	0.00	52,069.67	100%
Total Rentals	53,750.25	(1,680.58)	52,069.67	0.00	0.00	0.00	52,069.67	100%
Other Services & Charges								
ISSUANCE COSTS	0.42	(0.42)	0.00	0.00	0.00	0.00	0.00	0%
COMPUTER SERVICES	0.00	7,040.00	7,040.00	0.00	5,500.00	1,540.00	0.00	0%
OTHER CONTRACTUAL SERVICES	51,785.62	253,697.31	305,482.93	0.00	203,562.03	51,675.28	50,245.62	16%
Total Other Services & Charges	51,786.04	260,736.89	312,522.93	0.00	209,062.03	53,215.28	50,245.62	16%
Total Other Services & Charges	105,536.29	260,140.81	365,677.10	27.84	210,116.51	53,215.28	102,345.31	28%
Capital Outlay								
CAPITAL - EQUIPMENT	1,074,471.00	8,622.00	1,083,093.00	0.00	127,925.00	436,828.75	518,339.25	48%
COMPUTER EQUIPMENT	0.00	120,303.00	120,303.00	0.00	0.00	120,303.00	0.00	0%
Total Capital Outlay	1,074,471.00	128,925.00	1,203,396.00	0.00	127,925.00	557,131.75	518,339.25	43%
Total Expenses	1,240,174.26	391,012.31	1,631,186.57	2,188.24	367,487.21	611,697.03	652,002.33	40%

Indianapolis Marion County Public Library

Income Statement - 2016 Bond

For the Month Ended November 30, 2017

	Original Budget	Budget Adj.	Adjusted Budget	MTD	YTD	Encumbrances	Balance	% Remaining
46 - 2016 Bond - Michigan Road								
Revenues								
Other Revenue								
INTEREST INCOME	29,660.88	0.00	29,660.88	6,348.08	58,265.38	0.00	(28,604.50)	(96)%
Total Other Revenue	29,660.88	0.00	29,660.88	6,348.08	58,265.38	0.00	(28,604.50)	(96)%
Total Revenues	29,660.88	0.00	29,660.88	6,348.08	58,265.38	0.00	(28,604.50)	(96)%
Expenses								
Supplies								
Office Supplies								
OTHER OFFICE SUPPLIES	140,000.00	0.00	140,000.00	0.00	90.00	0.00	139,910.00	100%
Total Office Supplies	140,000.00	0.00	140,000.00	0.00	90.00	0.00	139,910.00	100%
Other Supplies								
NON-CAPITAL FURNITURE & EQUIPMENT	80,000.00	0.00	80,000.00	0.00	0.00	0.00	80,000.00	100%
Total Other Supplies	80,000.00	0.00	80,000.00	0.00	0.00	0.00	80,000.00	100%
Total Supplies	220,000.00	0.00	220,000.00	0.00	90.00	0.00	219,910.00	100%
Other Services & Charges								
Professional Services								
CONSULTING SERVICES	204,025.00	6,475.00	210,500.00	700.00	18,600.00	59,650.00	132,250.00	63%
ENGINEERING & ARCHITECTURAL	40,000.00	557,944.74	597,944.74	25,529.00	421,990.39	145,279.35	30,675.00	5%
LEGAL SERVICES	27,442.00	0.00	27,442.00	2,261.25	27,422.23	0.00	19.77	0%
Total Professional Services	271,467.00	564,419.74	835,886.74	28,490.25	468,012.62	204,929.35	162,944.77	19%
Communication & Transportation								
TRAVEL	500.00	0.00	500.00	0.00	0.00	0.00	500.00	100%
FREIGHT & EXPRESS	500.00	0.00	500.00	0.00	0.00	0.00	500.00	100%

Indianapolis Marion County Public Library
Income Statement - 2016 Bond
For the Month Ended November 30, 2017

	<u>Original Budget</u>	<u>Budget Adj.</u>	<u>Adjusted Budget</u>	<u>MTD</u>	<u>YTD</u>	<u>Encumbrances</u>	<u>Balance</u>	<u>% Remaining</u>
Total Communication & Transportation	1,000.00	0.00	1,000.00	0.00	0.00	0.00	1,000.00	100%
Printing & Advertising								
PUBLICATION OF LEGAL NOTICES & HR	750.00	0.00	750.00	0.00	274.35	0.00	475.65	63%
OUTSIDE PRINTING	5,000.00	0.00	5,000.00	0.00	0.00	0.00	5,000.00	100%
Total Printing & Advertising	5,750.00	0.00	5,750.00	0.00	274.35	0.00	5,475.65	95%
Insurance								
BUILDER'S RISK INSURANCE	5,000.00	0.00	5,000.00	0.00	0.00	0.00	5,000.00	100%
Total Insurance	5,000.00	0.00	5,000.00	0.00	0.00	0.00	5,000.00	100%
Other Services & Charges								
ISSUANCE COSTS	27,100.00	0.00	27,100.00	0.00	14,000.00	0.00	13,100.00	48%
OTHER CONTRACTUAL SERVICES	30,000.00	0.00	30,000.00	1,113.70	12,773.70	0.00	17,226.30	57%
Total Other Services & Charges	57,100.00	0.00	57,100.00	1,113.70	26,773.70	0.00	30,326.30	53%
Total Other Services & Charges	340,317.00	564,419.74	904,736.74	29,603.95	495,060.67	204,929.35	204,746.72	23%
Capital Outlay								
LAND	100,000.00	0.00	100,000.00	0.00	0.00	0.00	100,000.00	100%
BUILDING	5,839,758.00	0.00	5,839,758.00	106,000.00	106,000.00	5,594,000.00	139,758.00	2%
CAPITAL - FURNITURE	160,000.00	0.00	160,000.00	0.00	0.00	0.00	160,000.00	100%
CAPITAL - EQUIPMENT	137,500.00	0.00	137,500.00	0.00	0.00	0.00	137,500.00	100%
COMPUTER EQUIPMENT	100,000.00	0.00	100,000.00	0.00	0.00	0.00	100,000.00	100%
Total Capital Outlay	6,337,258.00	0.00	6,337,258.00	106,000.00	106,000.00	5,594,000.00	637,258.00	10%
Total Expenses	6,897,575.00	564,419.74	7,461,994.74	135,603.95	601,150.67	5,798,929.35	1,061,914.72	14%

Indianapolis Marion County Public Library
Income Statement - 2017 Bond
For the Month Ended November 30, 2017

	Original Budget	Budget Adj.	Adjusted Budget	MTD	YTD	Encumbrances	Balance	% Remaining
47 - 2017A Bonds - Brightwood								
Revenues								
Other Revenue								
PROCEEDS FROM BOND SALE	5,945,000.00	0.00	5,945,000.00	0.00	5,945,000.00	0.00	0.00	0%
INTEREST INCOME	30,000.00	0.00	30,000.00	4,067.76	33,527.78	0.00	(3,527.78)	(12)%
Total Other Revenue	5,975,000.00	0.00	5,975,000.00	4,067.76	5,978,527.78	0.00	(3,527.78)	0%
Total Revenues	5,975,000.00	0.00	5,975,000.00	4,067.76	5,978,527.78	0.00	(3,527.78)	0%
Expenses								
Supplies								
Office Supplies								
OTHER OFFICE SUPPLIES	225,000.00	0.00	225,000.00	0.00	0.00	0.00	225,000.00	100%
Total Office Supplies	225,000.00	0.00	225,000.00	0.00	0.00	0.00	225,000.00	100%
Other Supplies								
NON-CAPITAL FURNITURE & EQUIPMENT	40,000.00	0.00	40,000.00	0.00	0.00	0.00	40,000.00	100%
Total Other Supplies	40,000.00	0.00	40,000.00	0.00	0.00	0.00	40,000.00	100%
Total Supplies	265,000.00	0.00	265,000.00	0.00	0.00	0.00	265,000.00	100%
Other Services & Charges								
Professional Services								
CONSULTING SERVICES	192,000.00	(10,000.00)	182,000.00	0.00	16,451.00	5,749.00	159,800.00	88%
ENGINEERING & ARCHITECTURAL	407,000.00	10,000.00	417,000.00	0.00	5,000.00	412,000.00	0.00	0%
LEGAL SERVICES	30,000.00	0.00	30,000.00	8,331.25	23,701.75	0.00	6,298.25	21%
Total Professional Services	629,000.00	0.00	629,000.00	8,331.25	45,152.75	417,749.00	166,098.25	26%
Communication & Transportation								
TRAVEL	500.00	0.00	500.00	0.00	0.00	0.00	500.00	100%

Indianapolis Marion County Public Library
Income Statement - 2017 Bond
For the Month Ended November 30, 2017

	Original Budget	Budget Adj.	Adjusted Budget	MTD	YTD	Encumbrances	Balance	% Remaining
FREIGHT & EXPRESS	500.00	0.00	500.00	0.00	0.00	0.00	500.00	100%
Total Communication & Transportation	1,000.00	0.00	1,000.00	0.00	0.00	0.00	1,000.00	100%
Printing & Advertising								
PUBLICATION OF LEGAL NOTICES & HR	1,250.00	0.00	1,250.00	0.00	0.00	0.00	1,250.00	100%
OUTSIDE PRINTING	1,000.00	0.00	1,000.00	0.00	0.00	0.00	1,000.00	100%
Total Printing & Advertising	2,250.00	0.00	2,250.00	0.00	0.00	0.00	2,250.00	100%
Insurance								
BUILDER'S RISK INSURANCE	5,000.00	0.00	5,000.00	0.00	0.00	0.00	5,000.00	100%
Total Insurance	5,000.00	0.00	5,000.00	0.00	0.00	0.00	5,000.00	100%
Other Services & Charges								
ISSUANCE COSTS	89,725.00	0.00	89,725.00	0.00	78,225.00	0.00	11,500.00	13%
OTHER CONTRACTUAL SERVICES	25,000.00	0.00	25,000.00	0.00	0.00	0.00	25,000.00	100%
Total Other Services & Charges	114,725.00	0.00	114,725.00	0.00	78,225.00	0.00	36,500.00	32%
Total Other Services & Charges	751,975.00	0.00	751,975.00	8,331.25	123,377.75	417,749.00	210,848.25	28%
Capital Outlay								
LAND	250,000.00	0.00	250,000.00	40,000.00	40,000.00	0.00	210,000.00	84%
BUILDING	4,310,775.00	0.00	4,310,775.00	0.00	0.00	0.00	4,310,775.00	100%
CAPITAL - FURNITURE	257,500.00	0.00	257,500.00	0.00	0.00	0.00	257,500.00	100%
CAPITAL - EQUIPMENT	64,750.00	0.00	64,750.00	0.00	0.00	0.00	64,750.00	100%
COMPUTER EQUIPMENT	75,000.00	0.00	75,000.00	0.00	0.00	0.00	75,000.00	100%
Total Capital Outlay	4,958,025.00	0.00	4,958,025.00	40,000.00	40,000.00	0.00	4,918,025.00	99%
Total Expenses	5,975,000.00	0.00	5,975,000.00	48,331.25	163,377.75	417,749.00	5,393,873.25	90%

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
Summary of Construction Fund Cash Balances
As of November 30, 2017

Construction Fund Cash Balances

Fund 43 - Restricted - E. Washington, Southport, Warren	15,380.52
Fund 44 - Restricted - RFID Project	1,263,699.36
*** Fund 46 - Restricted - Michigan Road Project	6,900,048.57
Fund 47 - Restricted - Brightwood Project	5,815,150.03
Fund 48 - Restricted - Eagle Project	74,552.50
Foundation	137,225.03
Total Construction Fund Cash Balances	<u><u>14,206,056.01</u></u>

Construction Fund Classification Breakdown

Fund 43 - Restricted - E. Washington, Southport, Warren	15,380.52
Fund 44 - Restricted - RFID Project	1,263,699.36
Fund 46 - Restricted - Michigan Road Project	6,900,048.57
Fund 47 - Restricted - Brightwood Project	5,815,150.03
Fund 48 - Restricted - Eagle Project	74,552.50
Foundation - Assigned - Central	137,225.03
Total Construction Fund Breakdown	<u><u>14,206,056.01</u></u>

Summary of Classifications

Total Restricted	14,068,830.98
Total Assigned	137,225.03
Total of All Classifications	<u><u>14,206,056.01</u></u>

Summary of Project Activity

<u>PROJECT</u>	<u>ADJUSTED</u>					
	<u>ORIGINAL BUDGET</u>	<u>CURRENT MONTH</u>	<u>CURRENT YEAR</u>	<u>PROJECT TO DATE</u>	<u>OPEN P.O.</u>	<u>UNEXPENDED</u>
Fund 43 - Restricted - E. Washington, Southport, Warren	5,059,300.65	1,880.00	723,648.96	5,038,026.28	14,450.24	6,824.13
Fund 44 - Restricted - RFID Project	2,000,000.00	2,188.24	367,487.21	736,300.64	611,697.03	652,002.33
Fund 46 - Restricted - Michigan Road Project	7,595,000.00	135,603.95	601,150.67	734,155.93	5,798,929.35	1,061,914.72
Fund 47 - Restricted - Brightwood Project	5,975,000.00	48,331.25	163,377.75	163,377.75	417,749.00	5,393,873.25
**** Fund 48 - Restricted - Eagle Project	0.00	2,047.50	2,047.50	2,047.50	0.00	(2,047.50)
Central Project	102,261,164.89	0.00	0.00	102,261,164.89	0.00	0.00
Major Repairs & Maintenance	3,447,349.23	13,589.00	170,347.50	3,331,937.93	36,225.00	79,186.30
Central Technology	6,852,536.01	0.00	0.00	6,835,931.17	15,969.12	635.72
Total Expenditures	<u><u>133,190,350.78</u></u>	<u><u>203,639.94</u></u>	<u><u>2,028,059.59</u></u>	<u><u>119,102,942.09</u></u>	<u><u>6,895,019.74</u></u>	<u><u>7,192,388.95</u></u>

	<u>BUDGET</u>	<u>CURRENT MONTH</u>	<u>CURRENT YEAR</u>	<u>PROJECT TO DATE</u>	<u>BUDGET BALANCE</u>
* Estimated Future Interest Earnings - Foundation	9,186.06	93.34	1,812.15	14,394.95	(5,208.89)
** Estimated Future Interest Earnings - Fund 43	30,000.00	0.00	229.65	24,106.15	5,893.85
** Estimated Future Interest Earnings - Fund 46	30,000.00	6,348.08	58,265.38	58,604.50	(28,604.50)
** Estimated Future Interest Earnings - Fund 47	30,000.00	4,067.76	33,527.78	33,527.78	(3,527.78)

* The difference in the budget balances of Central Project, Major Repairs & Maintenance and Central Technology (Open P.O + Unexpended) versus the cash balances (Foundation and Sale of Ambassador) is the estimated future interest earnings.

** The difference in the budget balance (Open P.O + Unexpended) versus the cash balance is the estimated future interest earnings.

*** Cash includes an accounts payable item for \$10,600.00 that was voided and paid in December.

**** Fund 48 is the 2017B Bonds that we will be receiving in December. The Budget will be determined at that time.



Board Action Request

6b

To: IMCPL Board

Meeting Date: December 18, 2017

From: Finance Committee

**Approved by the
Library Board:**

Effective Date: December 18, 2017

Subject: Resolution 54 -2017 (Directors and Officers Liability and Employment Practices Liability)

Recommendation: Authorize the adoption of Resolution 54-2017

Background: The Library's insurance coverage for Directors and Officers Liability and Employment Practices Liability is renewed on an annual basis effective January 1st. Based on our discussions at the November Board Committee Meeting with our agent and his recommendation, the library has elected to remain with Continental Casualty Company. The rate for 2018 is \$15,266 a decrease of \$40.00.

Strategic/Fiscal Impact: We included this coverage in our 2018 budget and it is sufficient to cover the cost.



Board Resolution

6b

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION 54-2017
DIRECTORS & OFFICERS LIABILITY AND EMPLOYMENT PRACTICES
December 18, 2017**

WHEREAS, the desire of the Library is to maintain Directors and Officer Liability and Employment Practices Liability insurance coverage for the period January 1 2018 – December, 31 2018, and

WHEREAS, the Library elected to stay with our current carrier Continental Casualty Company as they have provided our coverage for the past four years and have traditionally provided lower rates than any other carriers, therefore

BE IT RESOLVED, that for the policy year 2018, Continental Casualty Company will provide the Library's coverage related to directors and officer liability and employment practices liability at a cost of \$15,266.00.



Board Action Request

6c

To: IMCPL Board

Meeting Date: December 18, 2017

From: Finance Committee

**Approved by the
Library Board:**

Effective Date: December 18, 2017

Subject: Resolution 55-2017 – Transfers Between Classifications and Accounts

Recommendation: Library staff recommends Board approval of the transfers.

Background: The transfer in the Operating Fund is to cover the materials purchased for the Center for Black Literature and Culture.

The transfer in the Library Improvement Reserved Fund is to reallocate funds from capital to other charges and services for legal services related to the contract for the new sorters.

Strategic/Fiscal Impact: These changes have no impact on the total budget for 2017 as the funds are moving from one account to another.



Board Resolution

6c

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION 55-2017
TRANSFERS BETWEEN CLASSIFICATIONS AND ACCOUNTS
December 18, 2017**

WHEREAS, certain conditions have developed since the Adoption of the 2017 Annual Budget,

WHEREAS, it is necessary to transfer funds between Budget Classifications and Accounts, therefore

BE IT RESOLVED that the following transfers and reappropriations be made via:

OPERATING FUND			
Decrease			
FROM:			
1. Personal Services	10-510210-1701	HEALTH INSURANCE	\$ (47,000.00)
Increase			
TO:			
4. Capital	10-540600-1201	BOOKS & MATERIALS	\$ 47,000.00
LIBRARY IMPROVEMENT RESERVE FUND			
Decrease			
4. Capital Outlay	11-540350-1801	CAPITAL EQUIPMENT	(3,000.00)
Increase			
3. Services & Charges	11-530130-1801	LEGAL SERVICES	3,000.00



Board Action Request

7a

To: IMCPL Board **Meeting Date:** December 18, 2017

From: Diversity, Policy and Human Resources Committee **Approved by the Library Board:**

Effective Date: December 18, 2017

Subject: 2018 Appointment List

Recommendation: Approval of Resolution 56-2017- 2018 Appointment List

Background: Resolution 56-2017 Appointment List is a routine annual resolution in which the Chief Executive Officer lists the full-time and part-time benefit eligible staff (historically referred to as Board Appointed) and the non-benefit eligible staff (historically referred to as Hourly staff) of the Indianapolis-Marion County Public Library per individual job title at this point in time. It also authorizes the adjustment of individual bi-weekly salaries and hourly rates in line with the Schedule of Pay Grades and Staff Positions as outlined in Resolution 56–2017, and any other adjustments that may be recommended, and rescinds Resolution 51–2016.

Strategic/Fiscal Impact: The financial impact has already been accounted for in the budget for 2018.



Board Resolution

7a

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION 56-2017**

APPOINTMENT LIST

DECEMBER 18, 2017

WHEREAS, the Chief Executive Officer has presented to the Board and the Board has reviewed the attached Appointment List which makes appointments to the staff of the Indianapolis-Marion County Public Library (“Library”) and adjustments of staff salaries and rates of compensation;

THEREFORE, BE IT RESOLVED, that the Board approves the attached Appointment List which sets forth the Chief Executive Officer’s appointments to the Library staff and makes adjustments of individual salaries and rates of compensation for staff in line with the Schedule of Pay Grades and Staff Positions previously approved.

BE IT RESOLVED FURTHER, that the approval and passage of this resolution updates, modifies and amends the Appointment List previously approved in Resolution 51-2016.

2018 Appointment List

December 24, 2017 - December 22, 2018

HOURLY POSITIONS

Job Title		Hourly Rate
Page	\$	11.58
Page	\$	9.33
Hrly Library Assistant II	\$	12.90
Page	\$	11.64
Hrly Library Assistant II	\$	12.72
Hrly Public Services Associate I	\$	14.94
Hrly Library Assistant I	\$	12.04
Page	\$	10.84
Hrly Library Assistant II	\$	12.90
Page	\$	11.58
Page	\$	9.33
Hrly Library Assistant II	\$	11.85
Hrly Public Services Associate I	\$	15.26
Hrly Library Assistant II	\$	12.65
Hrly Public Services Associate I	\$	15.43
Hrly Public Services Associate I	\$	14.83
Page	\$	10.08
Page	\$	9.33
Hrly Public Services Associate I	\$	15.43
Hrly Library Assistant II	\$	12.90
Hrly Indy Library Store Online Bookseller	\$	16.61
Page	\$	10.04
Hrly Summer Reading Clerk	\$	12.16
Hrly Library Assistant II	\$	12.90
Hrly Public Services Associate I	\$	15.58
Hrly Public Services Associate I	\$	15.58
Hrly Library Assistant II	\$	12.90
Hrly Public Services Associate I	\$	15.43
Hrly Public Services Associate I	\$	15.27
Page	\$	9.15
Hrly Library Assistant II	\$	12.58
Page	\$	10.04
Hrly Library Assistant II	\$	12.58
Hrly Library Assistant II	\$	12.90
Page	\$	9.84
Page	\$	10.13
Hrly Library Assistant II	\$	12.90

Page	\$	9.15
Hrly Summer Reading Clerk	\$	11.85
Hrly Library Assistant II	\$	12.40
Page	\$	10.08
Hrly Library Assistant I	\$	11.86
Hrly Public Services Associate I	\$	14.08
Hrly Library Assistant II	\$	12.90
Hrly Library Assistant II	\$	12.90
Page	\$	10.04
Hrly Computer Lab Assistant II	\$	12.92
Hrly Public Services Associate I	\$	15.27
Hrly Public Services Associate I	\$	15.28
Hrly Summer Reading Clerk	\$	12.16
Page	\$	9.15
Hrly Library Assistant II	\$	12.90
Page	\$	10.08
Hrly Library Assistant II	\$	12.40
Page	\$	10.13
Page	\$	9.65
Page	\$	10.04
Hrly Library Assistant II	\$	12.65
Hrly Public Services Associate I	\$	15.27
Page	\$	10.04
Page	\$	10.04
Page	\$	10.18
Hrly Public Services Associate I	\$	14.36
Hrly Job Center Assistant	\$	11.37
Page	\$	9.71
Page	\$	10.13
Page	\$	10.04
Page	\$	10.04
Hrly Public Services Associate I	\$	15.34
Page	\$	10.25
Page	\$	10.08
Page	\$	10.04
Page	\$	9.33
Page	\$	10.25
Page	\$	9.84
Page	\$	9.84
Hrly Library Assistant II	\$	12.58
Page	\$	9.65
Hrly Public Services Associate I	\$	14.65
Hrly Public Services Associate I	\$	15.27
Page	\$	10.04
Hrly Summer Reading Clerk	\$	11.85
Hrly Public Services Associate I	\$	15.27
Hrly Public Services Associate I	\$	15.27

Page	\$	10.08
Page	\$	10.04
Page	\$	9.91
Hrly Building Systems Team Member	\$	15.27
Page	\$	9.46
Hrly Public Services Associate I	\$	15.45
Page	\$	9.15
Hrly Library Assistant II	\$	12.90
Hrly Library Assistant II	\$	12.90
Page	\$	9.89
Page	\$	9.65
Page	\$	10.04
Hrly Summer Reading Clerk	\$	12.16
Hrly Library Assistant II	\$	12.90
Hrly Library Assistant II	\$	12.33
Page	\$	9.76
Hrly Summer Reading Clerk	\$	11.85
Hrly Auditorium Technician	\$	17.75
Page	\$	9.71
Hrly Public Services Associate I	\$	14.94
Hrly Library Assistant II	\$	12.58
Hrly Summer Reading Clerk	\$	11.85
Hrly Library Assistant II	\$	12.09
Hrly Library Assistant II	\$	12.64
Page	\$	9.52
Page	\$	9.15
Hrly Summer Reading Clerk	\$	11.85
Page	\$	9.71
Hrly Public Services Associate I	\$	14.94
Hrly Public Services Associate I	\$	14.94
Page	\$	9.99
Page	\$	9.71
Page	\$	9.71
Hrly Summer Reading Clerk	\$	11.85
Hrly Summer Reading Clerk	\$	11.85
Hrly Job Center Assistant	\$	10.82
Page	\$	9.71
Hrly Summer Reading Clerk	\$	11.85
Hrly Summer Reading Clerk	\$	11.85
Page	\$	9.71
Page	\$	9.52
Hrly Library Assistant II	\$	12.40
Hrly Summer Reading Clerk	\$	11.85
Hrly Summer Reading Clerk	\$	11.85
Hrly Computer Lab Assistant II	\$	13.18
Hrly Summer Reading Clerk	\$	11.85
Hrly Summer Reading Clerk	\$	11.85

Hrly Summer Reading Clerk	\$	10.50
Page	\$	9.76
Hrly Summer Reading Clerk	\$	11.85
Hrly Library Assistant II	\$	12.40
Hrly Public Services Associate I	\$	14.94
Page	\$	9.52
Hrly Computer Lab Assistant I	\$	12.58
Hrly Library Assistant II	\$	12.58
Hrly Library Assistant II	\$	12.40
Page	\$	9.33
Hrly Library Assistant II	\$	12.40
Hrly Library Assistant II	\$	12.40
Hrly Library Assistant II	\$	12.40
Page	\$	9.52
Hrly Public Services Associate I	\$	14.72
Hrly Library Assistant II	\$	12.40
Hrly Summer Reading Clerk	\$	11.85
Hrly Public Services Associate I	\$	14.65
Hrly Job Center Assistant	\$	10.61
Page	\$	9.52
Page	\$	9.52
Hrly Summer Reading Clerk	\$	11.85
Page	\$	9.15
Hrly Summer Reading Clerk	\$	11.85
Hrly Events Assisstant	\$	12.40
Hrly Library Assistant II	\$	11.85
Hrly Library Assistant II	\$	12.65
Page	\$	9.52
Page	\$	9.33
Page	\$	9.52
Hrly Library Assistant II	\$	12.40
Hrly Library Assistant II	\$	12.65
Page	\$	9.33
Hrly Library Assistant II	\$	12.65
Page	\$	9.15
Hrly Processing Assistant	\$	13.18
Hrly Summer Reading Clerk	\$	11.85
Hrly Summer Reading Clerk	\$	11.85
Hrly Summer Reading Clerk	\$	11.85
Hrly Summer Reading Clerk	\$	11.85
Page	\$	9.15
Hrly Library Assistant II	\$	12.40
Page	\$	9.15
Page	\$	9.33
Page	\$	9.15
Page	\$	9.33
Page	\$	9.15

Page	\$	9.15
Hrly Library Assistant II	\$	12.40
Hrly Library Assistant II	\$	11.85
Page	\$	9.38
Hrly Job Center Assistant	\$	10.40
Hrly Library Assistant II	\$	12.40
Page	\$	9.38
Page	\$	9.33
Page	\$	9.15
Page	\$	9.33
Page	\$	9.38
Page	\$	9.33
Page	\$	9.38
Hrly Public Services Associate I	\$	14.36
Page	\$	9.43
Hrly Library Assistant II	\$	12.40
Page	\$	9.33
Page	\$	9.33
Page	\$	9.33
Hrly Library Assistant II	\$	12.40
Page	\$	9.15
Page	\$	9.43
Hrly Summer Reading Clerk	\$	10.50
Page	\$	9.33
Hrly Summer Reading Clerk	\$	10.50
Page	\$	9.15
Page	\$	9.33
Page	\$	9.33
Hrly Library Assistant II	\$	12.40
Page	\$	9.33
Page	\$	9.15
Hrly Summer Reading Clerk	\$	10.50
Hrly Summer Reading Clerk	\$	10.50
Hrly Summer Reading Clerk	\$	10.50
Page	\$	9.15
Hrly Summer Reading Clerk	\$	10.50
Hrly Summer Reading Clerk	\$	10.50
Hrly Summer Reading Clerk	\$	10.50
Page	\$	9.15
Hrly Computer Lab Assistant I	\$	11.85
Page	\$	9.15
Page	\$	9.15
Hrly Public Services Associate I	\$	14.08
Hrly Library Assistant II	\$	11.85
Page	\$	9.15
Page	\$	9.15
Hrly Public Services Associate I	\$	14.08

Hrly Auditorium Technician	\$	16.73
Page	\$	9.15
Hrly Job Center Assistant	\$	10.20
Hrly Job Center Assistant	\$	10.20
Hrly Job Center Assistant	\$	10.20
Page	\$	11.58
Page	\$	11.35
Hrly Library Assistant II	\$	11.85
Hrly Public Services Associate I	\$	14.65
Hrly Public Services Associate I	\$	15.27
Hrly Public Services Associate I	\$	14.36
Hrly Public Services Associate I	\$	15.27
Hrly Public Services Associate I	\$	15.27
Hrly Public Services Associate I	\$	14.94
Page	\$	11.86
Page	\$	11.35
Hrly Library Assistant II	\$	12.58
Hrly Public Services Associate I	\$	14.98
Page	\$	11.86
Hrly Public Services Associate I	\$	14.36
Hrly Library Assistant II	\$	12.58
Hrly Library Assistant II	\$	12.90
Hrly Public Services Librarian	\$	19.43
Hrly Library Assistant II	\$	12.90
Hrly Public Services Associate I	\$	15.27
Hrly Public Services Associate I	\$	14.65
Page	\$	11.58
Hrly Public Services Associate I	\$	14.97
Page	\$	11.58
Page	\$	11.58
Hrly Public Services Associate I	\$	15.43
Hrly Library Assistant II	\$	12.90
Hrly Summer Reading Clerk	\$	12.16
Hrly Job Center Assistant	\$	10.20
Hrly Public Services Associate I	\$	14.08
Page	\$	9.15
Page	\$	9.15

2018 Appointment List

December 24, 2017 - December 22, 2018

NON-EXEMPT POSITIONS

Job Title	Base Hours	Hourly Rate
Library Assistant I	24.00	\$ 12.04
Circulation Supervisor I	40.00	\$ 19.43
Supervisor Librarian	40.00	\$ 21.46
Library Assistant II	20.00	\$ 12.90
Public Services Associate II	40.00	\$ 19.26
Circulation Supervisor II	40.00	\$ 20.35
Library Assistant III	24.00	\$ 15.45
Library Assistant III	40.00	\$ 15.59
Public Services Librarian	40.00	\$ 21.53
Circulation Supervisor I	40.00	\$ 19.10
Public Services Associate II	40.00	\$ 16.69
Processing Assistant	20.00	\$ 13.50
Library Assistant II	40.00	\$ 12.90
Library Assistant II	20.00	\$ 12.96
Public Services Librarian	40.00	\$ 20.20
Computer Lab Assistant II	40.00	\$ 13.84
Computer Lab Assistant II	40.00	\$ 13.71
Public Services Librarian	40.00	\$ 21.42
Administrative Assistant	40.00	\$ 17.88
Executive Assistant	40.00	\$ 33.09
Library Assistant II	20.00	\$ 12.40
Library Assistant II	20.00	\$ 12.90
Processing Assistant	20.00	\$ 13.99
Library Assistant II-Outreach	40.00	\$ 12.90
Library Assistant II	20.00	\$ 12.90
Library Assistant III	40.00	\$ 15.34
Public Services Librarian	40.00	\$ 18.00
Library Assistant II	40.00	\$ 12.90
Circulation Supervisor I	40.00	\$ 19.43
Administrative Assistant	40.00	\$ 22.98
Library Assistant III	40.00	\$ 15.27
Library Assistant I	40.00	\$ 12.18
Public Services Librarian	20.00	\$ 21.42
Public Services Librarian	20.00	\$ 21.62
Bkmo Driver/Clerk	40.00	\$ 13.44

Processing Assistant	40.00	\$ 15.23
Bkmo Driver/Clerk	40.00	\$ 15.18
Administrative Assistant	40.00	\$ 17.81
Public Services Librarian	40.00	\$ 21.68
Cataloger	40.00	\$ 20.67
Computer Lab Assistant II	24.00	\$ 13.77
Supervisor Librarian	20.00	\$ 21.80
Library Assistant II	20.00	\$ 12.58
Purchasing Agent	40.00	\$ 19.10
Building Systems Team Member	40.00	\$ 15.38
Circulation Supervisor II	40.00	\$ 20.44
Library Assistant III	40.00	\$ 14.94
Public Services Librarian	40.00	\$ 21.77
Circulation Supervisor I	40.00	\$ 19.56
Library Assistant III	40.00	\$ 15.27
Library Assistant III	40.00	\$ 15.27
Library Assistant III	40.00	\$ 15.27
Library Assistant III	40.00	\$ 15.34
Public Services Librarian	40.00	\$ 20.45
Library Assistant II	24.00	\$ 13.15
Library Assistant II	40.00	\$ 12.99
Project and Grant Specialist	40.00	\$ 19.95
Public Services Librarian	40.00	\$ 19.20
Library Assistant II	40.00	\$ 12.58
Accounts Payable Assistant	40.00	\$ 17.11
Public Services Librarian	40.00	\$ 21.17
Circulation Supervisor II	40.00	\$ 20.25
Library Assistant II	40.00	\$ 12.90
Public Services Librarian	40.00	\$ 19.10
Circulation Supervisor I	40.00	\$ 19.52
Public Services Librarian	40.00	\$ 20.60
Public Services Librarian	20.00	\$ 18.36
Library Assistant II	20.00	\$ 12.90
Library Assistant II	20.00	\$ 12.40
Public Services Librarian	20.00	\$ 21.42
Circulation Supervisor I	40.00	\$ 19.56
Supervisor Librarian	40.00	\$ 22.48
Library Assistant II	20.00	\$ 12.90
Processing Assistant	40.00	\$ 14.10
Library Assistant II-Outreach	40.00	\$ 12.90
Library Assistant II	20.00	\$ 12.90
Circulation Supervisor II	40.00	\$ 20.35
Technical Support Assistant	40.00	\$ 18.46
Library Assistant II	20.00	\$ 12.90
Building Systems Team Member	40.00	\$ 15.43
Public Services Librarian	40.00	\$ 18.86
Library Assistant II	20.00	\$ 13.17

Public Services Associate II	40.00	\$ 16.72
Library Assistant II	40.00	\$ 12.90
Payroll Specialist	40.00	\$ 16.73
Circulation Supervisor I	40.00	\$ 19.84
Public Services Librarian	40.00	\$ 19.10
Office Assistant	40.00	\$ 11.86
Public Services Librarian	40.00	\$ 19.84
Processing Assistant	40.00	\$ 14.03
Library Assistant II	40.00	\$ 13.05
Library Assistant I	20.00	\$ 11.86
Processing Assistant	40.00	\$ 14.03
Library Assistant II	20.00	\$ 12.90
Library Assistant II	40.00	\$ 12.90
Library Assistant II	40.00	\$ 12.65
Library Assistant II	40.00	\$ 12.90
Administrative Assistant	40.00	\$ 16.69
Computer Lab Assistant II	40.00	\$ 13.71
Library Assistant II	40.00	\$ 12.90
Mgr., Community Branch	40.00	\$ 21.67
Computer Lab Assistant II	40.00	\$ 13.18
Building Systems Team Member	40.00	\$ 15.27
Building Systems Team Member	40.00	\$ 15.74
Supervisor Librarian	40.00	\$ 21.46
Public Services Associate II-Outreach	20.00	\$ 16.69
Public Services Associate II	40.00	\$ 16.61
Library Assistant I	24.00	\$ 12.05
Library Assistant II	20.00	\$ 12.90
Library Assistant I	24.00	\$ 11.86
Processing Unpacking Assistant	40.00	\$ 12.06
Receptionist	40.00	\$ 12.72
Team Member, Shipping and Receiving	40.00	\$ 13.00
Team Member, Shipping and Receiving	40.00	\$ 13.43
Auditorium Technician	40.00	\$ 20.34
Library Assistant II	40.00	\$ 12.90
Public Services Associate II	20.00	\$ 16.29
Circulation Supervisor I	40.00	\$ 19.43
Library Assistant III	40.00	\$ 15.01
Computer Lab Assistant II	20.00	\$ 14.03
Youth Group Coordinator	40.00	\$ 15.35
Library Assistant II	20.00	\$ 12.90
Activity Guide	40.00	\$ 16.96
Building Systems Team Member	40.00	\$ 16.37
Library Assistant II	40.00	\$ 12.65
Library Assistant II	20.00	\$ 12.58
Network PC Technician	40.00	\$ 17.51
Public Services Associate II	20.00	\$ 16.61
Public Services Librarian	40.00	\$ 19.33

Supervisor, Shipping and Receiving	40.00	\$ 19.08
Library Assistant II	20.00	\$ 12.90
Public Services Associate II	20.00	\$ 16.29
Circulation Supervisor II	40.00	\$ 19.86
Library Assistant II	40.00	\$ 12.90
Library Assistant II	20.00	\$ 12.90
Public Services Librarian	40.00	\$ 19.75
Public Services Librarian	40.00	\$ 19.04
Supervisor Librarian	40.00	\$ 21.46
Supervisor Librarian	40.00	\$ 21.46
Public Services Librarian	40.00	\$ 18.36
Library Assistant II	20.00	\$ 12.40
Public Services Associate II	20.00	\$ 15.97
Public Services Librarian	40.00	\$ 18.45
Public Services Librarian	40.00	\$ 19.43
Activity Guide	40.00	\$ 16.88
Public Services Librarian	40.00	\$ 19.43
Computer Lab Assistant II	40.00	\$ 13.71
Public Services Librarian	40.00	\$ 19.10
Library Assistant II	20.00	\$ 12.99
Public Services Librarian	20.00	\$ 19.43
Computer Lab Assistant II	40.00	\$ 13.87
Public Services Librarian	40.00	\$ 19.33
Public Services Associate II-Outreach	20.00	\$ 16.04
Library Assistant II	24.00	\$ 12.90
Computer Lab Assistant II	40.00	\$ 13.18
Library Assistant III	40.00	\$ 14.65
Cataloger	40.00	\$ 20.64
Activity Guide	40.00	\$ 16.98
Team Member, Shipping and Receiving	40.00	\$ 13.00
Cataloger	40.00	\$ 19.95
Library Assistant II	40.00	\$ 12.90
Supervisor Librarian-Computer Instruction	40.00	\$ 21.46
Library Assistant II	20.00	\$ 12.58
Public Services Librarian	40.00	\$ 19.10
Circulation Supervisor I	40.00	\$ 18.36
Library Assistant II	40.00	\$ 12.90
Public Services Librarian	20.00	\$ 19.43
Public Services Librarian	40.00	\$ 18.73
Library Assistant II	20.00	\$ 12.58
Library Assistant II	40.00	\$ 12.90
Library Assistant II	40.00	\$ 12.90
Computer Lab Assistant II	40.00	\$ 13.71
Public Services Associate II	20.00	\$ 15.65
Library Assistant II	40.00	\$ 12.96
Administrative Assistant	20.00	\$ 16.29
Circulation Supervisor II	40.00	\$ 20.25

Activity Guide	40.00	\$ 16.63
Supervisor Librarian	40.00	\$ 21.15
Computer Lab Assistant II	20.00	\$ 13.71
Library Assistant II	24.00	\$ 12.40
Public Services Librarian	40.00	\$ 19.10
Library Assistant II	20.00	\$ 12.58
Building Systems Team Member	40.00	\$ 14.36
Library Assistant II	20.00	\$ 12.58
Computer Lab Assistant II	40.00	\$ 13.44
Supervisor Librarian	40.00	\$ 21.67
Library Assistant II	24.00	\$ 12.40
Library Assistant II	20.00	\$ 12.40
Public Services Associate II-Outreach	20.00	\$ 16.29
Public Services Librarian	40.00	\$ 19.10
Public Services Associate II-Outreach	20.00	\$ 16.29
Public Services Associate II	40.00	\$ 16.29
Public Services Librarian	40.00	\$ 19.10
Public Services Librarian	40.00	\$ 18.36
Computer Lab Assistant I	40.00	\$ 12.58
Public Services Associate II	20.00	\$ 15.97
Library Assistant II	24.00	\$ 12.58
Library Assistant II	20.00	\$ 12.40
Public Services Librarian	40.00	\$ 19.20
Processing Assistant	40.00	\$ 13.77
Library Assistant II	20.00	\$ 12.58
Public Services Associate II	20.00	\$ 16.29
Administrative Assistant	40.00	\$ 16.45
Public Services Librarian	40.00	\$ 18.36
Library Assistant II	40.00	\$ 12.58
Computer Lab Assistant II	40.00	\$ 13.18
Library Assistant II	20.00	\$ 12.58
Computer Lab Assistant II	40.00	\$ 13.94
Computer Lab Assistant II	40.00	\$ 13.87
Accounts Receivable Clerk	40.00	\$ 15.60
Computer Lab Assistant II	40.00	\$ 13.18
Library Assistant II	24.00	\$ 12.40
Public Services Librarian	40.00	\$ 18.36
Computer Lab Assistant II	40.00	\$ 13.71
Public Services Librarian	40.00	\$ 18.73
Administrative Assistant	40.00	\$ 15.81
Computer Lab Assistant II	40.00	\$ 12.92
Computer Lab Assistant II	20.00	\$ 13.44
Library Assistant II-Outreach	40.00	\$ 12.41
Circulation Supervisor I	24.00	\$ 18.73
Public Services Librarian	40.00	\$ 18.73
Library Assistant II	20.00	\$ 12.40
Supervisor Librarian	40.00	\$ 20.77

Processing Assistant	20.00	\$ 13.18
Public Services Librarian	40.00	\$ 18.36
Public Services Librarian	40.00	\$ 18.45
Public Services Librarian	40.00	\$ 18.73
Cataloger	40.00	\$ 19.95
Processing Assistant	40.00	\$ 13.50
Library Assistant II	40.00	\$ 12.40
Library Assistant II	20.00	\$ 11.85
Library Assistant II	40.00	\$ 12.40
Library Assistant II	40.00	\$ 12.40
Circulation Supervisor I	40.00	\$ 19.04
Public Services Librarian	40.00	\$ 22.68
Library Assistant II	20.00	\$ 12.40
Activity Guide	20.00	\$ 15.65
Library Assistant II	24.00	\$ 12.40
Administrative Assistant	20.00	\$ 18.45
Public Services Associate II	40.00	\$ 15.65
Library Assistant II	20.00	\$ 12.40
Library Assistant II	20.00	\$ 12.40
Public Services Librarian	40.00	\$ 18.36
Library Assistant II	20.00	\$ 12.40
Library Assistant II	20.00	\$ 12.40
Library Assistant II	40.00	\$ 12.40
Team Member, Shipping and Receiving	40.00	\$ 13.00
Public Services Librarian	40.00	\$ 18.36
Public Services Librarian	40.00	\$ 18.36
Team Member, Shipping and Receiving	40.00	\$ 13.00
Computer Lab Assistant II	20.00	\$ 13.18
Public Services Librarian	20.00	\$ 18.36
Team Member, Shipping and Receiving	40.00	\$ 13.00
Public Services Librarian	20.00	\$ 18.00
Metadata Specialist	40.00	\$ 19.08
Library Assistant II	20.00	\$ 11.85
Public Services Librarian	40.00	\$ 18.00
Computer Lab Assistant II	20.00	\$ 12.92
Indy Library Store Assistant Coordinator	20.00	\$ 15.35
Public Services Librarian	40.00	\$ 22.63
Office Assistant	40.00	\$ 15.22
Public Services Librarian	40.00	\$ 22.45
Public Services Librarian	40.00	\$ 22.06
Library Assistant II	20.00	\$ 12.64
Supervisor Librarian	40.00	\$ 22.31
Library Assistant II	20.00	\$ 13.27
Supervisor Librarian	40.00	\$ 22.64
Library Assistant II	20.00	\$ 12.90
Library Assistant II	20.00	\$ 12.65
Order Specialist	40.00	\$ 21.76

Public Services Librarian	20.00	\$ 21.68
Library Assistant II	20.00	\$ 12.58
Supervisor Librarian	40.00	\$ 24.34
Public Services Associate II	20.00	\$ 16.29
Library Assistant III	40.00	\$ 15.36
Public Services Librarian	40.00	\$ 22.38
Public Services Librarian	20.00	\$ 22.57
Supervisor Librarian	40.00	\$ 24.68
Processing Assistant	40.00	\$ 15.83
Public Services Librarian	40.00	\$ 21.96
Public Services Librarian	20.00	\$ 22.87
Library Assistant III	40.00	\$ 16.02
Library Assistant II	40.00	\$ 12.90
Public Services Librarian	40.00	\$ 21.98
Public Services Associate II	40.00	\$ 18.23
Circulation Supervisor I	40.00	\$ 19.05
Inter-Library Loan Assistant	40.00	\$ 18.05
Public Services Librarian	40.00	\$ 24.24
Artist-in-Residence	40.00	\$ 21.42
Web Content Specialist	40.00	\$ 27.68
Public Services Librarian	40.00	\$ 23.72
Cataloger	40.00	\$ 23.83
Public Services Associate II	40.00	\$ 19.19
Team Member, Shipping and Receiving	40.00	\$ 16.74
Public Services Librarian	20.00	\$ 24.10
Library Assistant II	20.00	\$ 12.90
Processing Assistant	40.00	\$ 15.64
Circulation Supervisor II	40.00	\$ 21.88
Processing Assistant	40.00	\$ 15.88
Public Services Librarian	40.00	\$ 23.66
Circulation Supervisor II	40.00	\$ 20.57
Serials Assistant	40.00	\$ 17.02
Processing Assistant	40.00	\$ 16.02
Circulation Supervisor I	40.00	\$ 19.43
Computer Lab Assistant II	20.00	\$ 14.27
Processing Assistant	40.00	\$ 15.28
Library Assistant III	40.00	\$ 15.91
Membership Access Coordinator	40.00	\$ 22.92
Lead Office Assistant	40.00	\$ 19.43
Public Services Librarian	40.00	\$ 19.43
Processing Assistant	40.00	\$ 16.09
Public Services Librarian	40.00	\$ 22.63
Circulation Supervisor I	40.00	\$ 19.66
Supervisor, Building Systems	40.00	\$ 19.08
Public Services Librarian	40.00	\$ 21.42
Public Services Librarian	20.00	\$ 21.42
Order Specialist	40.00	\$ 17.79

Circulation Supervisor I	40.00	\$ 19.43
Public Services Librarian	40.00	\$ 18.73
Library Assistant II	40.00	\$ 12.90
Supervisor Librarian	20.00	\$ 23.96
Cataloging Assistant	40.00	\$ 19.86
Circulation Supervisor II	40.00	\$ 20.57
Processing Assistant	40.00	\$ 16.17
Library Assistant III	40.00	\$ 15.27
Public Services Librarian	40.00	\$ 21.88

2018 Appointment List

December 24, 2017 - December 22, 2018

EXEMPT POSITIONS

Job Title	Base Hours	Bi-weekly Salary
Mgr., Community Branch	40.00	\$ 1,996.77
Collection Development Librarian	40.00	\$ 1,887.09
Mgr., App & Web Development	40.00	\$ 2,952.96
Mgr., Cataloging and Metadata	40.00	\$ 2,282.27
Mgr., Neighborhood Branch	40.00	\$ 1,955.27
Mgr., Regional Branch	40.00	\$ 2,271.01
Web Developer	40.00	\$ 2,655.40
Mgr., Regional Branch	40.00	\$ 2,120.15
Mgr., Regional Branch	40.00	\$ 2,114.99
Mgr., Facilities Projects	40.00	\$ 3,476.66
Mgr., Regional Branch	40.00	\$ 2,409.23
Mgr., Neighborhood Branch	40.00	\$ 2,314.62
Mgr., Community Branch	40.00	\$ 1,955.27
Mgr., Neighborhood Branch	40.00	\$ 2,044.90
Accountant	40.00	\$ 1,862.52
Mgr., Payroll	40.00	\$ 2,108.17
ILS Project Manager	40.00	\$ 2,307.70
Mgr., Neighborhood Branch	40.00	\$ 1,929.31
Dir., Information Technology	40.00	\$ 4,399.27
Collection Development Librarian	40.00	\$ 1,862.52
Mgr., Sys/Network Infrastructure	40.00	\$ 3,513.60
Accountant	40.00	\$ 1,862.52
Accountant	40.00	\$ 1,826.00
Collection Development Librarian	40.00	\$ 1,862.52
Mgr., Regional Branch	40.00	\$ 2,025.78
Mgr., Community Branch	40.00	\$ 1,929.31
PC/Lan Specialist	40.00	\$ 1,862.52
Program Specialist	40.00	\$ 2,014.33
Program Specialist	40.00	\$ 2,006.51
Special Collections Librarian	40.00	\$ 1,950.49
Mgr., Accounting	40.00	\$ 2,519.32
Program Specialist	30.00	\$ 1,504.89
Area Resource Manager	40.00	\$ 2,108.17
Dir., Human Resources	40.00	\$ 3,554.82
Human Resources Generalist	40.00	\$ 1,862.52
Dir., Collection Management	40.00	\$ 4,108.02
Mgr., Events	40.00	\$ 2,218.06

Indy Library Store Coordinator	40.00	\$ 1,826.00
Web Developer	40.00	\$ 2,318.34
Mgr., Buildings and Grounds	40.00	\$ 2,213.58
Collection Development Librarian	40.00	\$ 1,871.65
Human Resources Generalist	40.00	\$ 1,871.65
Mgr., Neighborhood Branch	40.00	\$ 1,891.48
Safety and Security Officer	40.00	\$ 2,185.03
Mgr., Digital Projects	40.00	\$ 2,110.25
Special Collections Librarian	40.00	\$ 1,862.52
Volunteer Resource Specialist	40.00	\$ 1,880.78
Web Developer	40.00	\$ 2,367.31
Venue Coordinator	40.00	\$ 1,965.24
Digital Projects Coordinator	40.00	\$ 1,943.41
Lan Administrator	40.00	\$ 2,653.02
Dir., Communications	40.00	\$ 3,297.35
Program Specialist	40.00	\$ 1,900.75
Dir., Public Services	40.00	\$ 3,417.97
Digital Marketing Specialist	40.00	\$ 1,862.52
Chief Financial Officer	40.00	\$ 3,690.00
Electronic Resources Librarian	40.00	\$ 1,884.62
Mgr., Acquisitions	40.00	\$ 2,081.47
Mgr., Learning Curve	40.00	\$ 2,002.95
Mgr., Regional Branch	40.00	\$ 2,829.19
Media Specialist	40.00	\$ 2,310.41
Mgr., Regional Branch	40.00	\$ 2,166.63
Mgr., Neighborhood Branch	40.00	\$ 2,174.42
Mgr., Shared Systems	40.00	\$ 2,100.58
Mgr., Regional Branch	40.00	\$ 2,521.16
Mgr., PC & Communications	40.00	\$ 2,952.96
Database Administrator	40.00	\$ 2,952.96
Area Resource Manager	40.00	\$ 3,184.13
Dir., Strategic Planning & Assessment	40.00	\$ 4,171.19
Area Resource Manager	40.00	\$ 2,969.12
Mgr., Processing	40.00	\$ 1,929.31
Mgr., Program Development	40.00	\$ 2,687.51
Area Resource Manager	40.00	\$ 2,825.99
Mgr., Community Branch	40.00	\$ 2,424.95
Public Relations Specialist	40.00	\$ 2,105.96
Dir., Facilities	40.00	\$ 3,539.28
Mgr., Support Programs & Volunteer Resources	40.00	\$ 2,286.33
Mgr., Organizational Learning and Development	40.00	\$ 3,389.29
Network Systems Analyst	40.00	\$ 2,503.00
Area Resource Manager	40.00	\$ 2,938.55
Mgr., Regional Branch	40.00	\$ 2,310.41
Mgr., Central Adult Services	40.00	\$ 2,064.75
Program Specialist	40.00	\$ 2,217.59
Mgr., Central Services	40.00	\$ 1,862.52

Mgr., Neighborhood Branch	40.00	\$ 1,972.39
Business Analyst	40.00	\$ 1,862.52
Mgr., Neighborhood Branch	40.00	\$ 2,027.40



Board Action Request

7b

To: IMCPL Board **Meeting Date:** December 18, 2017

From: Debra Champ **Approved by the Library Board:**

Effective Date: December 18 2017

Subject: Annual Review of IMCPL Acceptable Use Policy Concerning the Appropriate Use of the Internet and Other Computer Networks

Recommendation: Approval of Resolution 57-2017- Annual Review of IMCPL Acceptable Use Policy Concerning the Appropriate Use of the Internet and Other Computer Networks

Background:

Indiana Code IC 36-12-1-12, which covers the policy for Internet or other computer network use for libraries, requires that the board of a public library annually review the policy concerning the appropriate use of the Internet or other computer networks by library patrons in all areas of the library.

IMCPL’s Acceptable Use Policy is attached for the Board’s approval.

The current policy revision incorporates a new line under the Unacceptable Use section of the policy. During 2017 there were a number of incidents of patrons disconnecting various cables which results in serious security risks. Therefore, the statement #6 (“*Disconnecting library equipment, including monitors, network cables and electrical cords*”) was added to clearly define that these actions are unacceptable.

The Acceptable Use Policy is in place to communicate acceptable computer user behavior to patrons, to provide IMCPL disclaimers of liability for potential misuse and to provide the staff tools to aid in patron behavior modification when needed.

The Children’s Internet Protection Act, or CIPA, requires that libraries have an Internet Safety Policy adopted by the board to be eligible for eRate funds. In addition, the policy must include a technology protection measure that protects against Internet access by both adults and minors



Board Resolution

7b

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION 57-2017
ACCEPTABLE USE POLICY**

December 18, 2017

WHEREAS, the Library has conducted an annual review of the Acceptable Use Policy for internet access and usage, electronic access and use of Library on-line resources, and Library computer usage; and

WHEREAS, the Diversity, Policy and Human Resource Committee recommends limited revisions to the Acceptable Use Policy for purposes of clarification of existing practices and use prohibitions; and

WHEREAS, the Board of Trustees of the Indianapolis-Marion County Public Library has reviewed the proposed changes to the Acceptable Use Policy, and determines that the policy changes are prudent and in the interest of the Library and its patrons.

THEREFORE, BE IT RESOLVED that the Board of Trustees does hereby approve and adopt the changes to the Acceptable Use Policy in the form attached to this Resolution.

Acceptable Use Policy & Disclaimer

Acceptable Use Standards for Internet and IndyPL Computers

All electronic traffic originating from the Indianapolis Public Library connection shall be in accordance with these Acceptable Use Standards. Failure to abide by these standards may result in the loss of Internet, computer, and Library privileges.

Cooperative Use

IndyPL has installed a PC Management system that governs the use of computers in the Library. PC users must facilitate the fair use of the library's limited resources by observing time limits on PC use and surrendering use of the terminal when allotted time has elapsed. IndyPL reserves the right to terminate a PC session that disrupts library services or that involves user behavior that violates the library's policies. Tampering with or defeating time limits will result in the loss of some or all library privileges consistent with the Library's policy on inappropriate behavior.

Acceptable Use

Use of the Library's computers shall be guided by the following principles:

1. Respect for the privacy of others.
2. Adherence to the legal protection provided by copyright and license to programs and data.
3. Consideration for the security and functioning of computers, computer networks, and systems.
4. Adherence to IndyPL policies governing the security and functioning of computers, computer networks, and systems.

Unacceptable Use

It is not acceptable to use the Indianapolis Public Library computers for:

1. Any purposes which violate U.S., state, or local laws.
2. Transmitting threatening, obscene or harassing materials, including the use of profanity or offensive language.
3. Intentional or unintentional disruption of network users, services or equipment, harm to other computer systems, including excessive bandwidth utilization.
4. Distribution of unsolicited advertising.
5. Tampering with computer or network security.
6. **Disconnecting library equipment, including monitors, network cables and electrical cords.**
7. Making unauthorized entry into any systems accessible via Library computers.
8. Representing oneself as another person.

9. Developing and/or propagating programs that harass other users or cause harm to other computer systems (e.g. computer "viruses" and "worms.")
10. Copying, file sharing, downloading or distributing commercial software or other works or material (e.g. music, movies or other audio or digital material) in violation of state, federal or international copyright laws.
11. Accessing or loading pornographic, obscene, or sexually explicit material.
12. Other uses deemed inappropriate at the discretion of IndyPL management.

Illegal acts involving the IndyPL's computers may be subject to prosecution by local, state or federal authorities.

Internet Safety Policy

In addition to the useful and educational information available on the Internet, a great deal of content exists that is not appropriate for children. Parents or legal guardians must assume responsibility for deciding which library resources are appropriate for their own children. IndyPL enforces a policy of Internet safety that includes measures to block or filter Internet access for both minors and adults to certain visual depictions. IndyPL's technology protection measure is a specific system that blocks or filters specific Internet sites. It protects against access by adults and minors to visual depictions that are obscene, child pornography, or harmful to minors.

Filtering software is not foolproof. It diminishes the likelihood that searchers will inadvertently retrieve text or images that some may find offensive but does not eliminate that possibility. Filters sometimes block access to sites that users would consider both inoffensive and useful. IndyPL staff reserves the right to check all workstations of suspicious/inappropriate activity. In accordance with the Children's Internet Protection Act, no one under the age of 18 is permitted to access computer sites, chat rooms or email that contain obscene or sexually explicit material or other material harmful to minors.

IndyPL does not condition a child's use of our public use internet terminals on the collection of any personally identifiable information from the child. Please see the full text of [IndyPL's eprivacy statement](#).

Disclaimer

IndyPL provides access to the Internet as a service of convenience to the public. The Internet and its available resources contain a wide variety of material and opinions from varied points of view. Users need to be good information consumers, questioning the validity of the information. Not all sources on the Internet provide accurate, complete or current information. Users may encounter material that could be considered inappropriate.

Parents of minor children assume responsibility for their children's use of the Internet through the Library's connection. Parents and children are encouraged to read Netsmartz (<http://www.netsmartz.org/Parents>) Safety Tips and to explore the additional resources at Netsmartz, a resource for parents and children of all ages.

IndyPL expressly disclaims any liability or responsibility arising from access to or use of information obtained through its electronic information systems, or any consequences thereof. Conducting business or personal transactions such as credit card purchases, stock trades, bank transactions, etc, or accessing systems where such personal or business data are stored is not recommended. The Library's computing environment does not maintain sufficient safeguards to protect such activities.

Users of Library computing resources should be aware of the possibility of contamination by computer viruses and Trojans. Viruses may also spread to other computers including the user's own personal or business computers via email, or via media such as floppy, CDROM or USB Flash Drives. Users are therefore warned that it is not possible to provide a 100% virus free environment and that the user accepts such risks while using the Library's computing resources.

Review of IndyPL Policy

This policy shall be reviewed on an annual basis in accordance with Indiana Code § 36-12-1-12(e).

Reviewed by the Library Board of Trustees, December 18, 2017.



Board Briefing Report

8a

To: IndyPL Board
Facilities Committee

Meeting Date: December 18, 2017

From: Facilities Management Services Area
Sharon Smith, Facilities Director

Subject: Briefing Report for January 2018 Action Item
Approval to Award a Construction Services Contract for the
Eagle Branch Project

The Eagle Branch Project is being bid using the responsible bidding practices established by the IndyPL Board and as required by the Public Works Statute IC § 36-1-12. Public Notice to prospective bidders was advertised per the Public Notice Statute IC § 5-3 on December 1 and 8, 2017. The Notice was posted on the IndyPL website and copies of the Notice were emailed to the following business development contacts:

- Center for Empowerment and Economic Development.
- Conexus Indiana.
- Crooked Creek Community Development Corporation.
- Hispanic Business Council, Indianapolis Chamber of Commerce.
- Indiana Minority Supplier Development Council.
- Indiana Chamber of Commerce.
- Indianapolis Black Chamber of Commerce.
- Indianapolis Chamber of Commerce.
- Indianapolis Office of Minority & Women Business Development.
- Indianapolis Urban League.
- National Association of Women Business Owners – Indy.
- Mid-States Minority Supplier Development Council.
- Small Business Administration.
- State of Indiana Minority & Women's Business Enterprise Division.
- Women's Business Enterprise Council, Indianapolis Chamber of Commerce.
- Women's Business Enterprise Council – Great Lakes Indiana.

The Project requires compliance with Requirements for Contactors on Public Works Projects IC § 5-16-13 including contractor self-performance of work, liability insurance, qualification, E-Verify, employee training, and records retention. The Project also requires compliance with Requirements for Contactors on Public Works Projects IC § 4-13-18 including Contractor's Drug Testing of Employees.

Facilities Briefing Report

To: Facilities Committee, Item 8a

From: Sharon Smith, Facilities Director

Re: January 2018 Action Item - Approval to Award a Construction Services Contract for the Eagle Branch Project

Date: December 18, 2017

Sealed bids will be received by IndyPL on December 21, 2017, and each bid shall be accompanied by a bid security for 10% of the total bid. The Library shall award the Project to the lowest, responsible, and responsive bidder pursuant to IC § 36-1-12.

The successful bidder will be required to furnish Performance and Labor & Material Bonds for 100% of their contract amount before execution of contracts. Bonds shall be maintained in accordance with IC § 36-1-12-13.1 and IC § 36-1-12-14.

The preliminary Project schedule targets a starting date of March 2018, with substantial completion in the first quarter of 2019.

The construction budget is \$5,902,600, to be funded by the Series 2017 Bond Fund (Fund 48).



Board Action Request

8b

To: IndyPL Board **Meeting Date:** December 18, 2017

From: Facilities Committee **Approved by**
The Library Board:

Effective Date:

Subject: **Resolution 58 - 2017**
Approval to Award an Architectural Design Services Contract for the
Fort Benjamin Harrison Branch Project

Recommendation:

The Library Facilities Committee recommends Board approval of the attached action (**Resolution 58–2017**) Approval to Award an Architectural Design Services Contract for the Fort Benjamin Harrison Branch Project to **RATIO Architects, Inc.**, Indianapolis, Indiana.

Background:

Architectural Design Services are required by IndyPL for the capital projects outlined in the Strategic Plan. Indy PL sought Vendors whose combination of experience, processes, and personnel will provide timely, cost-effective and exemplary professional services to IndyPL for the projects. The Vendor shall have the following qualifications:

- Proven capabilities in the design of public library or similar facilities.
- Proven capabilities in the design of facilities in Indianapolis mixed use areas.
- Demonstrated track record working with community and neighborhood associations.
- Proven expertise in the design of energy and resource conservation practices for buildings and sites.
- Demonstrated track record in overall client satisfaction.
- Demonstrated track record in completing projects on time and on budget.
- Appropriate resources to satisfy the requirements of the Project.
- Licensed as an architect by the State of Indiana.
- Registered with the Indiana Secretary of State to do business in Indiana.

In accordance with Section 123.3 of the IndyPL Policy Manual, selection of a Vendor will be on the basis of provisions of the required services, experience, cost, and any other factors deemed appropriate to the services being secured. IndyPL staff used the Request for Qualifications (“RFQ”) process pursuant to IC § 5-16-11.1 to solicit Statements of Qualifications (“SOQ”) from

Board Action Request

RE: Facilities Committee, Item 8b

Resolution 58-2017 Approval to Award an Architectural Design Services Contract for the Fort Benjamin Harrison Branch Project

Date: December 18, 2017

Vendors for the Services. Per the Board Bylaws, Article IX Expenditures, all service agreements over \$50,000 in value are to be approved by the Board.

To secure the needed services, a RFQ was prepared and issued on September 29, 2017. IndyPL staff utilized the City’s Department of Minority & Women Business Development website to identify certified Vendors capable of providing the Services. Fifty-four (54) known Vendors were contacted, business development organizations were contacted, public notices were placed in the newspapers on September 26 and October 8, 2017, and the RFQ was posted to the IndyPL website. A pre-SOQ conference was held for all prospective Vendors on October 12, 2017, which sixteen (16) Vendors attended. IndyPL received 9 SOQs by the due date of October 24, 2017. Two additional SOQs were received after the deadline. Below is a tabulation sheet of the received SOQs:

Vendor	Addendum 1, 2 and 3	Introduction Cover Letter	Vendor Qualification Sheet	Company Profile	Vendor Experiences	Company References	Conflicts of Interest/Claims	Financial Documentation	Range of Fee	1 Original, 7 Copies, 1 PDF	Comments
AXIS Architecture	X	X	X	X	X	X	X	X	X	X	
Brenner Ross Barney	X	X	X	X	X	X	X	X	X	X	
Curran Architecture	X	X	X	X	X	X	X	X	X	X	
Guidon	X	X	X	X	X	X	X	X	X	X	
HCO OMS	X	X	X	X	X	X	X	X	X	X	
Mohler Architects		X	X	X	X	X	X	X	X	X	Missing addenda
RATIO	X	X	X	X	X	X	X	X	X	X	
Rowland Design	X	X	X	X	X	X	X	X	X	X	
Schmidt Associates	X	X	X	X	X	X	X	X	X	X	
R and B Architects	X	X	X	X	X	X	X	X	X	X	Received Late
Meticulous	X	X	X	X	X	X	X	X	X	X	Received Late

Board Action Request

RE: Facilities Committee, Item 8b

Resolution 58-2017 Approval to Award an Architectural Design Services Contract for the Fort Benjamin Harrison Branch Project

Date: December 18, 2017

The IndyPL SOQ Evaluation Committee consisted of an Area Resource Manager, an IndyPL Board Member, the CEO, the Director of Public Services, and the Director of Facilities. A representative of the developer for the parcel under consideration served as an advisor to the Evaluation Committee. The Evaluation Committee reviewed all qualifications received, had discussions with three (3) selected Vendors (Guidon, HCO, and RATIO) on November 15, 2107, checked references, reviewed financial information, and reported the results to the Facilities Committee at its December 5, 2017 meeting.

The selection of the Vendor was based upon the criteria established in the RFQ. The criteria include:

- Expertise in the design of public libraries or similar facilities.
- Expertise in the design of facilities in Indianapolis planned urban development areas.
- Expertise in working with community and neighborhood associations.
- Expertise in the design of energy and resource conservation practices.
- Satisfaction level of current and former customers of Vendor.
- Experience in completing projects on time and on budget.
- Adequacy of the resources and financial stability of the Vendor.
- Proposed range of fees.
- Other criteria deemed relevant by IndyPL.

The Facilities Committee recommends **RATIO Architects, Inc.** be awarded the contract as the Vendor that best meets the criteria as defined in the Request for Qualifications. The team proposed by RATIO includes Schneider Corporation (WBE) for civil engineering, Lynch Harrison & Brumleve for structural engineering, Loftus Engineering (WBE) for mechanical-electrical-plumbing engineering, and Winston Terrell Group (MBE) for community engagement/outreach services.

Fiscal Impact:

RATIO Architects, Inc. will complete these Services on a negotiated lump-sum basis for a fee consistent with the RFQ and the SOQ. The expense for the Services will be charged to the Rainy Day Fund (Fund 39) during the planning and design phases. Once the Series 2019A Bond sale is completed, the Rainy Day Fund will be replenished and all expenses for the project will be charged to the Series 2019A Bond Fund (Fund number to be determined.)



Board Resolution

8b

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY RESOLUTION 58 – 2017

APPROVAL TO AWARD AN ARCHITECTURAL DESIGN SERVICES CONTRACT FOR THE FORT BENJAMIN HARRISON BRANCH PROJECT

DECEMBER 18, 2017

WHEREAS, in support of the Strategic Plan, Architectural Design Services are required by IndyPL during the planning, design, and construction stages of the capital projects outlined in the Strategic Plan; and

WHEREAS, IndyPL issued a Request for Qualifications (RFQ) on September 29, 2017, seeking Vendors whose combination of experience, processes, and personnel will provide timely, cost-effective, and exemplary professional Architectural Design Services for the Fort Benjamin Harrison Branch project; and

WHEREAS, the Library received nine (9) Statements of Qualifications (SOQs) to the RFQ by the submission deadline of October 24, 2017 from qualified Vendors; and

WHEREAS, IndyPL has reviewed the responses, had discussions with three (3) selected Vendors, investigated references, and reviewed financial information from the submitting Vendors; and

WHEREAS, IndyPL has determined that **RATIO Architects, Inc.**, Indianapolis, Indiana is the Vendor that best meets the criteria as outlined in the RFQ, and recommends IndyPL award the contract to **RATIO Architects, Inc.**

IT IS THEREFORE RESOLVED that the Board of Trustees authorizes the Chief Executive Officer to negotiate and sign a contract with **RATIO Architects, Inc.** for Architectural Design Services for the Fort Benjamin Harrison Branch Library, substantially in the form of the terms and conditions included in the RFQ and the SOQ.



Board Action Request

Revised

8c

To: IndyPL Board
Facilities Committee

Meeting Date: December 18, 2017

From: Facilities Management Services Area
Sharon Smith, Facilities Director

Subject: Resolution 59 - 2017
Authorization to Purchase Property Located at 2402 North Sherman Drive
for the Brightwood Branch Project

Recommendation:

IndyPL Facilities Staff presents for Board approval the attached action (**Resolution 59-2017**) to authorize the purchase of property at located 2402 North Sherman Drive.

Background:

One of IndyPL's goals in the 2015-2020 Strategic Plan is to maximize accessibility to the library and its services. When looking at the inventory of IndyPL facilities for age, size, and location, it was determined the existing Brightwood Branch is undersized for the population served and is in a leased storefront facility. The Strategic Plan identified the Brightwood Branch as a facility to be replaced with a new freestanding facility.

The main criteria to use in the evaluation of possible sites for the replacement facility include:

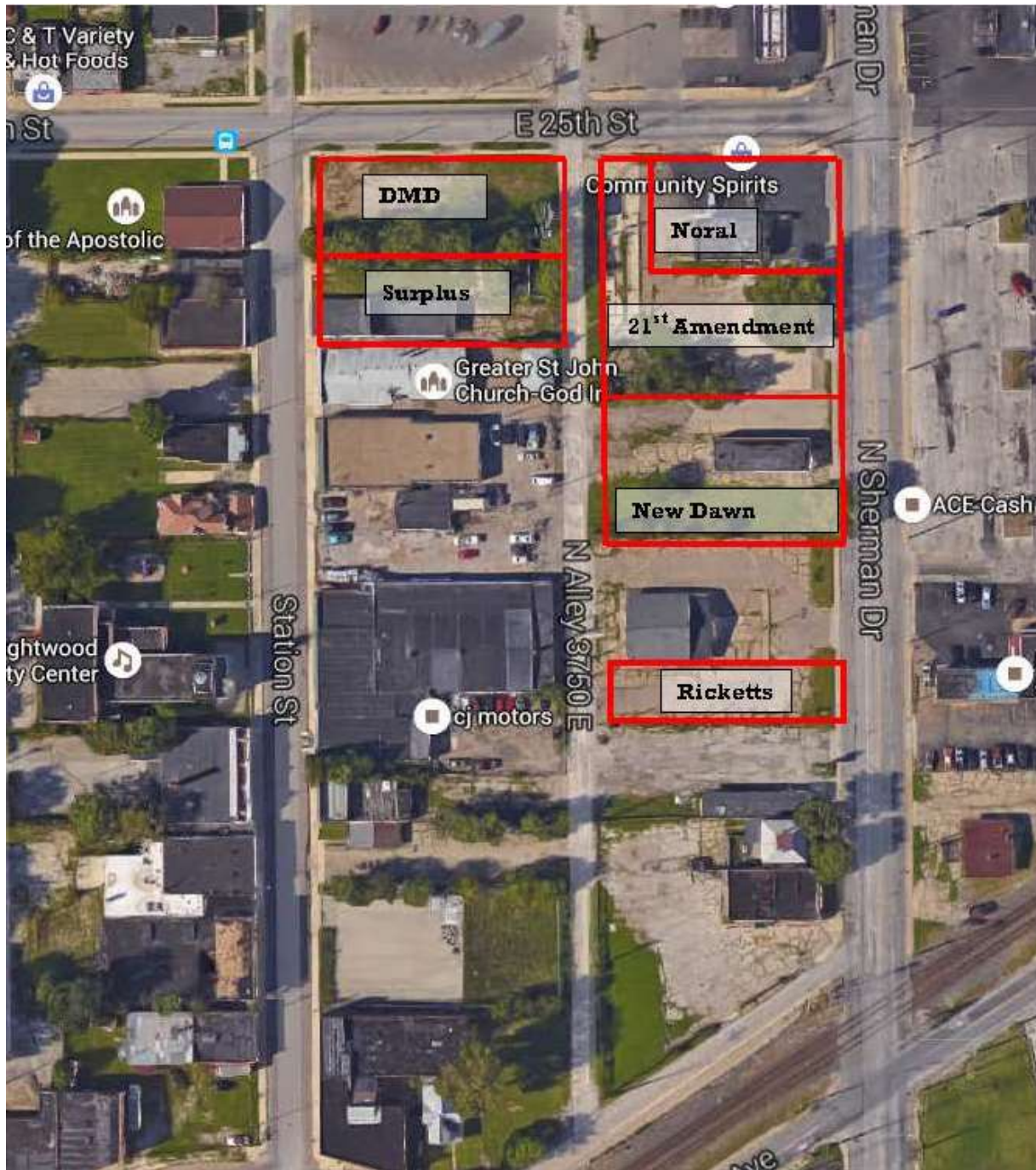
- Approximately 2.5 acres to accommodate a 15,000 sf building, an outdoor program space, and adequate patron parking.
- Highly visible location.
- Accessible by public transportation.
- Adjacent to a neighborhood.

Using the established criteria, it seemed logical to investigate available property along North Sherman. After investigating several options, it was determined the best site available is at 25th and Sherman.

We have a signed Option to Purchase Real Estate Contract, with one (1) amendment, to purchase property located at 2402 North Sherman. This property is currently owned by William Ricketts, and we have agreed to the purchase price of \$8,500.00.

Board Action Request Revised

Re: Resolution 59-2017 Authorization to Purchase Property Located at 2402 North Sherman Drive for the Brightwood Branch Project
To: Facilities Committee, Item 8c
From: Sharon Smith, Facilities Director
Date: December 18, 2017



Strategic/Fiscal Impact:

The purchase price is \$8,500, to be funded by the Series 2017 Bond Fund (Fund 47).



Board Resolution Revised

8c

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION 59 – 2017
AUTHORIZATION TO PURCHASE PROPERTY LOCATED AT
2402 NORTH SHERMAN DRIVE
FOR THE BRIGHTWOOD BRANCH PROJECT
DECEMBER 18, 2017
Revised**

WHEREAS, the Board of Trustees (“Board”) of the Indianapolis-Marion County Public Library (“Library”) has previously authorized the building of a replacement Brightwood Branch Library (the “Branch”) in response to the 2015-2020 Strategic Plan; and

WHEREAS, during the investigation of possible locations for the new Branch it was determined property at the intersection of 25th Street and Sherman Drive, comprised of various parcels owned by various owners met the criteria for the Library; and

WHEREAS, following extensive negotiations, the Library staff was able to secure the opportunity to purchase nine (9) parcels from six (6) unique owners, including property commonly known as 2402 N. Sherman Drive, Indianapolis, Indiana more particularly described in Attachment A (the “Property”); and

WHEREAS, an Option to Purchase Real Estate (“Option Contract”) for purchase of the Property has been negotiated and executed by the Chief Executive Officer of the Library, effective as of June 29, 2016, and amended on September 16, 2016; and

WHEREAS, the Library has exercised all four extensions of the Option Contract as provided therein and notice of the exercise of the Option contained therein must be made on or before January 26, 2018; and

WHEREAS, prior to exercising the Option, the Board must grant approval of exercising the option and moving forward with the purchase of the Property; and

WHEREAS, the Library has obtained zoning consents for the Property and the adjoining properties also under contract and the rezoning petition related to the Property is currently pending with finalization of the zoning proceeding expected to occur in January or February of 2018; and

RESOLUTION 59 – 2017
AUTHORIZATION TO PURCHASE PROPERTY LOCATED AT
2402 NORTH SHERMAN DRIVE
FOR THE BRIGHTWOOD BRANCH PROJECT
DECEMBER 18, 2017
Revised

WHEREAS, the Library’s consultants are pursuing various remedies, including a site status letter and/or comfort letters from the State of Indiana with respect to the results from the environmental due diligence, which are expected to be received within the next several weeks; and

WHEREAS, Library staff has received and reviewed all due diligence materials contemplated in the Option Contract and staff recommends that the Library proceed with the acquisition of the Property; and

WHEREAS, after transfer of the Property, it may be necessary to seek a quiet title action to eliminate any and all outstanding claims against title to the Property; and

IT IS THEREFORE RESOLVED that the Option Contract is hereby approved and subject to satisfaction of the terms and conditions of the Option Contract, the Chief Executive Officer of the Library is hereby authorized to proceed with all matters and to execute all documents or instruments necessary or required to complete the purchase of the Property as contemplated by the Option Contract, including, if in the reasonable determination of legal counsel, filing a quiet title action on the Property, and is further authorized to pay the payment of the purchase price of Eight Thousand Five Hundred and no/100 (\$8,500.00) Dollars and to take any and all other actions incident to, necessary, desirable or appropriate to fulfill the terms and conditions of the Option Contract and to consummate the purchase of the Property contemplated thereby, subject only to the successful completion of the rezoning petition currently pending and the receipt of comfort letters and/or site status letters from the State of Indiana.

**RESOLUTION 59 – 2017
AUTHORIZATION TO PURCHASE PROPERTY LOCATED AT
2402 NORTH SHERMAN DRIVE
FOR THE BRIGHTWOOD BRANCH PROJECT
DECEMBER 18, 2017
Revised**

ATTACHMENT A - LEGAL DESCRIPTION

Parcel 1072633 (RICKETTS)

South Half of Lot 24 in E.T. Fletcher’s First Addition to the Town of Brightwood, now a part of the City of Indianapolis, the plat of which is recorded in Plat Book 5, page 9, in the Office of the Recorder of Marion County, Indiana, except a strip of ground of the uniform width of 15 feet, taken by parallel lines, off the entire West end thereof and now designated as an alley as shown on plat and set out in Certificate dated April 2, 1892 and recorded April 11, 1892, in Plat Book 10, Page 111 and Deed Record Town Lots 241, Page 37, in the Office of the Recorder of Marion County, Indiana.



Board Action Request

Revised

8d

To: IndyPL Board
Facilities Committee

Meeting Date: December 18, 2017

From: Facilities Management Services Area
Sharon Smith, Facilities Director

Subject: Resolution 60 - 2017
Authorization to Purchase Property Located at 2422 North Sherman Drive
for the Brightwood Branch Project

Recommendation:

IndyPL Facilities Staff presents for Board approval the attached action (**Resolution 60-2017**) to authorize the purchase of property located at 2422 North Sherman Drive.

Background:

One of IndyPL's goals in the 2015-2020 Strategic Plan is to maximize accessibility to the library and its services. When looking at the inventory of IndyPL facilities for age, size, and location, it was determined the existing Brightwood Branch is undersized for the population served and is in a leased storefront facility. The Strategic Plan identified the Brightwood Branch as a facility to be replaced with a new freestanding facility.

The main criteria to use in the evaluation of possible sites for the replacement facility include:

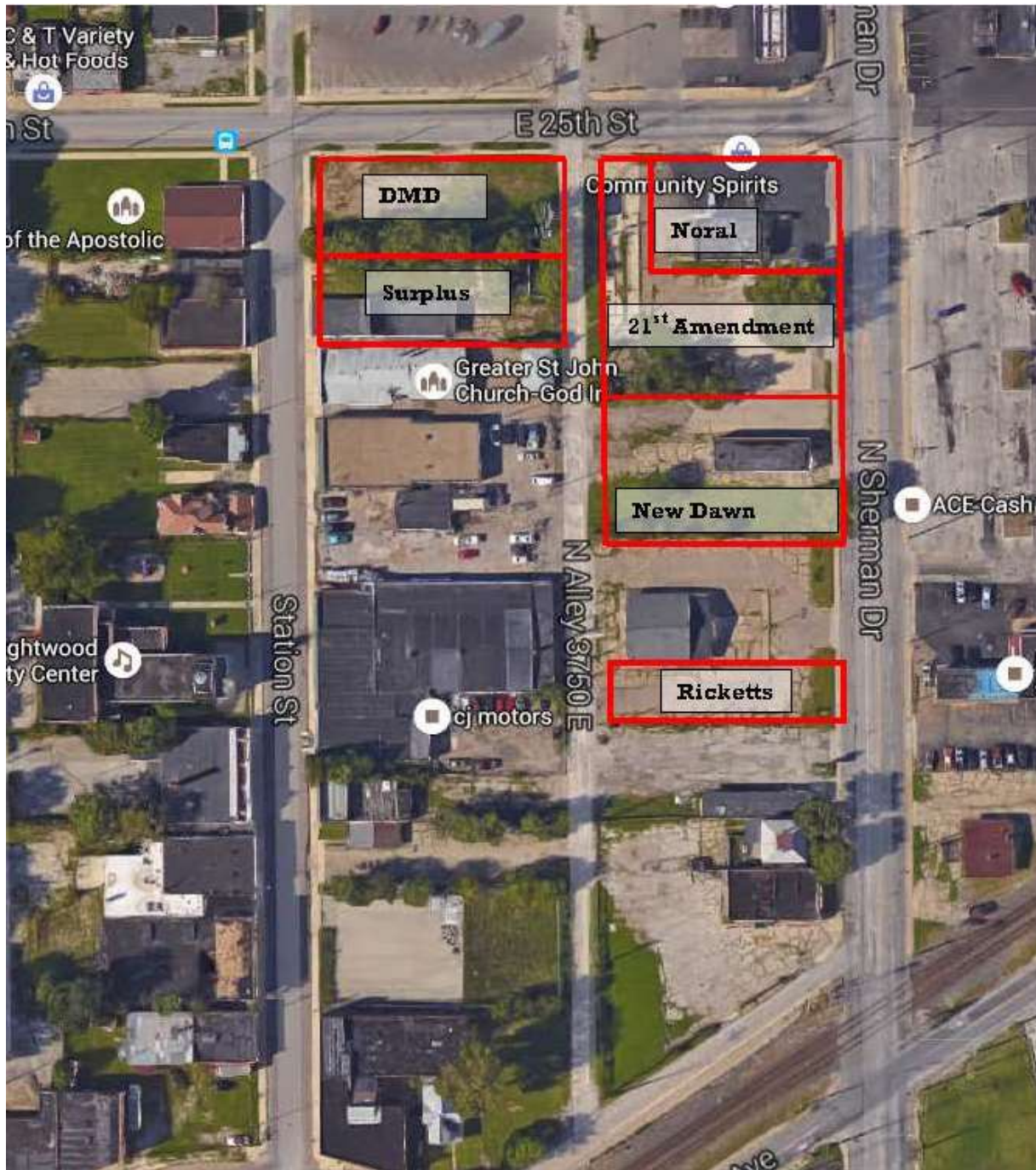
- Approximately 2.5 acres to accommodate a 15,000 sf building, an outdoor program space, and adequate patron parking.
- Highly visible location.
- Accessible by public transportation.
- Adjacent to a neighborhood.

Using the established criteria, it seemed logical to investigate available property along North Sherman. After investigating several options, it was determined the best site available is at 25th and Sherman.

We have a signed Purchase Agreement to purchase 3 parcels of property located at 2422 North Sherman. This property is currently owned by New Dawn, LLC, and we have agreed to the purchase price of \$360,000.00.

Board Action Request Revised

Re: Resolution 60-2017 Authorization to Purchase Property Located at 2422 North Sherman Drive for the Brightwood Branch Project
To: Facilities Committee, Item 8d
From: Sharon Smith, Facilities Director
Date: December 18, 2017



Strategic/Fiscal Impact:

The purchase price is \$360,000, to be funded by the Series 2017 Bond Fund (Fund 47).



Board Resolution Revised

8d

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION 60 – 2017
AUTHORIZATION TO PURCHASE PROPERTY LOCATED AT
2422 NORTH SHERMAN DRIVE
FOR THE BRIGHTWOOD BRANCH PROJECT
DECEMBER 18, 2017
Revised**

WHEREAS, the Board of Trustees (“Board”) of the Indianapolis-Marion County Public Library (“Library”) has previously authorized the building of a replacement Brightwood Branch Library (the “Branch”) in response to the 2015-2020 Strategic Plan; and

WHEREAS, during the investigation of possible locations for the new Branch it was determined property at the intersection of 25th Street and Sherman Drive, comprised of various parcels owned by various owners met the criteria for the Library;

WHEREAS, following extensive negotiations, the Library staff was able to secure the opportunity to purchase nine (9) parcels from six (6) unique owners, including property commonly known as 2422 N. Sherman Drive, Indianapolis, Indiana more particularly described in Attachment A (the “Property”); and

WHEREAS, a Purchase Agreement (“Purchase Agreement”) for purchase of the Property has been negotiated and executed by the Chief Executive Officer of the Library, effective as of November 13, 2017;

WHEREAS, prior to proceeding with the purchase of the Property, the Board must grant approval of the Purchase Agreement; and

WHEREAS, the Library has obtained zoning consents for the Property and the adjoining properties also under contract and the rezoning petition related to the Property is currently pending with finalization of the zoning proceeding expected to occur in January or February of 2018;

WHEREAS, the Library’s consultants are pursuing various remedies, including a site status letter and/or comfort letters from the State of Indiana with respect to the results from the

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

8d

**RESOLUTION 60 – 2017
AUTHORIZATION TO PURCHASE PROPERTY LOCATED AT
2422 NORTH SHERMAN DRIVE
FOR THE BRIGHTWOOD BRANCH PROJECT
DECEMBER 18, 2017
Revised**

environmental due diligence, which are expected to be received within the next several weeks;
and

WHEREAS, Library staff has received and reviewed all due diligence materials contemplated in the Purchase Agreement and staff recommends that the Library proceed with the acquisition of the Property; and

IT IS THEREFORE RESOLVED that the Purchase Agreement is hereby approved and subject to satisfaction of the terms and conditions of the Purchase Agreement, the Chief Executive Officer of the Library is hereby authorized to proceed with all matters and to execute all documents or instruments necessary or required to complete the purchase of the Property as contemplated by the Purchase Agreement, including the payment of the purchase price of Three Hundred Sixty Thousand and No/100 (\$360,000.00) Dollars and to take any and all other actions incident to, necessary, desirable or appropriate to fulfill the terms and conditions of the Purchase Agreement and to consummate the purchase of the Property contemplated thereby, subject only to the successful completion of the rezoning petition currently pending and the receipt of comfort letters and/or site status letters from the State of Indiana.

**RESOLUTION 60 – 2017
AUTHORIZATION TO PURCHASE PROPERTY LOCATED AT
2422 NORTH SHERMAN DRIVE
FOR THE BRIGHTWOOD BRANCH PROJECT
DECEMBER 18, 2017
Revised**

ATTACHMENT A - LEGAL DESCRIPTION

Parcel I:

The north half of lot twenty-six (26) in E.T. Fletcher’s First addition to the town of Brightwood, now in the City of Indianapolis, the Plat of which is recorded in Plat Book 5, Page 9, in the office of the recorder of Marion County, Indiana. Except a Strip of Ground of the uniform width of 15 feet, taken by parallel lines, off the entire west end thereof and now designated as an alley as shown on the plat and set out in Certificate Dated April 2, 1892 and Recorded April 11, 1892 in Plat Book 10, page 111 and Deed Record Town Lots 241, Page 37 in the Office of the Recorder of Marion County Indiana.

Parcel II:

The south half of lot twenty-seven (27) in E.T. Fletcher’s First addition to the town of Brightwood, now in the City of Indianapolis, the Plat of which is recorded in Plat Book 5, Page 9, in the office of the recorder of Marion County, Indiana. Except a Strip of Ground of the uniform width of 15 feet, taken by parallel lines, off the entire west end thereof and now designated as an alley as shown on the plat and set out in Certificate Dated April 2, 1892 and Recorded April 11, 1892 in Plat Book 10, page 111 and Deed Record Town Lots 241, Page 37 in the Office of the Recorder of Marion County Indiana.

Parcel III:

The south half of lot twenty-six (26) in E.T. Fletcher’s First addition to the town of Brightwood, now in the City of Indianapolis, the Plat of which is recorded in Plat Book 5, Page 9, in the office of the recorder of Marion County, Indiana. Except a Strip of Ground of the uniform width of 15 feet, taken by parallel lines, off the entire west end thereof and now designated as an alley as shown on the plat and set out in Certificate Dated April 2, 1892 and Recorded April 11, 1892 in Plat Book 10, page 111 and Deed Record Town Lots 241, Page 37 in the Office of the Recorder of Marion County Indiana.



Board Action Request

Revised

8e

To: IndyPL Board
Facilities Committee

Meeting Date: December 18, 2017

From: Facilities Management Services Area
Sharon Smith, Facilities Director

Subject: Resolution 61 - 2017
Authorization to Purchase Property Located at 3737 East 25th Street
for the Brightwood Branch Project

Recommendation:

IndyPL Facilities Staff presents for Board approval the attached action (**Resolution 61-2017**) to authorize the purchase of property located at 3737 East 25th Street.

Background:

One of IndyPL's goals in the 2015-2020 Strategic Plan is to maximize accessibility to the library and its services. When looking at the inventory of IndyPL facilities for age, size, and location, it was determined the existing Brightwood Branch is undersized for the population served and is in a leased storefront facility. The Strategic Plan identified the Brightwood Branch as a facility to be replaced with a new freestanding facility.

The main criteria to use in the evaluation of possible sites for the replacement facility include:

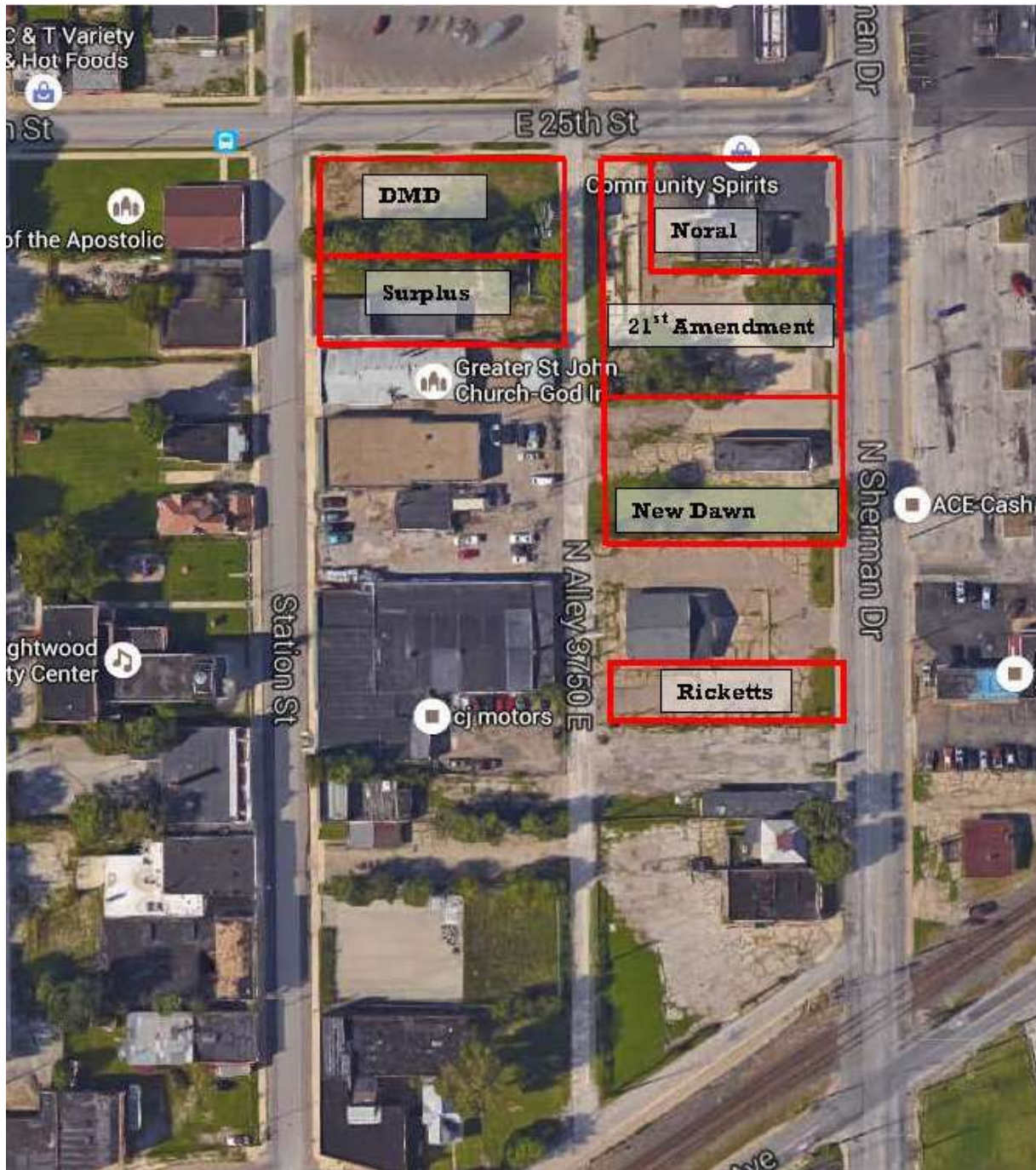
- Approximately 2.5 acres to accommodate a 15,000 sf building, an outdoor program space, and adequate patron parking.
- Highly visible location.
- Accessible by public transportation.
- Adjacent to a neighborhood.

Using the established criteria, it seemed logical to investigate available property along North Sherman. After investigating several options, it was determined the best site available is at 25th and Sherman.

We have a signed Purchase and Sale Agreement to purchase property located at 3737 East 25th Street. This property is currently owned by Noral, and we have agreed to the purchase price of \$600,000.00.

Board Action Request Revised

Re: Resolution 60-2017 Authorization to Purchase Property Located at 3737 East 25th Street for the Brightwood Branch Project
To: Facilities Committee, Item 8e
From: Sharon Smith, Facilities Director
Date: December 18, 2017



Strategic/Fiscal Impact:

The purchase price is \$600,000, to be funded by the Series 2017 Bond Fund (Fund 47).



Board Resolution Revised

8e

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION 61 – 2017
AUTHORIZATION TO PURCHASE PROPERTY LOCATED AT
3737 EAST 25th STREET
FOR THE BRIGHTWOOD BRANCH PROJECT
DECEMBER 18, 2017
Revised**

WHEREAS, the Board of Trustees (“Board”) of the Indianapolis-Marion County Public Library (“Library”) has previously authorized the building of a replacement Brightwood Branch Library (the “Branch”) in response to the 2015-2020 Strategic Plan; and

WHEREAS, during the investigation of possible locations for the new Branch it was determined property at the intersection of 25th Street and Sherman Drive, comprised of various parcels owned by various owners met the criteria for the Library;

WHEREAS, following extensive negotiations, the Library staff was able to secure the opportunity to purchase nine (9) parcels from six (6) unique owners, including property commonly known as 2422 N. Sherman Drive, Indianapolis, Indiana more particularly described in Attachment A (the “Property”); and

WHEREAS, a Purchase and Sale Agreement (“Purchase Agreement”) for purchase of the Property has been negotiated and executed by the Chief Executive Officer of the Library, effective as of November 9, 2017;

WHEREAS, prior to proceeding with the purchase of the Property, the Board must grant approval of the Purchase Agreement; and

WHEREAS, the Library has obtained zoning consents for the Property and the adjoining properties also under contract and the rezoning petition related to the Property is currently pending with finalization of the zoning proceeding expected to occur in January or February of 2018;

WHEREAS, the Library’s consultants are pursuing various remedies, including a site status letter and/or comfort letters from the State of Indiana with respect to the results from the environmental due diligence, which are expected to be received within the next several weeks; and

**RESOLUTION 61 – 2017
AUTHORIZATION TO PURCHASE PROPERTY LOCATED AT
3737 EAST 25th STREET
FOR THE BRIGHTWOOD BRANCH PROJECT
DECEMBER 18, 2017
Revised**

WHEREAS, Library staff has received and reviewed all due diligence materials contemplated in the Purchase Agreement and staff recommends that the Library proceed with the acquisition of the Property; and

IT IS THEREFORE RESOLVED that the Purchase Agreement is hereby approved and subject to satisfaction of the terms and conditions of the Purchase Agreement, the Chief Executive Officer of the Library is hereby authorized to proceed with all matters and to execute all documents or instruments necessary or required to complete the purchase of the Property as contemplated by the Purchase Agreement, including the payment of the purchase price of Six Hundred Thousand and No/100 (\$600,000.00) Dollars plus additional Seller costs and broker fees as provided in the Purchase Agreement and to take any and all other actions incident to, necessary, desirable or appropriate to fulfill the terms and conditions of the Purchase Agreement and to consummate the purchase of the Property contemplated thereby, subject only to the successful completion of the rezoning petition currently pending and the receipt of comfort letters and/or site status letters from the State of Indiana.

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

8e

**RESOLUTION 61 – 2017
AUTHORIZATION TO PURCHASE PROPERTY LOCATED AT
3737 EAST 25th STREET
FOR THE BRIGHTWOOD BRANCH PROJECT
DECEMBER 18, 2017
Revised**

ATTACHMENT A - LEGAL DESCRIPTION

Parcel 1036047 (NORAL)

A part of the Lots 28 and 29 in Elijah T. Fletchers' First Addition to Brightwood, now in the City of Indianapolis; The Plat of Which is Recorded in Plat Book 5, Page 9, in the Office of the Recorder of Marion County, Indiana, Described as follows:

Beginning at the Northeast Corner of Said Lot 29; then South 00 Degrees 17 Minutes 58 Seconds East 107.67 Feet along the East Line of Said Lots 28 and 29; Thence South 89 Degrees 51 Minutes 59 Seconds West 132.35 Feet Parallel with the North Line of Said Lot 29; Thence North 00 Degrees 17 Minutes 58 Seconds West 107.67 Feet Parallel with the East Line of Said Lots 28 and 29 to the North Line of Said Lot 29; Thence North 89 Degrees 51 Minutes 59 Seconds East 132.35 Feet along Said North Line to the Point of Beginning.



Board Action Request

Revised

8f

To: IndyPL Board
Facilities Committee

Meeting Date: December 18, 2017

From: Facilities Management Services Area
Sharon Smith, Facilities Director

Subject: Resolution 62 - 2017
Authorization to Purchase Property Located at 2430 North Sherman Drive
for the Brightwood Branch Project

Recommendation:

IndyPL Facilities Staff presents for Board approval the attached action (**Resolution 62-2017**) to authorize the purchase of property located at 2430 North Sherman Drive.

Background:

One of IndyPL's goals in the 2015-2020 Strategic Plan is to maximize accessibility to the library and its services. When looking at the inventory of IndyPL facilities for age, size, and location, it was determined the existing Brightwood Branch is undersized for the population served and is in a leased storefront facility. The Strategic Plan identified the Brightwood Branch as a facility to be replaced with a new freestanding facility.

The main criteria to use in the evaluation of possible sites for the replacement facility include:

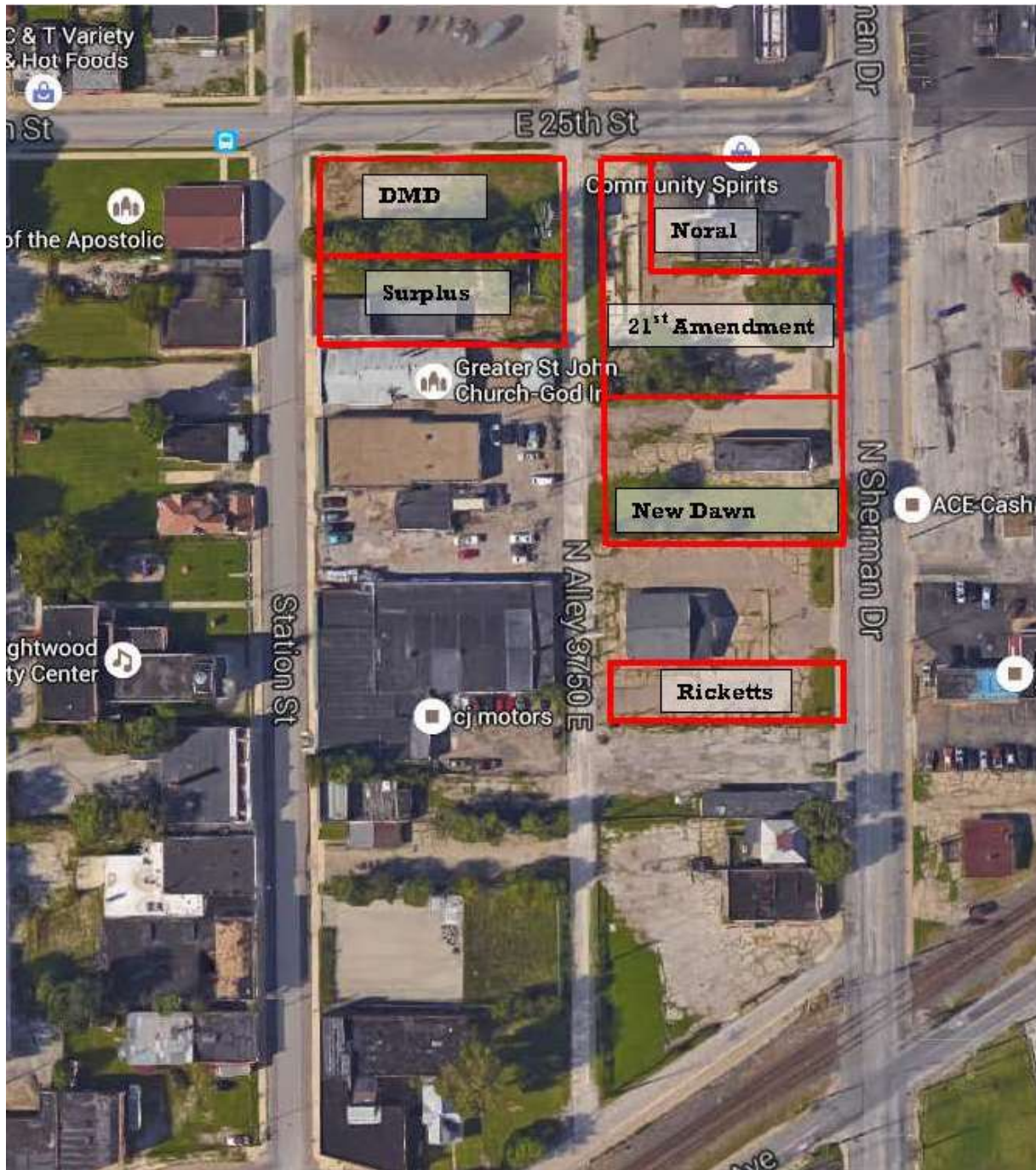
- Approximately 2.5 acres to accommodate a 15,000 sf building, an outdoor program space, and adequate patron parking.
- Highly visible location.
- Accessible by public transportation.
- Adjacent to a neighborhood.

Using the established criteria, it seemed logical to investigate available property along North Sherman. After investigating several options, it was determined the best site available is at 25th and Sherman.

We have a signed Purchase Agreement, with four (4) amendments, to purchase property located at 2430 North Sherman Drive. This property is currently owned by 21st Amendment, and we have agreed to a purchase price of \$65,000.00.

Board Action Request Revised

Re: Resolution 62-2017 Authorization to Purchase Property Located at 2430 North Sherman Drive Street for the Brightwood Branch Project
To: Facilities Committee, Item 8f
From: Sharon Smith, Facilities Director
Date: December 18, 2017



Strategic/Fiscal Impact:

The purchase price is \$65,000, to be funded by the Series 2017 Bond Fund (Fund 47).



**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION 62 – 2017
AUTHORIZATION TO PURCHASE PROPERTY LOCATED AT
3737 EAST 25th STREET
FOR THE BRIGHTWOOD BRANCH PROJECT
DECEMBER 18, 2017
Revised**

WHEREAS, the Board of Trustees (“Board”) of the Indianapolis-Marion County Public Library (“Library”) has previously authorized the building of a replacement Brightwood Branch Library (the “Branch”) in response to the 2015-2020 Strategic Plan; and

WHEREAS, during the investigation of possible locations for the new Branch it was determined property at the intersection of 25th Street and Sherman Drive, comprised of various parcels owned by various owners met the criteria for the Library;

WHEREAS, following extensive negotiations, the Library staff was able to secure the opportunity to purchase nine (9) parcels from six (6) unique owners, including property commonly known as 2430 N. Sherman Drive, Indianapolis, Indiana more particularly described in Attachment A (the “Property”); and

WHEREAS, a Purchase Agreement (“Purchase Agreement”) for purchase of the Property has been negotiated and executed by the Chief Executive Officer of the Library, effective as of June 30, 2016, and as amended on August 31, 2016, December 12, 2016, January 29, 2017, and October 6, 2017;

WHEREAS, prior to proceeding with the purchase of the Property, the Board must grant approval of the Purchase Agreement; and

WHEREAS, the Library has obtained zoning consents for the Property and the adjoining properties also under contract and the rezoning petition related to the Property is currently pending with finalization of the zoning proceeding expected to occur in January or February of 2018;

WHEREAS, the Library’s consultants are pursuing various remedies, including a site status letter and/or comfort letters from the State of Indiana with respect to the results from the

**RESOLUTION 62 – 2017
AUTHORIZATION TO PURCHASE PROPERTY LOCATED AT
2430 NORTH SHERMAN DRIVE
FOR THE BRIGHTWOOD BRANCH PROJECT
DECEMBER 18, 2017
Revised**

environmental due diligence, which are expected to be received within the next several weeks;
and

WHEREAS, Library staff has received and reviewed all due diligence materials contemplated in the Purchase Agreement and staff recommends that the Library proceed with the acquisition of the Property; and

IT IS THEREFORE RESOLVED that the Purchase Agreement is hereby approved and subject to satisfaction of the terms and conditions of the Purchase Agreement, the Chief Executive Officer of the Library is hereby authorized to proceed with all matters and to execute all documents or instruments necessary or required to complete the purchase of the Property as contemplated by the Purchase Agreement, including the payment of the purchase price of Sixty Five Thousand and No/100 (\$65,000.00) Dollars and to take any and all other actions incident to, necessary, desirable or appropriate to fulfill the terms and conditions of the Purchase Agreement and to consummate the purchase of the Property contemplated thereby, subject only to the successful completion of the rezoning petition currently pending and the receipt of comfort letters and/or site status letters from the State of Indiana.

**RESOLUTION 62 – 2017
AUTHORIZATION TO PURCHASE PROPERTY LOCATED AT
2430 NORTH SHERMAN DRIVE
FOR THE BRIGHTWOOD BRANCH PROJECT
DECEMBER 18, 2017
Revised**

ATTACHMENT A - LEGAL DESCRIPTION

Parcel 1042984 (21st Amendment)

The north One-half of Lot 27 and the south One-half of Lot 28 in Elijah T. Fletcher's First Addition to Brightwood, now in the City of Indianapolis, the plat of which is recorded in Plat Book 5, page 9, in the Office of the Recorder of Marion County, Indiana.

EXCEPT:

A part of the Lots 28 and 29 in Elijah T. Fletcher's First Addition to Brightwood, now in the City of Indianapolis, the plat of which is recorded in Plat Book 5, page 9, in the Office of the Recorder of Marion County, Indiana, described as follows:

Beginning at the northeast corner of said Lot 29; Thence south 00 Degrees 17 Minutes 58 Seconds East 107.67 feet along the east line of said Lots 28 and 29; thence south 89 Degrees 51 Minutes 59 Seconds West 132.35 feet parallel with the north line of said Lot 29; thence north 00 Degrees 17 Minutes 58 Seconds West 107.67 feet parallel with the east line of said Lots 28 and 29 to the north line of said Lot 29; thence north 89 Degrees 51 Minutes 59 Seconds East 132.35 feet along the north line to the point of beginning.



Board Action Request

Revised

8g

To: IndyPL Board
Facilities Committee

Meeting Date: December 18, 2017

From: Facilities Management Services Area
Sharon Smith, Facilities Director

Subject: Resolution 63- 2017
Authorization for the CEO to Take All Actions Necessary to Acquire Title of Property Located at 3701 East 25th Street for the Brightwood Branch Project

Recommendation:

IndyPL Facilities Staff presents for Board approval the attached action (**Resolution 63-2017**) to authorize the acquiring of property located at 3701 East 25th Street.

Background:

One of IndyPL’s goals in the 2015-2020 Strategic Plan is to maximize accessibility to the library and its services. When looking at the inventory of IndyPL facilities for age, size, and location, it was determined the existing Brightwood Branch is undersized for the population served and is in a leased storefront facility. The Strategic Plan identified the Brightwood Branch as a facility to be replaced with a new freestanding facility.

The main criteria to use in the evaluation of possible sites for the replacement facility include:

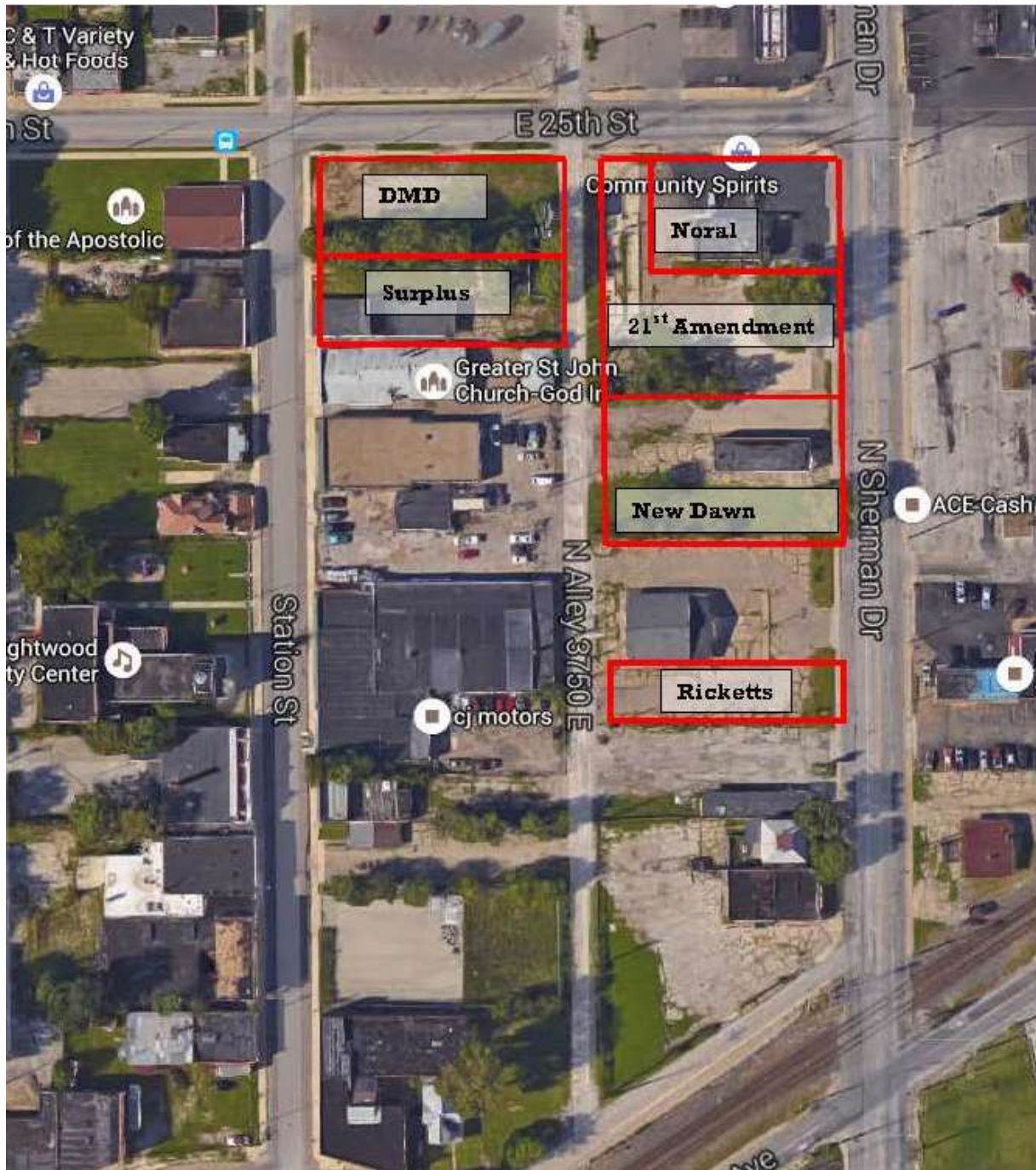
- Approximately 2.5 acres to accommodate a 15,000 sf building, an outdoor program space, and adequate patron parking.
- Highly visible location.
- Accessible by public transportation.
- Adjacent to a neighborhood.

Using the established criteria, it seemed logical to investigate available property along North Sherman. After investigating several options, it was determined the best site available is at 25th and Sherman.

The 3701 East 25th Street property is currently owned by the Indianapolis Department of Metropolitan Development and may be transferred through the Renew Indianapolis program subject to the approval of the Metropolitan Development Commission.

Board Action Request Revised

Re: Resolution 63-2017 Authorization for the CEO to Take All Actions Necessary to Acquire Title of Property Located at 3701 East 25th Street for the Brightwood Branch Project
To: Facilities Committee, Item 8g
From: Sharon Smith, Facilities Director
Date: December 18, 2017



Strategic/Fiscal Impact:

IndyPL will be responsible for payment of a transfer fee and execution and recording of a project agreement, to be funded by the Series 2017 Bond Fund (Fund 47).



Board Resolution Revised

8g

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION 63 – 2017
AUTHORIZATION FOR THE CHIEF EXECUTIVE OFFICER TO TAKE
ALL ACTIONS NECESSARY TO ACQUIRE TITLE OF PROPERTY
LOCATED AT 3701 EAST 25th STREET
FOR THE BRIGHTWOOD BRANCH PROJECT
DECEMBER 18, 2017
Revised**

WHEREAS, the Board of Trustees (“Board”) of the Indianapolis-Marion County Public Library (“Library”) has previously authorized the building of a replacement Brightwood Branch Library (the “Branch”) in response to the 2015-2020 Strategic Plan; and

WHEREAS, during the investigation of possible locations for the new Branch it was determined property at the intersection of 25th Street and Sherman Drive, comprised of various parcels owned by various owners met the criteria for the Library; and

WHEREAS, following extensive negotiations, the Library staff was able to secure the opportunity to purchase nine (9) parcels from six (6) unique owners, including property commonly known as 3701 East 25th Street, Indianapolis, Indiana more particularly described in Attachment A (the “Property”); and

WHEREAS, this Property is currently owned by the Indianapolis Department of Metropolitan Development and may be transferred through the Renew Indianapolis program subject to the approval of the Metropolitan Development Commission; and

WHEREAS, the Indianapolis Department of Metropolitan Development has indicated a willingness to transfer the Property to the Library through its normal process, which includes the payment of a transfer fee and execution and recording of a project agreement; and

WHEREAS, prior to proceeding with the a request for Renew Indianapolis to commence the transfer of the Property, the Board must grant approval of said transfer; and

WHEREAS, after transfer of the Property, it may be necessary to seek a quiet title action to eliminate any and all outstanding claims against title to the Property; and

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

8g

RESOLUTION 63 – 2017

**AUTHORIZATION FOR THE CHIEF EXECUTIVE OFFICER TO TAKE
ALL ACTIONS NECESSARY TO ACQUIRE TITLE OF PROPERTY
LOCATED AT 3701 EAST 25th STREET
FOR THE BRIGHTWOOD BRANCH PROJECT
DECEMBER 18, 2017**

Revised

WHEREAS, the Library has obtained zoning consents for the Property and the adjoining properties also under contract and the rezoning petition related to the Property is currently pending with finalization of the zoning proceeding expected to occur in January or February of 2018; and

WHEREAS, the Library's consultants are pursuing various remedies, including a site status letter and/or comfort letters from the State of Indiana with respect to the results from the environmental due diligence, which are expected to be received within the next several weeks; and

WHEREAS, Library staff has received and reviewed all due diligence materials normally affiliated with the purchase of real estate and staff recommends that the Library proceed with the acquisition of the Property; and

IT IS THEREFORE RESOLVED that the acquisition of the Property is hereby approved and, the Chief Executive Officer of the Library is hereby authorized to proceed with all matters and to execute all documents or instruments necessary or required to complete the purchase of the Property including, if in the reasonable determination of legal counsel, filing a quiet title action on the Property, and is further authorized to pay the normal transfer fee charged by Renew Indianapolis and to take any and all other actions incident to, necessary, desirable or appropriate to fulfill the terms and conditions of related project agreement and to consummate the purchase of the Property contemplated thereby, subject only to the successful completion of the rezoning petition currently pending and the receipt of comfort letters and/or site status letters from the State of Indiana.

RESOLUTION 63 – 2017
AUTHORIZATION FOR THE CHIEF EXECUTIVE OFFICER TO TAKE
ALL ACTIONS NECESSARY TO ACQUIRE TITLE OF PROPERTY
LOCATED AT 3701 EAST 25th STREET
FOR THE BRIGHTWOOD BRANCH PROJECT
DECEMBER 18, 2017
Revised

ATTACHMENT A - LEGAL DESCRIPTION

1024264 (DMD)

Lot Numbered Thirty (30) in ET. Fletcher's 1st Addition to Brightwood, now in the City of Indianapolis, as per plat thereof recorded in Plat Book 5, Page 9, in the Office of the Recorder of Marion County, Indiana. Except a strip of ground of the uniform width of 15 feet, taken by parallel lines, off the entire East end thereof and now designated as an alley as shown on Plat and set out in Certificate dated April 2, 1892 and recorded April 11, 1892, in Plat Book 10, Page 111 and Deed Record Town Lots 241, Page 37, in the Office of the Recorder of Marion County, Indiana.



Board Action Request

Revised

8h

To: IndyPL Board
Facilities Committee

Meeting Date: December 18, 2017

From: Facilities Management Services Area
Sharon Smith, Facilities Director

Subject: Resolution 64 - 2017
Authorization for the CEO to Take All Actions Necessary to Acquire Title of Property Located at 2435 and 2437 North Station Street for the Brightwood Branch Project

Recommendation:

IndyPL Facilities Staff presents for Board approval the attached action (**Resolution 64-2017**) to authorize the acquiring of property located at 2435 and 2437 North Station Street.

Background:

One of IndyPL's goals in the 2015-2020 Strategic Plan is to maximize accessibility to the library and its services. When looking at the inventory of IndyPL facilities for age, size, and location, it was determined the existing Brightwood Branch is undersized for the population served and is in a leased storefront facility. The Strategic Plan identified the Brightwood Branch as a facility to be replaced with a new freestanding facility.

The main criteria to use in the evaluation of possible sites for the replacement facility include:

- Approximately 2.5 acres to accommodate a 15,000 sf building, an outdoor program space, and adequate patron parking.
- Highly visible location.
- Accessible by public transportation.
- Adjacent to a neighborhood.

Using the established criteria, it seemed logical to investigate available property along North Sherman. After investigating several options, it was determined the best site available is at 25th and Sherman.

The 2435 and 2437 North Station Street property was unsold at a previous tax sale, is considered surplus, and therefore subject to disposition by the Marion County Commissioners, subject to the requisite public notice process.

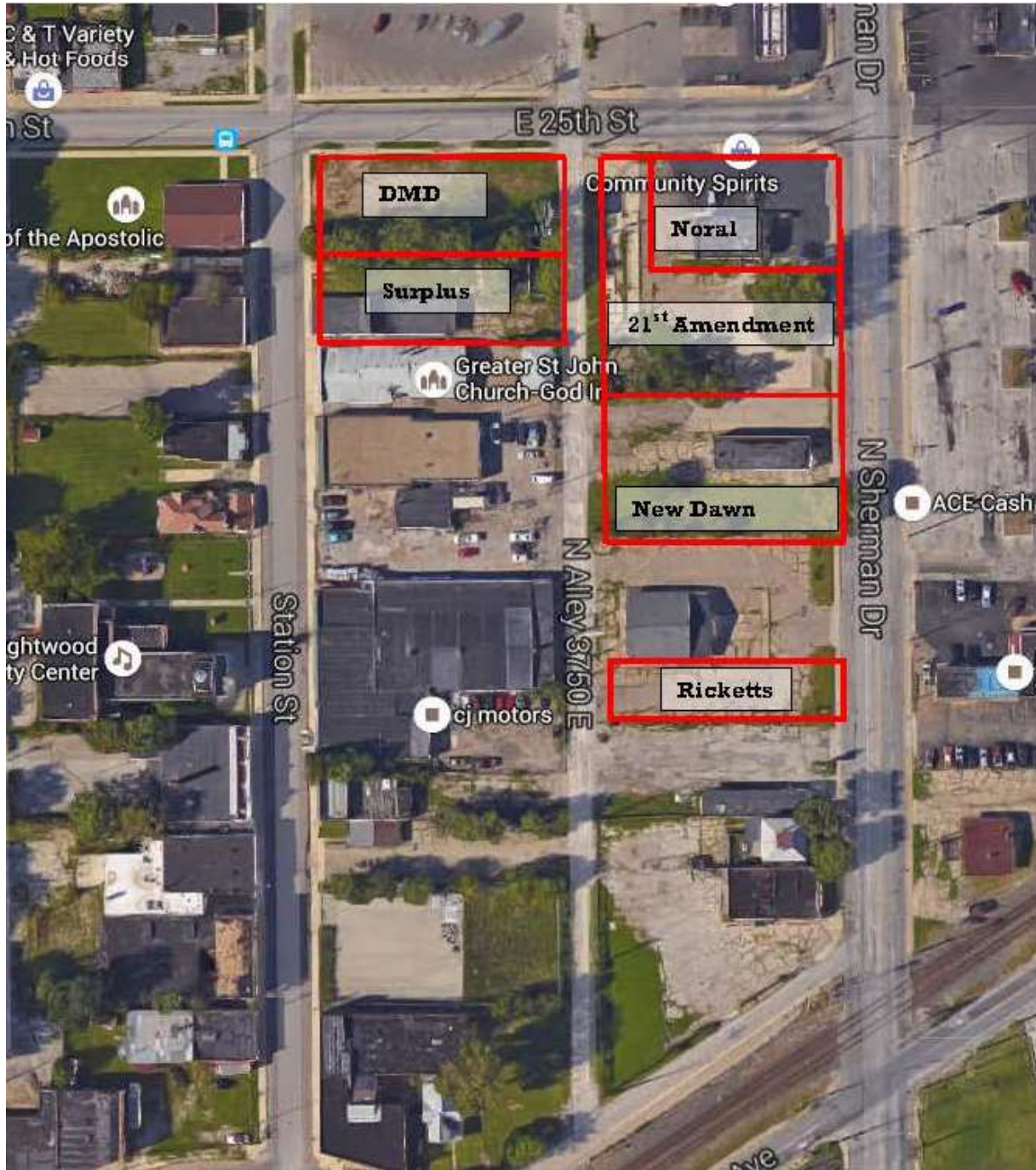
Board Action Request Revised

Re: Resolution 64-2017 Authorization for the CEO to Take All Actions Necessary to Acquire Title of Property Located at 2435 and 2437 North Station Street for the Brightwood Branch Project

To: Facilities Committee, Item 8h

From: Sharon Smith, Facilities Director

Date: December 18, 2017



Strategic/Fiscal Impact:

IndyPL will be responsible for payment of a transfer fee and execution and recording of a project agreement, to be funded by the Series 2017 Bond Fund (Fund 47).



Board Resolution Revised

8h

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION 64 – 2017**

**AUTHORIZATION FOR THE CHIEF EXECUTIVE OFFICER TAKE ALL
ACTIONS NECESSARY TO ACQUIRE TITLE OF PROPERTY LOCATED
AT 2435 AND 2437 STATION STREET
FOR THE BRIGHTWOOD BRANCH PROJECT
DECEMBER 18, 2017
Revised**

WHEREAS, the Board of Trustees (“Board”) of the Indianapolis-Marion County Public Library (“Library”) has previously authorized the building of a replacement Brightwood Branch Library (the “Branch”) in response to the 2015-2020 Strategic Plan; and

WHEREAS, during the investigation of possible locations for the new Branch it was determined property at the intersection of 25th Street and Sherman Drive, comprised of various parcels owned by various owners met the criteria for the Library; and

WHEREAS, following extensive negotiations, the Library staff was able to secure the opportunity to purchase nine (9) parcels from six (6) unique owners, including property commonly known as 2435 and 2437 Station Street, Indianapolis, Indiana more particularly described in Attachment A (the “Property”); and

WHEREAS, this Property was unsold at a previous tax sale and is therefore subject to disposition by the Marion County Commissioners, subject to the requisite public notice process;

WHEREAS, the Marion County Commissioners have indicated a willingness to transfer the Property to the Library through its normal process, including the payment of a transfer fee and execution; and

WHEREAS, prior to proceeding with the a request to the Marion County Commissioners to commence the transfer of the Property, the Board must grant approval of said transfer; and

WHEREAS, after transfer of the Property, it will be necessary to seek a quiet title action to eliminate any and all outstanding claims against title to the Property; and

RESOLUTION 64 – 2017
AUTHORIZATION FOR THE CHIEF EXECUTIVE OFFICER TAKE ALL
ACTIONS NECESSARY TO ACQUIRE TITLE OF PROPERTY LOCATED
AT 2435 AND 2437 STATION STREET
FOR THE BRIGHTWOOD BRANCH PROJECT
DECEMBER 18, 2017
Revised

WHEREAS, the Library has obtained zoning consents for the adjoining properties also under contract and the rezoning petition related to the Property is currently pending with finalization of the zoning proceedings expected to occur in January or February of 2018; and

WHEREAS, the Library’s consultants are pursuing various remedies, including a site status letter and/or comfort letters from the State of Indiana with respect to the results from the environmental due diligence, which are expected to be received within the next several weeks; and

WHEREAS, Library staff has received and reviewed all due diligence materials normally affiliated with the purchase of real estate and staff recommends that the Library proceed with the acquisition of the Property; and

IT IS THEREFORE RESOLVED that the acquisition of the Property is hereby approved and, the Chief Executive Officer of the Library is hereby authorized to proceed with all matters and to execute all documents or instruments necessary or required to complete the purchase of the Property including, if in the reasonable determination of legal counsel, filing a quiet title action on the Property, and is further authorized to pay the normal transfer fee charged by the Marion County Commissioners and to take any and all other actions incident to, necessary, desirable or appropriate to consummate the purchase of the Property contemplated thereby, subject only to the successful completion of the rezoning petition currently pending and the receipt of comfort letters and/or site status letters from the State of Indiana.

RESOLUTION 64 – 2017
AUTHORIZATION FOR THE CHIEF EXECUTIVE OFFICER TAKE ALL
ACTIONS NECESSARY TO ACQUIRE TITLE OF PROPERTY LOCATED
AT 2435 AND 2437 STATION STREET
FOR THE BRIGHTWOOD BRANCH PROJECT
DECEMBER 18, 2017
Revised

ATTACHMENT A - LEGAL DESCRIPTION

1013988 and 1013989 (HALL)

35 feet off the South ½ Lot 31, the North ½ of Lot 31, 2'6" by parallel line of the North side of this South ½ of Lot 31, in ET. Fletcher's First Addition to Brightwood, an Addition to the City of Indianapolis, as per plat thereof recorded in Plat Book 5, Page 9, in the Office of the Recorder of Marion County, Indiana. Except a strip of ground of the uniform width of 15 feet, taken by parallel lines, off the entire East end thereof and now designated as an alley as shown on Plat and set out in Certificate dated April 2, 1892 and recorded April 11, 1892, in Plat Book 10, Page 111 and Deed Record Town Lots 241, Page 37, in the Office of the Recorder of Marion County, Indiana.



Board Briefing Report

9

To: IndyPL Board **Meeting Date:** 12/18/2017
From: The Indianapolis Public Library Foundation
Subject: December 2017 Update

Background: Every month, the Library Foundation provides an update to the Library Board.

News: After a successful inaugural event in 2017, we are looking to build and improve Imagine It, the crowd funding event that resulted in support for the Packhorse Librarian project (presented during August 2017 board meeting). We invite you to share with any young professionals in your network a call out for Imaginarium! Imaginarium is a group of young professionals and community members who help plan and host our Imagine It event. Imagine It starts with new ideas from Library staff for Library programs and services and leads up to a live-voting event, where audience members pick their favorite of three finalists. We're looking for 10-12 enthusiastic Library fans to make a six-month commitment to the Imaginarium. Members will help pick finalists and imagine new aspects of the event – along with inviting others to Imagine It. Please find more information along with a questionnaire application here: <https://www.indyplfoundation.org/news/2017/join-the-imaginarium>

The Library Foundation thanks all donors who made gifts last month. The following is our top corporate contributor. If you should have an opportunity to thank this donor, the Library Foundation would be grateful. **Ritz Charles, Inc.**

This month, we are proud to provide funding for the following Library programs. All programs are system-wide unless otherwise noted.

Children's Programs

Ready to Read – On the Road to Reading

Cultural Programs

Center for Black Literature and Culture – Central Library

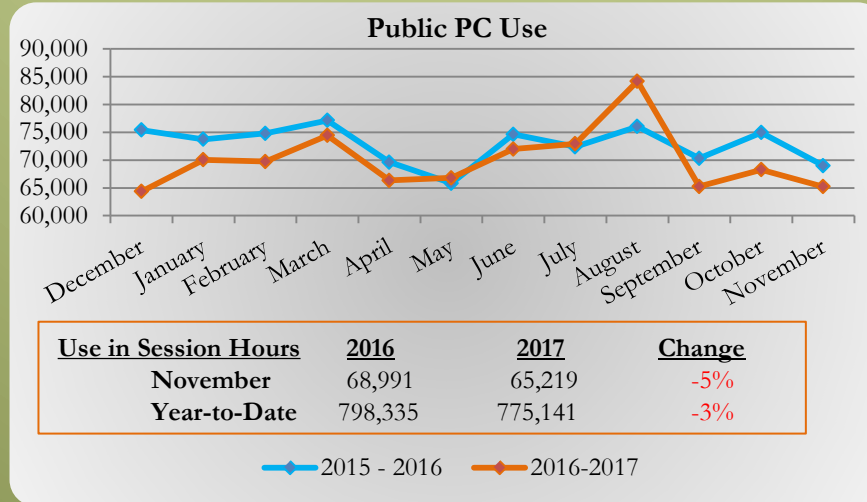
Collections and Technology

Digitization of arts organizations' historical archives

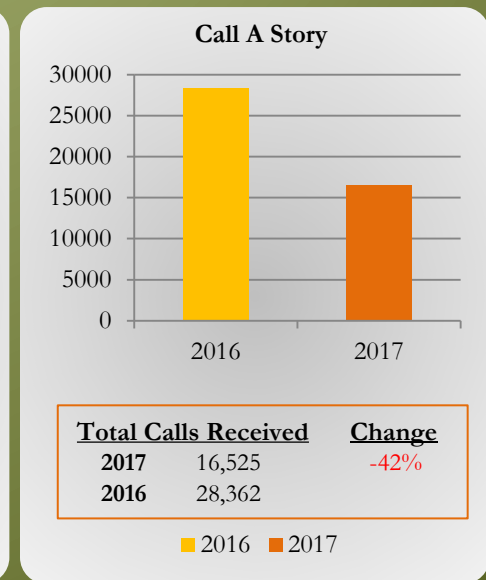
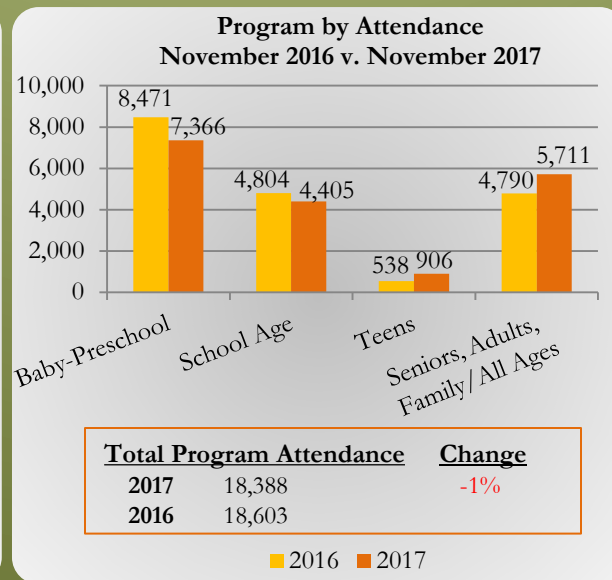
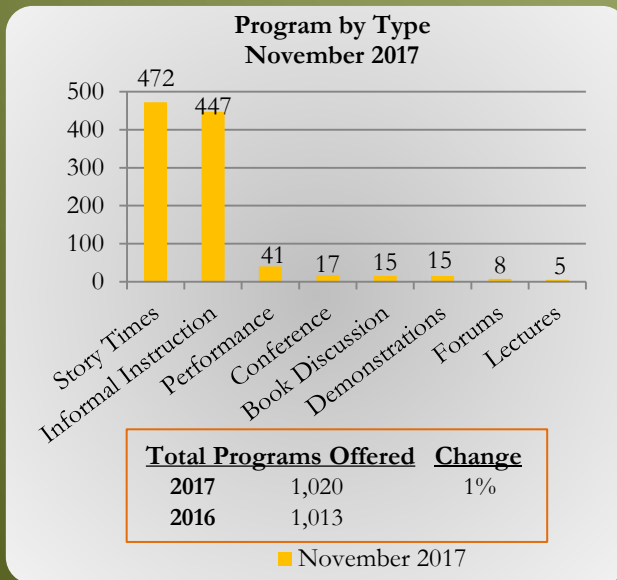
Capital Projects

Call-A-Story

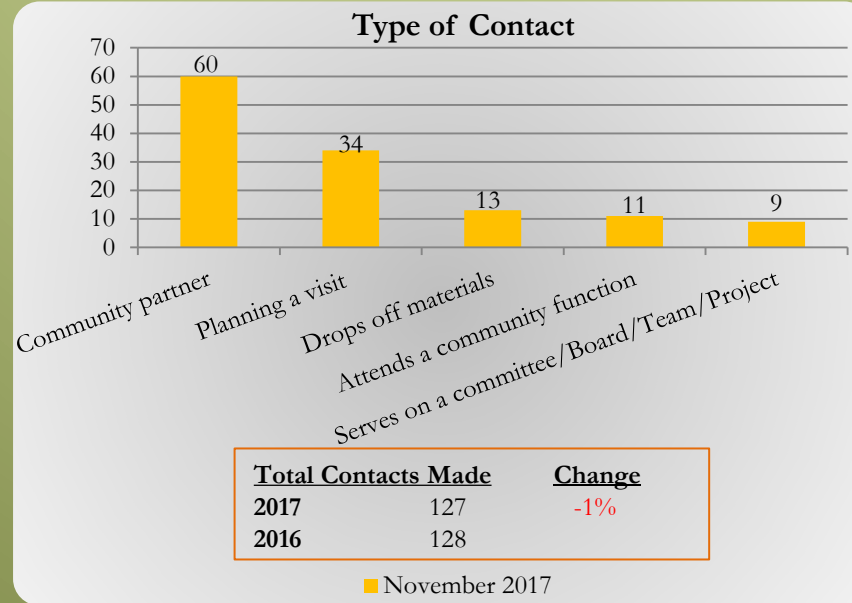
Computer Use



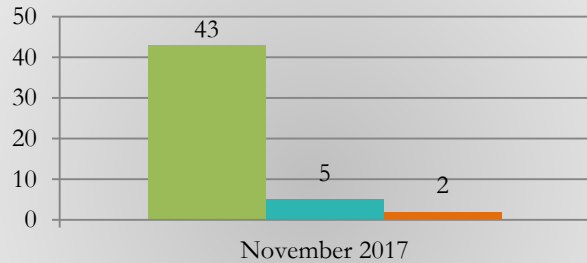
Programs



Community Contacts



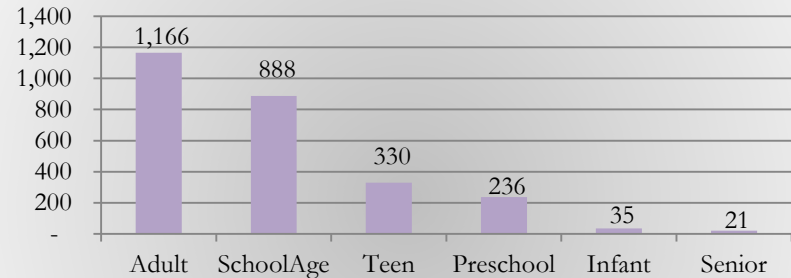
Promotions



Total Promotions 50

■ Promotional Events ■ Exhibits ■ Presentations

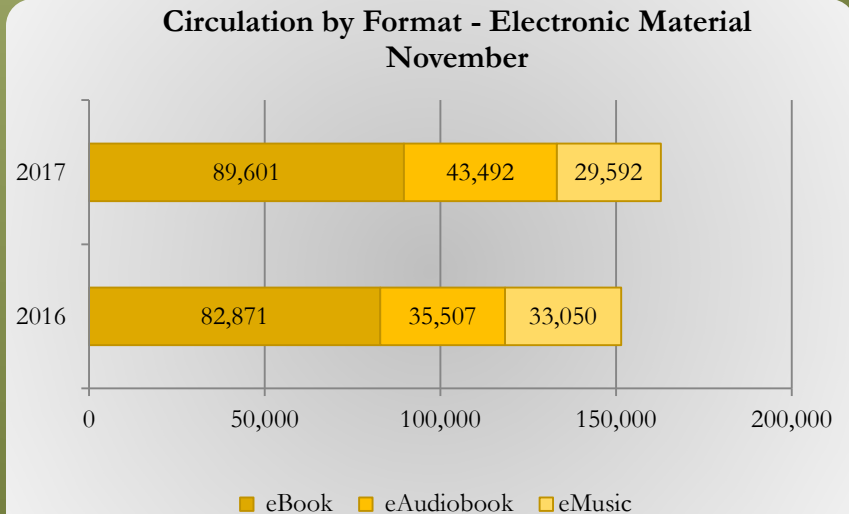
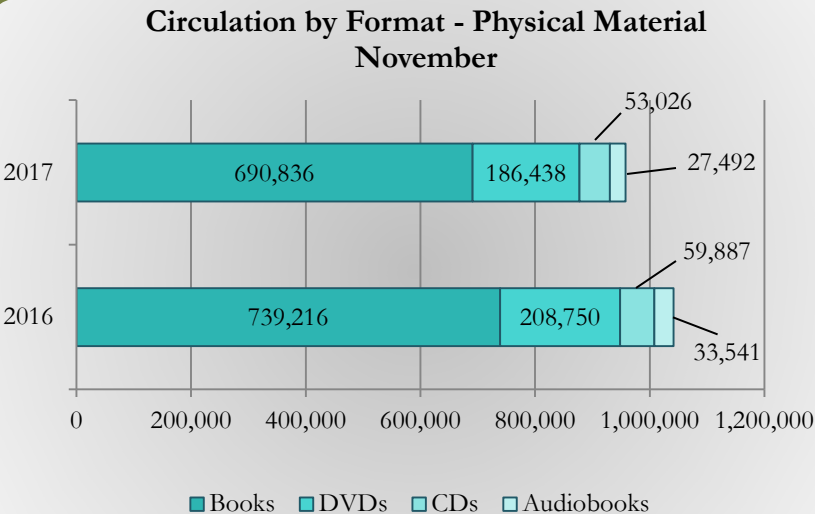
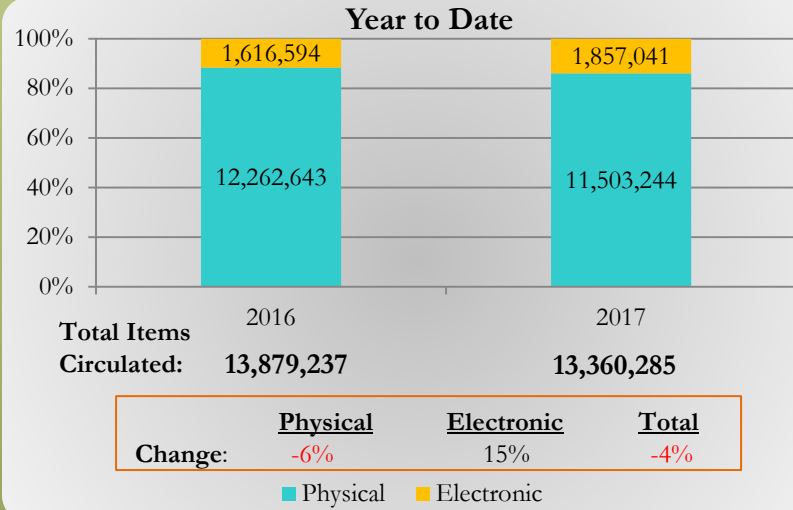
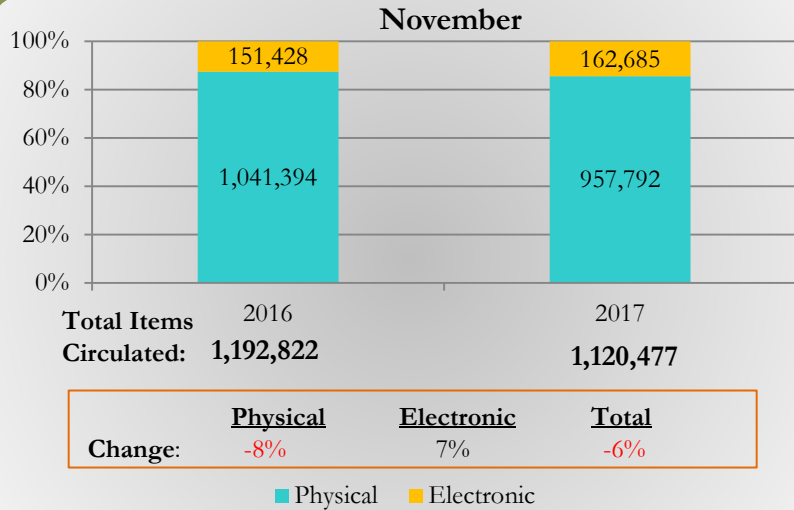
Promotions Attendance



Total Promotions Attendance 2,676

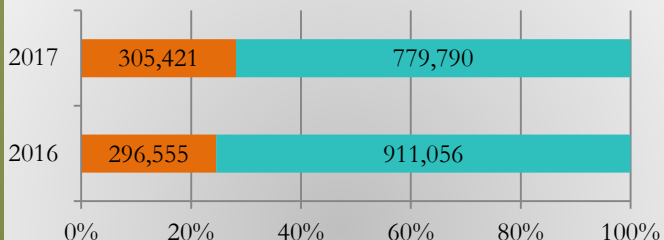
■ November 2017

Circulation



Patron Visits

November

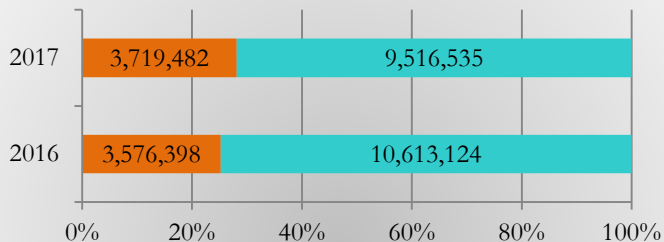


Total Visits	November
2017	1,085,211
2016	1,207,611

	Walk-in	Web Branch	Total
Change	3%	-14%	-10%

Walk-in Web Branch

Year to Date



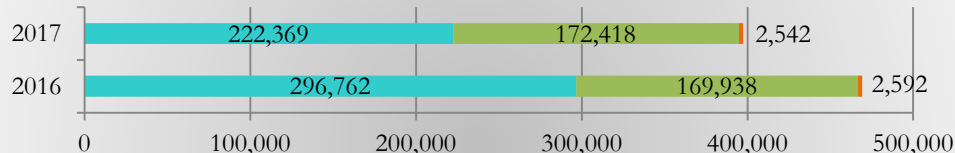
Total Visits	Year-to-Date
2017	13,236,017
2016	14,189,522

	Walk-in	Web Branch	Total
Change	4%	-10%	-7%

Walk-in Web Branch

Library Card Use

Total Borrowers



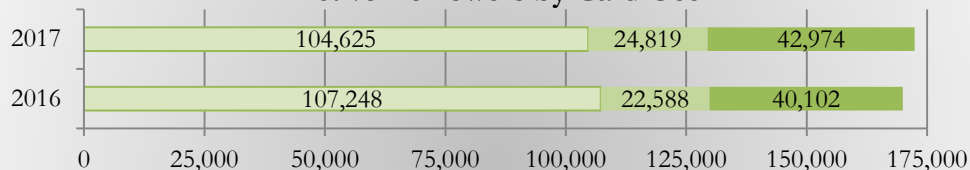
Total Borrowers

2017	397,392
2016	469,292

	All Others	Active	New
Change	-25%	1%	-2%

All Others Active New

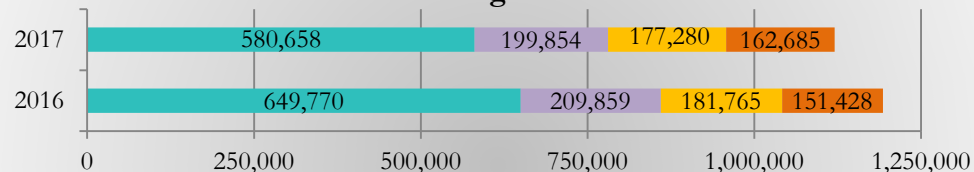
Active Borrowers by Card Use



	Both	Only	PC & Remote Access Only
Change	-2%	10%	7%

Both Checking-out material Using public PCs and remote online service

Borrowing Methods




	Self-Renewal	Circ Check	Desk	Electronic
Change	-11%	-5%	-2%	7%

Renewal Self-Check Circ Desk Electronic

Strategic Plan Review #27 December 2017

Goal 1: Enrich Indianapolis' desire for personal growth and learning

Strategy: **Prepare useful resources for the Indianapolis workforce**

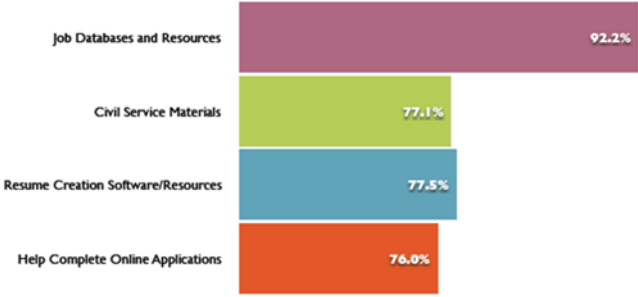


Background

The public library has become a critical resource for effective and efficient job-seeking. Computer and Internet access are now necessary in almost every step of the employment process – online job listings, computer-generated resumes, and increasing requirements for job applications to be completed online. Public libraries provide important services indispensable in this process, and are seeing record use of these resources. The 2011-2012 Public Library Funding and Technology Access Study found that:

- 77.5% of libraries help people create resumes
- 84.1% of libraries report that providing employment services is important to their communities
- 92.2% of libraries help people access online job resources
- 76.0% of libraries help people apply for jobs online

PUBLIC LIBRARIES & EMPLOYMENT



Service	Percentage
Job Databases and Resources	92.2%
Civil Service Materials	77.1%
Resume Creation Software/Resources	77.5%
Help Complete Online Applications	76.0%

Figure 1. Selected Public Library Employment Support Services.

Public libraries face a number of challenges in providing these vital services, ranging from staffing to facility concerns. 49.8% of libraries report not having enough staff to meet patron needs, and 41.3% report that the staff does not have the necessary expertise to provide employment-seeking services.

At IndyPL we seek to partner with other organizations allowing us to expand services we offer, benefiting both the Library and the patrons we serve. These partnerships enhance our ability to offer assistance to job-seekers by expanding the career services we offer and meeting the special needs of the user. Their expertise also provides learning opportunities for our staff, including formal training and one-on-one support.

We also rely on digital skill building tools which provide expert instruction on a wide range of topics. These online learning opportunities are sources for self-paced independent learning and are increasing in popularity as they are discovered by our patrons.

1-32 Build staff capacity to meet the needs of the diverse workforce

One of the Organizational Principals at IndyPL is our commitment to **Adapt and Innovate**. We are a learning organization and invest in our staff, technology and infrastructure to improve services. As part of this commitment, we continuously offer staff training on a wide range of work related topics. Public employment needs are broad and diverse with one-size not a fit for everyone. From the unemployed to the underemployed, patrons seek help based on their individual needs. We work to prepare staff for the task of developing and teaching public classes and assisting patrons one-on-one with digital tools. In 2017, we offered staff instruction on business databases, a business series for branch staff and CAREER TRANSITIONS database training. We continue to seek staff training opportunities as they become available.

Community partners add vital expertise to the Library's efforts to improve our local workforce. WorkOne staff, the heart of the workforce development system, trains our Job Center assistants and works at select times in the branch Job Center providing additional assistance to Library staff and the public.

The Welcome Center in Indianapolis also provides Natural Helpers in two branches (Pike and East Washington). At set times bi-lingual workers assist patrons with Library services. This assistance often includes one-on-one help using online employment tools. The project acts as a mobile branch for the Welcome Center.

1-33 Continue to provide resources to support employment

Library staff uses their own expertise to develop and present classes for patrons at all Library locations. These sessions are popular and in demand. Although we collect output based data, we regret that we cannot assess the results of our efforts. However, in 2015 we conducted a patron survey of Job Center usage. This report gave us a user profile and revealed user satisfaction and success. This report is labeled, Strategic Plan Review #3, November 2015 and is available to staff and the Library Board.

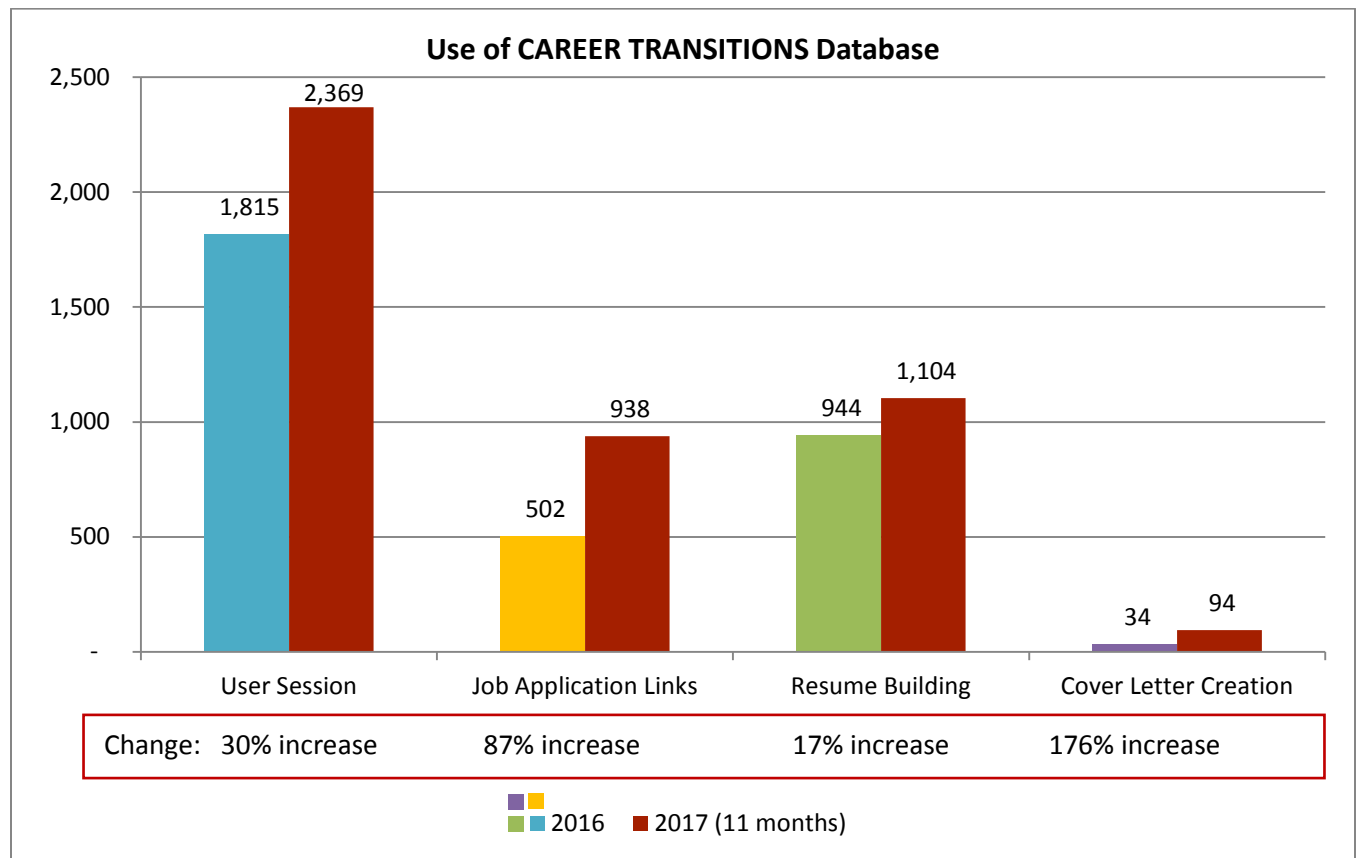
Public Training offered by Staff

Classes	Number Offered	Attendees
Spanish Language Computer Classes	116	576
Business Success, Non-Profit, resume & Career transition Classes	139	1,158
GED and TASC Classes	109	765
Microsoft Classes, coding, basic Computer skill & website development	456	1,433
Resume Classes	10	42
Job Center One-on-One	456	2,878
Total	1,282	6,852

Job seekers can find a list of Library related job resources by visiting the IndyPL website. All online databases and relevant website links are highlighted, along with suggested Library search keywords to assist the user as they navigate our online catalog. Completing this website information page are colorful covers of employment self-help books and other related materials with links for easy checkout.

1-34 Provides job and career database for occupational research and skill development

CAREER TRANSITIONS is a job and career database for job seekers searching for employment opportunities, creating resumes, writing cover letters, and preparing for interviews. It also offers a skill assessment tool for career change guidance. IndyPL began offering this database in 2016. We collect CAREER TRANSITIONS tool user data by type of function. In all functional areas steady growth in this database had been realized this year.



1-35 Offer skill building tutorials that teach web development and other marketable technology skills

Universal Class provides high quality, online courses to help patrons learn the skills needed to achieve their goals. The courses are not just tutorials; they are real. They include lessons, exams, assignments, discussion boards and an instructor to help the user master the learning outcomes. In addition, they

receive actual grades and feedback regarding their performance and earn a certificate documenting CEU's earned. All courses are self-paced. This means the patron can learn when they want on your own time. They do not need to be online at a specific date or time.

Registered Users in 2017	486 (11 months)
Session Logins in 2017	8,185 (11 months)
Videos Courses watched in 2017	8,154 (11 months)



10c

November 2017 Media Report

Below is a summary of highlighted media activity in November for electronic, print and social media. This is a limited view, but it includes several activities the Communications Department is most proud of.

For a more comprehensive view of print media placements, please view the Library's yearly media scrapbook, available in the Communications Department and at monthly Board meetings.

Topics of major news releases or media solicitation: (print placements listed below topic)

- **Fall Fest '17**
Urban Times, Indianapolis Recorder, Weekly View
- **Jingle Books**
Weekly View, Urban Times, Westside Community News, Southside Times, Wednesday Word (Indiana State Library)

Additional media outreach in November occurred on such Library activities as the Michigan Road Branch groundbreaking, Indy Library Store Booksale, author Nicola Yoon appearance, and Southside Indiana Authors Award winner.

5 newscasts sent to all staff:

- WXIN, WRTV and WTHR coverage of Jingle Books kickoff
- WISH coverage of Michigan Road groundbreaking
- WTHR coverage of Fall Fest

11 YouTube videos posted to website:

- Time Lapse Video of Epicenter Construction in CBLC
- Groundbreaking for Michigan Road Branch
- Eugene & Marilyn Glick Indiana Author Award 2017
- John David Anderson Wins IAA for Genre Excellence
- Lori Rader-Day Wins IAA Regional Award
- Kekla Magoon Wins IAA National Award
- Francesca Zappia Wins IAA Emerging Author Award
- Cartoonist Robb Armstrong is Featured Speaker at Fall Fest
- Cartoonist Robb Armstrong on Pursuing Excellence
- Cartoonist Robb Armstrong on "Peanuts" Creator Charles Schulz
- Slammin' Rhymes XII Poetry Challenge at Indy Library Fall Fest 2017

1 Library Calendar of Events sent to Govt. Access Channel 16:

- Video spot produced specifically for Channel 16 to broadcast as filler between other programming as needed. The station manager reports it is used multiple times daily throughout the month.

1 additional video sent to Govt. Access Channel 16 aired over 30 times each in November:

- Groundbreaking for Michigan Road Branch

Social Media

53 posts published on the official IndyPL Facebook Page:

Top Performing Posts:

- Indy Library Store Sale Announcement - Reach of 8.8k
- Worst Movie Adaptation of a Book Discussion- Reach of 5.7k
- Digital Indy Flashback Friday to the laying of the Shortridge High Cornerstone- Reach of 4.4k
- Best Movie Adaptation of a Book Discussion - Reach of 4.2k
- Currently Reading, Watching or Listening Discussion- Reach of 4.4k, 4.2k, 2.3k, and 2.1k
- National Picture Book Month- Reach of 3.6k
- Favorite Warm Drink to Enjoy a Book With- Reach of 3.3k

86 tweets published on the official IndyPL Twitter Page:

- 59,100 Twitter impressions occurred in October
- 2,762 profile visits
- 189 outside mentions of IndyPL by patrons, community partners, and Indianapolis media

8 Instagram Posts on the official IndyPL Instagram Page, visually highlighting:

- The groundbreaking for the Michigan Road Branch through sharing renderings of the upcoming branch and photos from the groundbreaking announcement.
- Highlights of IndyPL programs and collections, including throwback posts from Digital Indy, Nicola Yoon's author visit to Central Library, the Thanksgiving themed bookdrop at Glendale Library, books from our collection, and IndyPL's and our Tinker Stations' involvement in Grow with Google.



Board Briefing Report

10d

To: IMCPL Board **Meeting Date:** December 18, 2017

From: John Helling
Director of Public Services

Subject: Report on Google Grant for Circulating Technology

The Indianapolis Public Library will purchase 125 mobile hotspots and 125 Chromebooks to circulate to patrons at the Brightwood and Flanner House branch libraries using a \$200,000 grant from Google. While any patron of these branches will be able to check the technology out from the Library, it will be targeted mainly to persons seeking to improve their technology skills, or overall access to technology, as part of a path toward employment or young families to build digital literacy skills in young children.

Brightwood and Flanner House branches have been chosen due to their location in neighborhoods where many residents face barriers to Internet access. Additionally, both branches serve populations with an unemployment rate of over 20%.

In Brightwood, Martin University is initiating an Education Zone. The goal of the Zone is to provide comprehensive educational support and services to mothers and children in the Brightwood neighborhood through Grade 5. As a participant in this program, the Library has committed to offering services to Education Zone participants. We propose that the Library's component of the Education Zone be the availability of mobile hotspots and Chromebooks. Because the Education Zone will not fully launch until year two of the grant period, the technology will be made available to the participants in the Library's Job Center programs as well.

The Flanner House branch library is slated to close its doors in 2019 as the Library moves forward with its plan to shift that staff to a new building. The Library has committed to continue providing services of some type to the community even in the absence of a full branch. We will make mobile hotspots and Chromebooks available for the Flanner House Community Center in its Economic Development, Community Asset Development, and Child & Youth Development Center programs. Specifically, we will make this technology available for the Entrepreneurs for Youth program, which develops business skills in 13-14 year olds, and the Skills to Success program, which develops writing skills.

The Library will identify a Public Services Librarian who will become the primary contact person and coordinate the distribution, maintenance, and circulation of the hotspots and Chromebooks. This Librarian will be responsible for working with the branch managers of Brightwood and Flanner House to design, evaluate, and adjust service models over the life of the project. This Librarian will be funded by the Operating Fund, not the grant, and will become a permanent member of the Brightwood staff, helping to augment the staffing of Brightwood's new building when it opens.



Board Action Request

10e1

To: IMCPL Board **Meeting Date:** December 18, 2017

From: M. Jacqueline Nytes, CEO **Approved by the Library Board:**

Effective Date: December 18, 2017

Subject: Finances, Personnel and Travel Resolution 65-2017

Recommendation: Approve Finances, Personnel and Travel Resolution 65- 2017

Background: The Finances, Personnel and Travel Resolution 65- 2017 is a routine procedural action that appoints new salaried hires, approves new hourly hires, compensation changes, resignations, and travel and financial-related claims and warrants.

Strategic/Fiscal Impact: The financial impact has already been accounted for in the budget for 2017.

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
RESOLUTION REGARDING FINANCES, PERSONNEL AND TRAVEL
RESOLUTION 65 - 2017

WHEREAS, the Chief Executive Officer of the Library and the Treasurer of the Library do hereby jointly certify to the Board that the following claims have been allowed and said warrants issued during the month of November 2017 pursuant to the Annual Resolution.

THEREFORE, BE IT RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer and the Treasurer as lawful acts on behalf of the Library.

Warrant numbers **61350** through **61541** for a total of
\$1,211,116.78 were issued from the Operating Fund.

EFT numbers **14524** through **14596** and
14601 through **14694** for a total of
\$1,723,238.45 were issued from the Operating Fund.

Warrant numbers **3124** through **3128** for a total of
\$67,493.01 were issued from the Payroll Fund.

EFT numbers **584** and **589** for a total of
\$35,994.92 were issued from the Payroll Fund.

Warrant number **690** through **692** for a total of
\$7,979.09 were issued from the Fines Fund.

Warrant numbers **6184** through **6229** for a total of
\$38,626.09 were issued from the Gift Fund.

EFT numbers **1490** through **1506** for a total of
\$14,261.75 were issued from the Gift Fund.

Warrant numbers **267483** through **267506** and
1353 for a total of
\$8,910.57 were issued for Employee Payroll

Direct deposits numbers **440001** through **440615** and
Direct deposits numbers **460001** through **460595** for a total of

\$916,460.72 were issued for Employee Payroll

Electronic transfers for payment of taxes and garnishments for a total of
\$368,794.66 were issued for Employee Payroll

AND WHEREAS, the Chief Executive Officer of the Library and the Treasurer of the Library do hereby jointly certify to the Board that the following personnel actions have been taken pursuant to the Annual Resolution.

THEREFORE, BE IT FURTHER RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer of the Library and the Treasurer of the Library as lawful acts on behalf of the Library.

AND WHEREAS, the Chief Executive Officer of the Library does hereby certify that the attached schedule of travel and training has been authorized and is within the appropriations previously approved by the Board.

THEREFORE, BE IT FURTHER RESOLVED, that the Board has considered and now confirms these acts lawfully taken by the Chief Executive Officer of the Library and the Treasurer of the Library as lawful acts on behalf of the Library.

Lillian L. Charleston

Rev. T.D. Robinson

Dorothy R. Crenshaw

Joanne Sanders

Dr. Terri Jett

Dr. David W. Wantz

I have examined the within claims and certify they are accurate:

Patricia A. Payne

Rebecca L. Dixon
Treasurer of the Library Board

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

BANK REGISTER

OPERATING ACCOUNT

No.	Type	Date	Reference	Checks	Status
14524	EFT Check	11/2/2017	Baker & Taylor	\$8,785.27	Cleared
14525	EFT Check	11/2/2017	Baker & Taylor Pre-Cat	\$19,427.81	Cleared
14526	EFT Check	11/2/2017	Baker & Taylor	\$1,008.90	Cleared
14527	EFT Check	11/2/2017	Baker & Taylor Unprocessed	\$30.63	Cleared
14528	EFT Check	11/2/2017	BRIDGEALL LIBRARIES LIMITED	\$27,476.00	Cleared
14529	EFT Check	11/2/2017	BRODART - CENTER FOR BLACK LITERATURE & CULTURE	\$23,172.22	Cleared
14530	EFT Check	11/2/2017	BRODART CO.	\$890.87	Cleared
14531	EFT Check	11/2/2017	CCH INCORPORATED	\$4,889.00	Cleared
14532	EFT Check	11/2/2017	DEMCO INC.	\$3,559.79	Cleared
14533	EFT Check	11/2/2017	EMERY-PRATT COMPANY	\$1,958.00	Cleared
14534	EFT Check	11/2/2017	INDIANAPOLIS RECORDER	\$39.00	Cleared
14535	EFT Check	11/2/2017	INGRAM LIBRARY SERVICES	\$5,256.04	Cleared
14536	EFT Check	11/2/2017	KEVIN J. COCQUYT	\$1,800.00	Cleared
14537	EFT Check	11/2/2017	MIDWEST TAPE - AUDIOBOOKS ONLY	\$545.86	Cleared
14538	EFT Check	11/2/2017	MIDWEST TAPE - PROCESSED DVDS	\$1,060.94	Cleared
14539	EFT Check	11/2/2017	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	\$3,186.57	Cleared
14540	EFT Check	11/2/2017	MIDWEST TAPE NONPROCESSED	\$118.73	Cleared
14541	EFT Check	11/2/2017	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	\$6,510.61	Cleared
14542	EFT Check	11/2/2017	MIDWEST TAPE, LLC	\$6,034.99	Cleared
14543	EFT Check	11/2/2017	OVERDRIVE INC	\$69,658.40	Cleared
14544	EFT Check	11/2/2017	PROQUEST LLC	\$6,997.20	Cleared
14545	EFT Check	11/2/2017	RECORDED BOOKS	\$585.40	Cleared
14546	EFT Check	11/2/2017	RICOH USA, Inc. - 12882	\$28,652.04	Cleared
14547	EFT Check	11/2/2017	RUBY TREGNAGO	\$400.00	Cleared
14548	EFT Check	11/2/2017	THOMAS REUTERS - WEST	\$9,288.59	Cleared
14549	EFT Check	11/2/2017	TYLER TECHNOLOGIES, INC.	\$4,016.25	Cleared
14550	EFT Check	11/2/2017	VALUE LINE PUBLISHING INC.	\$1,447.00	Cleared
14552	EFT Check	11/10/2017	Abell Elevator Service Co., d/b/a Oracle Elevator Co.	\$1,400.00	Cleared
14553	EFT Check	11/10/2017	ACCUITY	\$1,260.00	Cleared
14554	EFT Check	11/10/2017	ALSCO	\$304.92	Cleared
14555	EFT Check	11/10/2017	Baker & Taylor Pre-Cat	\$13,661.23	Cleared
14556	EFT Check	11/10/2017	Baker & Taylor	\$4,381.41	Cleared
14557	EFT Check	11/10/2017	Baker & Taylor	\$10,268.23	Cleared
14558	EFT Check	11/10/2017	BLACKBAUD	\$900.00	Cleared
14559	EFT Check	11/10/2017	BRODART - CENTER FOR BLACK LITERATURE & CULTURE	\$2,763.70	Cleared
14560	EFT Check	11/10/2017	BRODART CO.	\$111.44	Cleared
14561	EFT Check	11/10/2017	CCH INCORPORATED	\$5,082.00	Cleared
14562	EFT Check	11/10/2017	CDW GOVERNMENT, INC.	\$71.22	Cleared
14563	EFT Check	11/10/2017	DANCORP INC. dba DANCO	\$650.00	Cleared
14564	EFT Check	11/10/2017	DEMCO INC.	\$1,840.05	Cleared
14565	EFT Check	11/10/2017	FAMILYTIMEENTERTAINMENT,INC.	\$500.00	Cleared
14566	EFT Check	11/10/2017	GRAINGER	\$92.76	Cleared
14567	EFT Check	11/10/2017	INDIANA PLUMBING AND DRAIN LLC	\$2,634.20	Cleared
14568	EFT Check	11/10/2017	INDPLS-MARION CO PUB LIBRARY - GIFT FUND	\$810.00	Cleared
14569	EFT Check	11/10/2017	INGRAM LIBRARY SERVICES	\$2,817.66	Cleared
14570	EFT Check	11/10/2017	INGRAM LIBRARY SERVICES	\$92.80	Cleared
14571	EFT Check	11/10/2017	J&G CARPET PLUS	\$1,350.00	Cleared
14572	EFT Check	11/10/2017	KONE, INC.	\$340.26	Cleared
14573	EFT Check	11/10/2017	LUNA MUSIC	\$2,998.40	Cleared
14574	EFT Check	11/10/2017	MARTEN CONSTRUCTION MANAGEMENT INC	\$139,136.00	Cleared
14575	EFT Check	11/10/2017	MIDWEST TAPE - PROCESSED DVDS	\$2,256.83	Cleared
14576	EFT Check	11/10/2017	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	\$351.52	Cleared
14577	EFT Check	11/10/2017	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	\$17,550.13	Cleared
14578	EFT Check	11/10/2017	MIDWEST TAPE, LLC	\$11,512.46	Cleared
14579	EFT Check	11/10/2017	PFM AUTOMOTIVE.COM	\$118.75	Cleared
14580	EFT Check	11/10/2017	OVERDRIVE INC	\$25,333.16	Cleared
14581	EFT Check	11/10/2017	PERFECTION SERVICE OF INDIANA	\$795.00	Cleared
14582	EFT Check	11/10/2017	RECORDED BOOKS	\$2,302.35	Cleared
14583	EFT Check	11/10/2017	ALLIED RECEIVABLES FUNDING, INC.	\$4,944.62	Cleared
14584	EFT Check	11/10/2017	RICHARD LOPEZ ELECTRICAL, LLC	\$70,666.00	Cleared
14585	EFT Check	11/10/2017	RICOH USA, Inc. - 12882	\$19,101.36	Cleared
14586	EFT Check	11/10/2017	RLR ASSOCIATES, INC.	\$3,690.00	Cleared
14587	EFT Check	11/10/2017	RUBY TREGNAGO	\$200.00	Cleared
14588	EFT Check	11/10/2017	RUPRECHT AND HOKE CONSULTING LLC	\$3,400.00	Cleared
14589	EFT Check	11/10/2017	Staples Business Advantage	\$2,125.38	Cleared
14590	EFT Check	11/10/2017	STAPLES	\$11,217.91	Cleared
14591	EFT Check	11/10/2017	STENZ MANAGEMENT COMPANY, INC.	\$4,394.31	Cleared

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

BANK REGISTER

OPERATING ACCOUNT

No.	Type	Date	Reference	Checks	Status
14592	EFT Check	11/10/2017	STUART'S HOUSEHOLD FURNITURE MOVING & STORAGE	\$2,415.00	Cleared
14593	EFT Check	11/10/2017	TITAN ASSOCIATES	\$2,967.25	Cleared
14594	EFT Check	11/10/2017	TYLER TECHNOLOGIES, INC.	\$5,486.02	Cleared
14595	EFT Check	11/10/2017	ULINE	\$215.93	Cleared
14596	EFT Check	11/10/2017	VALUE LINE PUBLISHING INC.	\$425.00	Cleared
14601	EFT Check	11/16/2017	Abell Elevator Service Co., d/b/a Oracle Elevator Co.	\$350.00	Cleared
14602	EFT Check	11/16/2017	CDW GOVERNMENT, INC.	\$479.71	Cleared
14603	EFT Check	11/16/2017	CITIZENS THERMAL ENERGY	\$27,637.23	Cleared
14604	EFT Check	11/16/2017	CITIZENS THERMAL ENRGY.	\$47,241.85	Cleared
14605	EFT Check	11/16/2017	DELTA DENTAL	\$8,796.76	Cleared
14606	EFT Check	11/16/2017	FINELINE PRINTING GROUP	\$3,174.00	Cleared
14607	EFT Check	11/16/2017	FLEET CARE, INC.	\$595.52	Cleared
14608	EFT Check	11/16/2017	G4S SECURE SOLUTIONS (USA) INC.	\$30,018.34	Cleared
14609	EFT Check	11/16/2017	H.J. UмбаUGH & ASSOCIATES	\$7,031.25	Cleared
14610	EFT Check	11/16/2017	INDIANA PLUMBING AND DRAIN LLC	\$1,118.95	Cleared
14611	EFT Check	11/16/2017	INDPLS-MARION CO PUB LIBRARY - GIFT FUND	\$3.40	Cleared
14612	EFT Check	11/16/2017	PERFECTION SERVICE OF INDIANA	\$137.50	Cleared
14613	EFT Check	11/16/2017	RECORD AUTOMATIC DOORS, INC.	\$296.00	Cleared
14614	EFT Check	11/16/2017	STUART'S HOUSEHOLD FURNITURE MOVING & STORAGE	\$2,196.50	Cleared
14615	EFT Check	11/16/2017	TITAN ASSOCIATES	\$68,109.58	Cleared
14616	EFT Check	11/16/2017	TYLER TECHNOLOGIES, INC.	\$5,228.72	Cleared
14617	EFT Check	11/20/2017	INDIANA DEPARTMENT OF REVENUE	\$1,951.34	Cleared
14618	EFT Check	11/2/2017	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	\$83,025.25	Cleared
14619	EFT Check	11/10/2017	ADP, INC.	\$3,736.25	Cleared
14620	EFT Check	11/16/2017	FIRST AMERICAN TITLE INSURANCE CO.	\$15,000.00	Cleared
14621	EFT Check	11/16/2017	FIRST AMERICAN TITLE INSURANCE CO.	\$25,000.00	Cleared
14622	EFT Check	11/17/2017	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	\$82,829.94	Cleared
14623	EFT Check	11/22/2017	Abell Elevator Service Co., d/b/a Oracle Elevator Co.	\$5,786.25	Cleared
14624	EFT Check	11/22/2017	ACORN DISTRIBUTORS INC	\$3,521.60	Cleared
14625	EFT Check	11/22/2017	AXIS ARCHITECTURE & INT., LLC	\$3,500.00	Cleared
14626	EFT Check	11/22/2017	BACKGROUND BUREAU INC.	\$149.00	Cleared
14627	EFT Check	11/22/2017	Baker & Taylor	\$10,345.47	Cleared
14628	EFT Check	11/22/2017	Baker & Taylor	\$3,561.37	Cleared
14629	EFT Check	11/22/2017	Baker & Taylor Pre-Cat	\$23,158.41	Cleared
14630	EFT Check	11/22/2017	Baker & Taylor Unprocessed	\$50.44	Cleared
14631	EFT Check	11/22/2017	BRODART - CENTER FOR BLACK LITERATURE & CULTURE	\$161.04	Cleared
14632	EFT Check	11/22/2017	BRODART CO.	\$1,509.26	Cleared
14633	EFT Check	11/22/2017	FacilityDude.com	\$1,801.75	Cleared
14634	EFT Check	11/22/2017	EBSCO ACCOUNTS RECEIVABLE	\$97,539.86	Cleared
14635	EFT Check	11/22/2017	FAMILYTIMEENTERTAINMENT,INC.	\$500.00	Cleared
14636	EFT Check	11/22/2017	G4S SECURE SOLUTIONS (USA) INC.	\$18,535.49	Cleared
14637	EFT Check	11/22/2017	H.J. UмбаUGH & ASSOCIATES	\$7,593.75	Cleared
14638	EFT Check	11/22/2017	INDIANA PLUMBING AND DRAIN LLC	\$647.25	Cleared
14639	EFT Check	11/22/2017	INGRAM LIBRARY SERVICES	\$2,340.47	Cleared
14640	EFT Check	11/22/2017	LUNA MUSIC	\$4,039.32	Cleared
14641	EFT Check	11/22/2017	MIDWEST TAPE - AUDIOBOOKS ONLY	\$2,267.39	Cleared
14642	EFT Check	11/22/2017	MIDWEST TAPE - PROCESSED DVDS	\$3,835.35	Cleared
14643	EFT Check	11/22/2017	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	\$5,442.16	Cleared
14644	EFT Check	11/22/2017	MIDWEST TAPE NONPROCESSED	\$59.96	Cleared
14645	EFT Check	11/22/2017	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	\$12,189.98	Cleared
14646	EFT Check	11/22/2017	MIDWEST TAPE, LLC	\$7,786.17	Cleared
14647	EFT Check	11/22/2017	MOORE INFORMATION SERVICES, INC.	\$325.50	Cleared
14648	EFT Check	11/22/2017	OVERDRIVE INC	\$28,687.46	Cleared
14649	EFT Check	11/22/2017	PERFECTION SERVICE OF INDIANA	\$3,024.56	Cleared
14650	EFT Check	11/22/2017	RECORD AUTOMATIC DOORS, INC.	\$598.70	Cleared
14651	EFT Check	11/22/2017	RECORDED BOOKS	\$1,142.49	Cleared
14652	EFT Check	11/22/2017	RICHARD LOPEZ ELECTRICAL, LLC	\$30,015.79	Cleared
14653	EFT Check	11/22/2017	RICOH USA, Inc. - 12882	\$38,634.59	Cleared
14654	EFT Check	11/22/2017	RUBY TREGNAGO	\$800.00	Cleared
14655	EFT Check	11/22/2017	RYAN FIRE PROTECTION, INC.	\$914.00	Cleared
14656	EFT Check	11/22/2017	SIGN SOLUTIONS, INC.	\$750.00	Cleared
14657	EFT Check	11/22/2017	STAPLES	\$9,558.89	Cleared
14658	EFT Check	11/22/2017	ULINE	\$766.36	Cleared
14659	EFT Check	11/17/2017	ADP, INC.	\$1,018.50	Cleared
14660	EFT Check	11/24/2017	ADP, INC.	\$3,601.99	Cleared
14661	EFT Check	11/17/2017	ADP, INC.	\$30.00	Cleared
14662	EFT Check	11/30/2017	Abell Elevator Service Co., d/b/a Oracle Elevator Co.	\$1,225.00	Outstanding

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

BANK REGISTER

OPERATING ACCOUNT

No.	Type	Date	Reference	Checks	Status
14663	EFT Check	11/30/2017	ALSCO	\$614.35	Outstanding
14664	EFT Check	11/30/2017	BACKGROUND BUREAU INC.	\$125.00	Outstanding
14665	EFT Check	11/30/2017	Baker & Taylor	\$12,198.47	Outstanding
14666	EFT Check	11/30/2017	Baker & Taylor Pre-Cat	\$12,057.32	Outstanding
14667	EFT Check	11/30/2017	Baker & Taylor	\$254.94	Outstanding
14668	EFT Check	11/30/2017	BAKER & TAYLOR	\$21,538.74	Outstanding
14669	EFT Check	11/30/2017	BROWNING DAY MULLINS DIERDORF	\$86,420.33	Outstanding
14670	EFT Check	11/30/2017	BUSINESS FURNITURE, LLC	\$425.00	Outstanding
14671	EFT Check	11/30/2017	DENISON PARKING	\$5,728.84	Outstanding
14672	EFT Check	11/30/2017	FINELINE PRINTING GROUP	\$1,222.00	Outstanding
14673	EFT Check	11/30/2017	FLEET CARE, INC.	\$2,254.50	Outstanding
14674	EFT Check	11/30/2017	FULLER ENGINEERING CO., LLC	\$1,614.61	Outstanding
14675	EFT Check	11/30/2017	INDIANA PLUMBING AND DRAIN LLC	\$3,297.00	Outstanding
14676	EFT Check	11/30/2017	INGRAM LIBRARY SERVICES	\$425.32	Outstanding
14677	EFT Check	11/30/2017	IRVINGTON PRESBYTERIAN CHURCH	\$937.50	Outstanding
14678	EFT Check	11/30/2017	J&G CARPET PLUS	\$200.00	Outstanding
14679	EFT Check	11/30/2017	JCOS, INC.	\$20,903.19	Outstanding
14680	EFT Check	11/30/2017	LUNA MUSIC	\$4,543.29	Outstanding
14681	EFT Check	11/30/2017	MIDWEST TAPE - AUDIOBOOKS ONLY	\$1,074.61	Outstanding
14682	EFT Check	11/30/2017	MIDWEST TAPE - PROCESSED DVDS	\$1,408.66	Outstanding
14683	EFT Check	11/30/2017	MIDWEST TAPE FICTION CAT/PROC REPL ACCOUNT	\$818.19	Outstanding
14684	EFT Check	11/30/2017	MIDWEST TAPE PROCESSED AND CATALOGED ACCOUNT	\$9,892.03	Outstanding
14685	EFT Check	11/30/2017	MIDWEST TAPE, LLC	\$6,129.98	Outstanding
14686	EFT Check	11/30/2017	OVERDRIVE INC	\$16,982.32	Outstanding
14687	EFT Check	11/30/2017	PERFECTION SERVICE OF INDIANA	\$2,390.88	Outstanding
14688	EFT Check	11/30/2017	RECORDED BOOKS	\$1,259.74	Outstanding
14689	EFT Check	11/30/2017	ALLIED RECEIVABLES FUNDING, INC.	\$610.30	Outstanding
14690	EFT Check	11/30/2017	RUBY TREGNAGO	\$200.00	Outstanding
14691	EFT Check	11/30/2017	STENZ MANAGEMENT COMPANY, INC.	\$95,400.00	Outstanding
14692	EFT Check	11/30/2017	SimplexGrinnell	\$1,734.33	Outstanding
14693	EFT Check	11/30/2017	TYLER TECHNOLOGIES, INC.	\$29,853.14	Outstanding
14694	EFT Check	11/30/2017	UNIQUE MANAGEMENT SERVICES, INC.	\$7,618.84	Outstanding
61350	Computer Check	11/2/2017	ABIGAIL KIM	\$50.00	Cleared
61351	Computer Check	11/2/2017	ACCOUNTING RESEARCH AND ANALYTICS LLC DBA CFRA	\$408.00	Cleared
61352	Computer Check	11/2/2017	ART WITH A HEART	\$350.00	Cleared
61353	Computer Check	11/2/2017	ASHLEY LUNA	\$42.73	Cleared
61354	Computer Check	11/2/2017	BRENNA SHEPHERD	\$75.00	Cleared
61355	Computer Check	11/2/2017	BRYNN NIGHTENHELSE	\$75.00	Cleared
61356	Computer Check	11/2/2017	CATHERINE BOWIE	\$75.00	Cleared
61357	Computer Check	11/2/2017	CENTER POINT PRESS	\$494.70	Cleared
61358	Computer Check	11/2/2017	CHAIN STORE GUIDES, LLC	\$355.00	Cleared
61359	Computer Check	11/2/2017	COMPENDIUM LIBRARY SERVICE, L L C.	\$1,990.00	Cleared
61360	Computer Check	11/2/2017	COUNCIL OF STATE GOVERNMENTS	\$267.30	Cleared
61361	Computer Check	11/2/2017	DEERING CLEANERS	\$342.64	Cleared
61362	Computer Check	11/2/2017	GALE GROUP THE	\$1,299.18	Cleared
61363	Computer Check	11/2/2017	HAE LEE CHO	\$50.00	Outstanding
61364	Computer Check	11/2/2017	Hall, Render, Killian, Heath & Lyman, P.C.	\$3,591.00	Cleared
61365	Computer Check	11/2/2017	INDIANA WRITER'S CENTER	\$600.00	Cleared
61366	Computer Check	11/2/2017	JEREMY SOUTH	\$640.00	Cleared
61367	Computer Check	11/2/2017	JOHNS HOPKINS UNIVERSITY PRESS	\$105.00	Cleared
61368	Computer Check	11/2/2017	JOHNSON COUNTY PUB LIBRARY	\$7,000.00	Cleared
61369	Computer Check	11/2/2017	KATHERINE HINKLE	\$75.00	Cleared
61370	Computer Check	11/2/2017	krM Architecture+	\$25,529.00	Cleared
61371	Computer Check	11/2/2017	LEADERSHIP DIRECTORIES INC	\$343.53	Voided
61372	Computer Check	11/2/2017	METRIC ENVIRONMENTAL	\$1,498.00	Cleared
61373	Computer Check	11/2/2017	MUSI*KEY	\$456.00	Cleared
61374	Computer Check	11/2/2017	ROWMAN & LITTLEFIELD PUBLISHING GROUP	\$4,476.55	Cleared
61375	Computer Check	11/2/2017	SAKURA FUGUA	\$150.00	Outstanding
61376	Computer Check	11/2/2017	TIFFANI N. CARTER	\$310.18	Cleared
61377	Computer Check	11/2/2017	TUMBLEWEED PRESS, INC.	\$16,683.33	Cleared
61378	Computer Check	11/2/2017	TYRONE WILKINS	\$60.00	Cleared
61379	Computer Check	11/2/2017	DIRECTOR OF US PATENT & TRADEMARKS	\$50.00	Cleared
61380	Computer Check	11/2/2017	VISIT INDY	\$595.00	Cleared
61381	Computer Check	11/3/2017	ALYSSA MARIE QUEEN	\$50.00	Cleared
61382	Computer Check	11/3/2017	AMANDA ANNE SHAFFER	\$200.00	Cleared
61383	Computer Check	11/3/2017	DAVID LAWERENCE	\$500.00	Cleared
61384	Computer Check	11/3/2017	KATHERINE SMITH	\$100.00	Cleared

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

BANK REGISTER

OPERATING ACCOUNT

No.	Type	Date	Reference	Checks	Status
61385	Computer Check	11/3/2017	LAURA HARRIS	\$50.00	Cleared
61386	Computer Check	11/3/2017	LYUBOV GORE	\$200.00	Cleared
61387	Computer Check	11/3/2017	RAYMOND DICK HAMSTRA	\$50.00	Cleared
61388	Computer Check	11/10/2017	3BRANCH PRODUCTS, INC.	\$1,833.41	Cleared
61389	Computer Check	11/10/2017	A CLASSIC PARTY RENTAL CO.	\$2,403.75	Cleared
61390	Computer Check	11/10/2017	ACCOUNTING PRINCIPLES, INC.	\$3,322.44	Cleared
61391	Computer Check	11/10/2017	AMERICAN LIBRARY ASSOCIATION	\$250.00	Cleared
61392	Computer Check	11/10/2017	ASM INTERNATIONAL	\$279.43	Cleared
61393	Computer Check	11/10/2017	AT&T	\$2,933.65	Cleared
61394	Computer Check	11/10/2017	BEECH GROVE SEWAGE WORKS	\$129.36	Cleared
61395	Computer Check	11/10/2017	BLACKMORE & BUCKNER ROOFING	\$993.03	Cleared
61396	Computer Check	11/10/2017	BOWEN TECHNOVATION	\$399.00	Cleared
61397	Computer Check	11/10/2017	BROADY-CAMPBELL INC.	\$1,470.00	Cleared
61398	Computer Check	11/10/2017	CAREY INTERNATIONAL, INC.	\$166.90	Cleared
61399	Computer Check	11/10/2017	CATHERINE BOWIE	\$75.00	Cleared
61400	Computer Check	11/10/2017	CENTER POINT PRESS	\$101.28	Cleared
61401	Computer Check	11/10/2017	CENTRAL INDIANA SECURITY CORP., LTD	\$109.95	Cleared
61402	Computer Check	11/10/2017	CENTRAL SECURITY & COMMUNICATIONS	\$107.50	Cleared
61403	Computer Check	11/10/2017	CITIZENS ENERGY GROUP	\$8,623.67	Cleared
61404	Computer Check	11/10/2017	CONTINENTAL BROADCAST GROUP, LLC	\$150.00	Cleared
61405	Computer Check	11/10/2017	CUMMINS SALES AND SERVICES	\$454.15	Cleared
61406	Computer Check	11/10/2017	DACO GLASS & GLAZING INC.	\$446.00	Cleared
61407	Computer Check	11/10/2017	DERIUS MOORE	\$200.00	Cleared
61408	Computer Check	11/10/2017	DUKE UNIVERSITY PRESS	\$291.00	Cleared
61409	Computer Check	11/10/2017	EDC EDUCATIONAL SERVICES	\$64.95	Cleared
61410	Computer Check	11/10/2017	EZRA TOMPKINS	\$125.00	Cleared
61411	Computer Check	11/10/2017	GERALD TROTTER A	\$59.80	Cleared
61412	Computer Check	11/10/2017	GORDON PLUMBING, INC.	\$80.00	Cleared
61413	Computer Check	11/10/2017	GUARDIAN	\$3,129.82	Cleared
61414	Computer Check	11/10/2017	INDIANA WRITER'S CENTER	\$200.00	Cleared
61415	Computer Check	11/10/2017	INDIANAPOLIS POWER & LIGHT COMPANY	\$66,949.49	Cleared
61416	Computer Check	11/10/2017	J. W. PEPPER & SON, INC.	\$90.04	Cleared
61417	Computer Check	11/10/2017	JEREMY SOUTH	\$400.00	Cleared
61418	Computer Check	11/10/2017	KIRSTEN WEAVER	\$64.56	Cleared
61419	Computer Check	11/10/2017	LEADERSHIP DIRECTORIES INC	\$824.00	Cleared
61420	Computer Check	11/10/2017	Voided Unused payment	\$0.00	Voided
61421	Computer Check	11/10/2017	LOCKERBIE SQUARE CABINET CO.	\$1,930.00	Cleared
61422	Computer Check	11/10/2017	MACALLISTER MACHINERY CO., INC.	\$3,102.00	Cleared
61423	Computer Check	11/10/2017	MARKEY'S RENTAL & STAGING	\$3,756.50	Cleared
61424	Computer Check	11/10/2017	MIDWEST COLLABORATIVE FOR LIBRARY SERVICES (MCLS)	\$66,167.65	Cleared
61425	Computer Check	11/10/2017	PEARSON FORD	\$20,048.00	Cleared
61426	Computer Check	11/10/2017	PROVIDENCE CHRISTO REY CORP WORK STUDY PROGRAM	\$845.00	Cleared
61427	Computer Check	11/10/2017	QUINN STEVENSON	\$400.00	Cleared
61428	Computer Check	11/10/2017	REISS STRUCTURAL & ARCHITECTURAL PRODUCTS, LLC	\$6,075.00	Cleared
61429	Computer Check	11/10/2017	RJE BUSINESS INTERIORS	\$21,869.40	Cleared
61430	Computer Check	11/10/2017	ROSANNA HARDIN HALL	\$222.00	Outstanding
61431	Computer Check	11/10/2017	SAKURA FUGUA	\$75.00	Cleared
61432	Computer Check	11/10/2017	SIGNARAMA DOWNTOWN INDIANAPOLIS	\$91.20	Cleared
61433	Computer Check	11/10/2017	TECHNOLOGY INTERIORS, LLC	\$2,668.95	Cleared
61434	Computer Check	11/10/2017	The Bank of New York Mellon Trust Co N.A	\$750.00	Cleared
61435	Computer Check	11/10/2017	THE GREAT FRAME UP	\$14.00	Cleared
61436	Computer Check	11/10/2017	U.S. HealthWorks Medical Group IN, PC	\$85.74	Cleared
61437	Computer Check	11/10/2017	UNITED PARCEL SERVICE	\$279.53	Cleared
61438	Computer Check	11/10/2017	URBAN LIBRARIES COUNCIL	\$12,000.00	Outstanding
61439	Computer Check	11/10/2017	VANCO	\$687.18	Cleared
61440	Computer Check	11/10/2017	YOUNG ACTOR'S THEATER	\$1,100.00	Cleared
61441	Computer Check	11/16/2017	ACCOUNTING PRINCIPLES, INC.	\$1,192.76	Cleared
61442	Computer Check	11/16/2017	AMERICAN UNITED LIFE INSURANCE CO	\$3,319.32	Cleared
61443	Computer Check	11/16/2017	ANTHEM INSURANCE COMPANIES, INC.	\$269,840.99	Cleared
61444	Computer Check	11/16/2017	AT&T	\$2,896.88	Cleared
61445	Computer Check	11/16/2017	AT&T MOBILITY	\$900.56	Cleared
61446	Computer Check	11/16/2017	CITIZENS ENERGY GROUP	\$3,263.18	Cleared
61447	Computer Check	11/16/2017	CULLIGAN OF INDIANAPOLIS	\$121.25	Cleared
61448	Computer Check	11/16/2017	DACO GLASS & GLAZING INC.	\$510.00	Cleared
61449	Computer Check	11/16/2017	DEB LAMBERT	\$65.31	Voided
61450	Computer Check	11/16/2017	GOVERNMENT FINANCE OFFICERS ASSOCIATION	\$135.00	Cleared
61451	Computer Check	11/16/2017	IRISH MECHANICAL SERVICES, INC.	\$28,700.00	Cleared

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY

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OPERATING ACCOUNT

No.	Type	Date	Reference	Checks	Status
61452	Computer Check	11/16/2017	JACKSON OIL & SOLVENTS, INC.	\$519.96	Cleared
61453	Computer Check	11/16/2017	KI	\$8,207.00	Cleared
61454	Computer Check	11/16/2017	KOORSEN PROTECTION SERVICES INC.	\$464.95	Cleared
61455	Computer Check	11/16/2017	LAKESHORE EQUIPMENT CO., d/b/a LAKESHORE LEARNING	\$2,645.33	Cleared
61456	Computer Check	11/16/2017	PI BETA PHI	\$3,610.00	Cleared
61457	Computer Check	11/16/2017	SECURITAS SECURITY SERVICES USA, INC.	\$506.25	Cleared
61458	Computer Check	11/16/2017	SHARP ELECTRONICS CORPORATION	\$7,146.00	Cleared
61459	Computer Check	11/16/2017	SIRSIDYNIX	\$42,570.00	Cleared
61460	Computer Check	11/16/2017	TACTIC, LLC	\$28,162.50	Cleared
61461	Computer Check	11/16/2017	TIPTON SOUND & LIGHTING	\$187.50	Outstanding
61462	Computer Check	11/17/2017	DEB LAMBERT	\$65.31	Outstanding
61463	Computer Check	11/22/2017	A CLASSIC PARTY RENTAL CO.	\$1,113.70	Cleared
61464	Computer Check	11/22/2017	ACTION PEST CONTROL, INC.	\$250.00	Outstanding
61465	Computer Check	11/22/2017	ADP. LLC	\$582.18	Outstanding
61466	Computer Check	11/22/2017	APEX BENEFITS GROUP	\$12,500.00	Outstanding
61467	Computer Check	11/22/2017	APPLIED ENGINEERING SERVICES	\$2,950.00	Cleared
61468	Computer Check	11/22/2017	Arab Termite and Pest Control, Inc.	\$2,190.00	Cleared
61469	Computer Check	11/22/2017	ART WITH A HEART	\$525.00	Outstanding
61470	Computer Check	11/22/2017	AT&T	\$848.43	Outstanding
61471	Computer Check	11/22/2017	AT&T	\$2,241.36	Cleared
61472	Computer Check	11/22/2017	AT & T LONG DISTANCE	\$61.93	Outstanding
61473	Computer Check	11/22/2017	BILL ON the Road	\$250.00	Outstanding
61474	Computer Check	11/22/2017	BOOKMAMAS, INC	\$418.00	Cleared
61475	Computer Check	11/22/2017	CAREY INTERNATIONAL, INC.	\$84.70	Outstanding
61476	Computer Check	11/22/2017	CITIZENS ENERGY GROUP	\$2,829.10	Cleared
61477	Computer Check	11/22/2017	COMMUNITY OCCUPATIONAL HEALTH SERVICES	\$1,835.00	Cleared
61478	Computer Check	11/22/2017	Constellation Newenergy - Gas Division, LLC	\$1,762.36	Cleared
61479	Computer Check	11/22/2017	DELL MARKETING L.P.	\$51,480.49	Outstanding
61480	Computer Check	11/22/2017	DRAMATISTS PLAY SERVICE INC	\$20.04	Outstanding
61481	Computer Check	11/22/2017	ESSENTIAL ARCHITECTURAL SIGNS, INC.	\$45.00	Outstanding
61482	Computer Check	11/22/2017	GALE GROUP THE	\$1,100.52	Outstanding
61483	Computer Check	11/22/2017	GREY HOUSE PUBLISHING	\$144.00	Outstanding
61484	Computer Check	11/22/2017	GRM INFORMATION MANAGEMENT SERVICES OF INDIANA	\$207.09	Outstanding
61485	Computer Check	11/22/2017	HAINES & COMPANY INC	\$8,552.50	Outstanding
61486	Computer Check	11/22/2017	Hall, Render, Killian, Heath & Lyman, P.C.	\$1,998.00	Cleared
61487	Computer Check	11/22/2017	IBJ MEDIA	\$1,512.00	Outstanding
61488	Computer Check	11/22/2017	INDIANA DEPT OF WORKFORCE DEVELOP.	\$657.54	Cleared
61489	Computer Check	11/22/2017	INDIANA WRITER'S CENTER	\$200.00	Cleared
61490	Computer Check	11/22/2017	INDIANAPOLIS FLEET SERVICES	\$1,815.27	Outstanding
61491	Computer Check	11/22/2017	INDIANAPOLIS OPERA COMPANY	\$2,750.00	Outstanding
61492	Computer Check	11/22/2017	INDIANAPOLIS POWER & LIGHT COMPANY	\$8,141.76	Cleared
61493	Computer Check	11/22/2017	INDY CURB APPEAL ASPHALT, INC.	\$7,300.00	Cleared
61494	Computer Check	11/22/2017	JEREMY SOUTH	\$1,520.00	Cleared
61495	Computer Check	11/22/2017	JP MORGAN CHASE BANK	\$3,448.67	Outstanding
61496	Computer Check	11/22/2017	JP MORGAN CHASE BANK	\$5,545.61	Cleared
61497	Computer Check	11/22/2017	JP MORGAN CHASE BANK	\$12,596.72	Cleared
61498	Computer Check	11/22/2017	KHABIR SHAREEF	\$175.00	Outstanding
61499	Computer Check	11/22/2017	KURT FOWLER	\$250.00	Outstanding
61500	Computer Check	11/22/2017	LEVEL (3) COMMUNICATIONS, LLC	\$8,660.52	Outstanding
61501	Computer Check	11/22/2017	MATTHEW BENDER & COMPANY, INC.	\$4,482.72	Cleared
61502	Computer Check	11/22/2017	McKay Lodge Fine Arts Conservation Laboratory, Inc.	\$13.00	Cleared
61503	Computer Check	11/22/2017	METRIC ENVIRONMENTAL	\$502.00	Outstanding
61504	Computer Check	11/22/2017	OCLC, INC.	\$8,790.36	Cleared
61505	Computer Check	11/22/2017	PITNEY BOWES, INC.	\$25,000.00	Outstanding
61506	Computer Check	11/22/2017	SCAASI	\$90.00	Outstanding
61507	Computer Check	11/22/2017	SIERRA CLUB	\$12.00	Outstanding
61508	Computer Check	11/22/2017	SPRINT PCS	\$209.94	Cleared
61509	Computer Check	11/22/2017	THE HARMON HOUSE L.L.C.	\$210.00	Outstanding
61510	Computer Check	11/22/2017	U.S. HealthWorks Medical Group IN, PC	\$42.87	Outstanding
61511	Computer Check	11/22/2017	UNITED PARCEL SERVICE	\$202.75	Outstanding
61512	Computer Check	11/22/2017	VERNON LIBRARY SUPPLIES	\$984.80	Outstanding
61513	Computer Check	11/22/2017	WARREN COMMUNICATIONS NEWS	\$1,195.00	Outstanding
61514	Computer Check	11/22/2017	YOUNG ACTOR'S THEATER	\$200.00	Outstanding
61515	Computer Check	11/22/2017	YU JIN	\$250.00	Outstanding
61516	Computer Check	11/28/2017	STORYTELLER'S DRUM	\$275.00	Cleared
61517	Computer Check	11/30/2017	ACCOUNTING PRINCIPLES, INC.	\$2,359.16	Outstanding
61518	Computer Check	11/30/2017	ACTION PEST CONTROL, INC.	\$250.00	Outstanding

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
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No.	Type	Date	Reference	Checks	Status
61519	Computer Check	11/30/2017	AMERICAN LIBRARY ASSOCIATION	\$2,577.00	Outstanding
61520	Computer Check	11/30/2017	ASPHALT MAINTENANCE	\$74,500.00	Outstanding
61521	Computer Check	11/30/2017	BEECH GROVE SEWAGE WORKS	\$129.36	Outstanding
61522	Computer Check	11/30/2017	BLACKMORE & BUCKNER ROOFING	\$341.53	Outstanding
61523	Computer Check	11/30/2017	BRIGHTWOOD INVESTORS, LLC	\$3,976.00	Outstanding
61524	Computer Check	11/30/2017	CLARK, QUINN, MOSES, SCOTT & GRAHN, LLP	\$52,122.50	Outstanding
61525	Computer Check	11/30/2017	CMID	\$1,500.00	Outstanding
61526	Computer Check	11/30/2017	CROSSROADS DOCUMENT SERVICES	\$106,917.90	Outstanding
61527	Computer Check	11/30/2017	DACO GLASS & GLAZING INC.	\$1,471.72	Outstanding
61528	Computer Check	11/30/2017	EDC EDUCATIONAL SERVICES	\$1,127.23	Outstanding
61529	Computer Check	11/30/2017	ELIZABETH FRANKLIN	\$418.75	Outstanding
61530	Computer Check	11/30/2017	FLANNER HOUSE OF INDIANAPOLIS, INC.	\$2,716.77	Outstanding
61531	Computer Check	11/30/2017	FOUNTAIN BLOCK DEVELOPMENT L.P.	\$4,963.00	Outstanding
61532	Computer Check	11/30/2017	GLENDALE TOWN CENTER	\$24,854.16	Outstanding
61533	Computer Check	11/30/2017	INFORMATION TODAY, INC.	\$343.53	Outstanding
61534	Computer Check	11/30/2017	JOSEFA S. BEYER	\$263.09	Outstanding
61535	Computer Check	11/30/2017	KOORSEN PROTECTION SERVICES INC.	\$12,984.17	Outstanding
61536	Computer Check	11/30/2017	MARGUERITE PRESS	\$25.00	Outstanding
61537	Computer Check	11/30/2017	PITNEY BOWES, INC.	\$63.00	Outstanding
61538	Computer Check	11/30/2017	RITZ CHARLES CARMEL	\$1,805.00	Outstanding
61539	Computer Check	11/30/2017	I-MCPL - Stenz Management	\$10,600.00	Voided
61540	Computer Check	11/30/2017	TIFFANI N. CARTER	\$65.80	Outstanding
61541	Computer Check	11/30/2017	YOUR AUTOMATIC DOOR COMPANY	\$607.66	Outstanding
Total				<u>\$2,934,355.23</u>	

Summary by Transaction Type:

Computer Check	\$1,211,116.78
EFT Check	\$1,723,238.45
Total Payments	\$2,923,346.39
Total Voided Items	\$11,008.84

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
PAYROLL ACCOUNT**

No.	Type	Date	Reference	Checks	Status
584	EFT Check	11/16/2017	DELTA DENTAL	\$2,626.26	Cleared
585	EFT Check	11/2/2017	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	\$7,279.87	Cleared
586	EFT Check	11/3/2017	FIDELITY INVESTMENTS	\$5,481.61	Cleared
587	EFT Check	11/3/2017	AMERICAN UNITED LIFE INSURANCE CO	\$3,929.00	Cleared
588	EFT Check	11/17/2017	PUBLIC EMPLOYEES' RETIREMENT FUND OF INDIANA	\$7,267.57	Cleared
589	EFT Check	11/17/2017	AMERICAN UNITED LIFE INSURANCE CO	\$3,929.00	Cleared
590	EFT Check	11/17/2017	FIDELITY INVESTMENTS	\$5,481.61	Cleared
3124	Computer Check	11/10/2017	GUARDIAN	\$10,197.50	Cleared
3125	Computer Check	11/16/2017	AMERICAN UNITED LIFE INSURANCE CO	\$203.12	Cleared
3126	Computer Check	11/16/2017	ANTHEM INSURANCE COMPANIES, INC.	\$53,859.01	Cleared
3127	Computer Check	11/16/2017	The Indianapolis Public Library Foundation	\$1,158.26	Cleared
3128	Computer Check	11/22/2017	AMERICAN UNITED LIFE	\$2,075.12	Outstanding
Total				<u>\$103,487.93</u>	

Summary by Transaction Type:

Computer Check	\$67,493.01
EFT Check	\$35,994.92
Total Payments	\$103,487.93
Total Voided Items	\$0.00

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
FINES ACCOUNT**

No.	Type	Date	Reference	Checks	Status
690	Computer Check	11/2/2017	STATE OF INDIANA	\$7,854.09	Cleared
691	Computer Check	11/10/2017	AMANDA JOLEEN CONTRERAS	\$35.00	Cleared
692	Computer Check	11/22/2017	APPALACHIAN STATE UNIVERSITY LIB	\$90.00	Outstanding
			Total	<u>\$7,979.09</u>	

Summary by Transaction Type:

Computer Check	\$7,979.09
EFT Check	\$0.00
Total Payments	\$7,979.09
Total Voided Items	\$0.00

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
GIFT FUND**

No.	Type	Date	Reference	Checks	Status
1490	EFT Check	11/2/2017	Baker & Taylor	\$179.51	Cleared
1491	EFT Check	11/10/2017	Baker & Taylor	\$1,076.11	Cleared
1492	EFT Check	11/10/2017	Baker & Taylor	\$20.20	Cleared
1493	EFT Check	11/10/2017	Baker & Taylor	\$9.53	Cleared
1494	EFT Check	11/10/2017	DEMCO INC.	\$98.92	Cleared
1495	EFT Check	11/10/2017	FAMILYTIMEENTERTAINMENT,INC.	\$750.00	Cleared
1496	EFT Check	11/10/2017	KLINES QUALITY WATER, INC.	\$43.95	Cleared
1497	EFT Check	11/10/2017	STAPLES	\$37.64	Cleared
1498	EFT Check	11/16/2017	BRODART CO.	\$1,790.90	Cleared
1499	EFT Check	11/16/2017	KLINES QUALITY WATER, INC.	\$22.95	Cleared
1500	EFT Check	11/22/2017	Baker & Taylor	\$524.63	Cleared
1501	EFT Check	11/22/2017	MIDWEST TAPE, LLC	\$1,027.83	Cleared
1502	EFT Check	11/30/2017	Baker & Taylor	\$62.24	Outstanding
1503	EFT Check	11/30/2017	BAKER & TAYLOR	\$7,442.48	Outstanding
1504	EFT Check	11/30/2017	KLINES QUALITY WATER, INC.	\$65.95	Outstanding
1505	EFT Check	11/30/2017	MIDWEST TAPE, LLC	\$47.76	Outstanding
1506	EFT Check	11/30/2017	TSAI FONG BOOKS INC	\$1,061.15	Outstanding
6184	Computer Check	11/10/2017	ANNE C. FATOUT	\$250.00	Cleared
6185	Computer Check	11/10/2017	CULLIGAN OF INDIANAPOLIS	\$11.98	Cleared
6186	Computer Check	11/10/2017	Daniel Axler	\$611.25	Cleared
6187	Computer Check	11/10/2017	Shanika Heyward	\$24.00	Cleared
6188	Computer Check	11/10/2017	EXPRESS KIDS	\$360.00	Cleared
6189	Computer Check	11/10/2017	FLASHBAY, INC.	\$6,649.30	Cleared
6190	Computer Check	11/10/2017	HEADBANGERS	\$300.00	Cleared
6191	Computer Check	11/10/2017	INDIANAPOLIS NEIGHBORHOOD RESOURCE CE	\$405.00	Cleared
6192	Computer Check	11/10/2017	Jayne Walters	\$82.60	Cleared
6193	Computer Check	11/10/2017	KATHLEEN LARATTA	\$59.77	Cleared
6194	Computer Check	11/10/2017	MICHAEL RAY	\$200.00	Cleared
6195	Computer Check	11/10/2017	PATTY JENKINS	\$8.97	Outstanding
6196	Computer Check	11/10/2017	PHOENIX RISING DANCE STUDIOS	\$500.00	Cleared
6197	Computer Check	11/10/2017	RUFF SKETCH, INC.	\$8,250.00	Outstanding
6198	Computer Check	11/10/2017	SILLY SAFARI SHOWS, INC.	\$2,000.00	Cleared
6199	Computer Check	11/10/2017	STEPHEN G. BARNES	\$150.00	Cleared
6200	Computer Check	11/10/2017	The Indianapolis Public Library Foundation	\$10,000.00	Cleared
6201	Computer Check	11/10/2017	YARDART	\$85.00	Outstanding
6202	Computer Check	11/10/2017	YOUNG AT HEART	\$250.00	Cleared
6203	Computer Check	11/16/2017	EXPRESS KIDS	\$90.00	Cleared
6204	Computer Check	11/16/2017	MIKE WILLIAMS	\$110.67	Cleared
6205	Computer Check	11/16/2017	SHAY SPIVEY-MAYS	\$472.00	Cleared
6206	Computer Check	11/16/2017	TARGET	\$250.00	Cleared
6207	Computer Check	11/16/2017	WENDY'S	\$165.00	Cleared
6208	Computer Check	11/16/2017	YEFIM PASTUKH	\$500.00	Cleared
6209	Computer Check	11/22/2017	DEBBIE OVERSHINER	\$166.33	Outstanding
6210	Computer Check	11/22/2017	JP MORGAN CHASE BANK	\$111.82	Cleared
6211	Computer Check	11/22/2017	KHABIR SHAREEF	\$175.00	Outstanding
6212	Computer Check	11/22/2017	KIMBERLY ANDERSEN	\$126.80	Outstanding
6213	Computer Check	11/22/2017	RUTH HANS	\$98.87	Cleared
6214	Computer Check	11/28/2017	STORYTELLER'S DRUM	\$175.00	Cleared
6215	Computer Check	11/30/2017	ARMAND RYUMUGABE	\$50.00	Outstanding
6216	Computer Check	11/30/2017	CREATIVE AQUATIC SOLUTIONS, LLC	\$489.90	Outstanding
6217	Computer Check	11/30/2017	EXPRESS KIDS	\$180.00	Outstanding
6218	Computer Check	11/30/2017	FALICIA BREWER, MA PRESIDENT	\$250.00	Outstanding
6219	Computer Check	11/30/2017	FLANNER HOUSE (PETTY CASH)	\$129.20	Outstanding
6220	Computer Check	11/30/2017	JILL WETNIGHT	\$2.86	Outstanding
6221	Computer Check	11/30/2017	INDIANA MINORITY BUSINESS MAGAZINE	\$750.00	Outstanding
6222	Computer Check	11/30/2017	MARIA PIMENTAL-GANNON	\$150.00	Outstanding
6223	Computer Check	11/30/2017	MARY LUZADER	\$25.37	Outstanding
6224	Computer Check	11/30/2017	PRIDE PHOTOGRAPHY	\$300.00	Outstanding
6225	Computer Check	11/30/2017	RITZ CHARLES CARMEL	\$2,065.00	Outstanding
6226	Computer Check	11/30/2017	SILLY SAFARI SHOWS, INC.	\$750.00	Outstanding
6227	Computer Check	11/30/2017	TIFFANI N. CARTER	\$114.40	Outstanding
6228	Computer Check	11/30/2017	VLADIMIR KRAKOVICH	\$500.00	Outstanding

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
BANK REGISTER
GIFT FUND**

No.	Type	Date	Reference	Checks	Status
6229	Computer Check	11/30/2017	XPRESSION	\$230.00	Outstanding
			Total	<u>\$52,887.84</u>	

Summary by Transaction Type:

Computer Check	\$38,626.09
EFT Check	\$14,261.75
Total Payments	\$52,887.84
Total Voided Items	\$0.00

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
DECEMBER 18, 2017
PERSONNEL ACTIONS
RESOLUTION 65-2017**

NEW HIRES:

- Michael Ehret, Indy Library Store Assistant Coordinator, Support Programs & Volunteer Resources, \$15.35 per hour, Hired: 11/20/2017
- William Ross Reagan, Hourly Job Center Assistant, Brightwood, \$10.20 per hour, Hired: 11/20/2017
- Grace Bolten, Page, Nora, \$9.15 per hour, Hired: 10/23/2017
- Deborah Manley, Hourly Job Center Assistant, East 38th, \$10.20 per hour, Hired: 11/07/2017
- Angela Brown, Page, Franklin Road, \$9.15 per hour, Hired: 12/05/2017
- Gloria Pleasant, Page, Franklin Road, \$9.15 per hour, Hired: 12/05/2017
- Gloria Ellis, Page, Warren, \$9.15 per hour, Hired: 12/05/2017
- Diann Harris, Hourly Job Center Assistant, Warren, \$10.20 per hour, 11/07/2017

INTERNAL CHANGES:

- Jennifer Patterson moving from Library Assistant II (Full Time), Central, \$13.01 per hour to Library Assistant II (Part-Time, 20 Hours), Central, \$13.01 per hour, Effective: 11/26/2017
- Shannon Bahler moving from Public Services Librarian, Lawrence, \$18.00 per hour to Public Services Librarian, College, \$18.00 per hour, Effective: 11/26/2017
- Rachelle Colyer moving from Page, Central, \$9.15 per hour to Library Assistant II (Part-Time, 20 Hours), Central, \$11.85 per hour, Effective: 11/26/2017
- Ijeoma Dike-Young moving from Controller, Chief Financial Service Area, \$45.00 per hour to Chief Financial Officer, Chief Financial Service Area, \$45.00 per hour, Effective: 11/27/2017
- Amy Adrian moving from Hourly Public Services Associate I, Central, \$14.08 per hour to Public Services Librarian, Central, \$18.00 per hour, Effective: 11/26/2017
- Bethany Allison moving from Public Services Librarian, Outreach, \$18.86 per hour to Public Services Librarian, Spades Park, \$18.86 per hour, Effective: 12/10/2017
- Anna Lake moving from Public Services Librarian, Human Resources, \$18.00 per hour to Public Services Librarian, Central, \$18.00 per hour, Effective: 12/10/2017
- Kimberly Andersen moving from Manager, Neighborhood Branch, \$24.35 per hour to ILS Project Manager, IT, \$28.85 per hour, Effective: 11/26/2017
- Cory O'Dell moving from Project Coordinator, Communications, \$22.98 per hour to Administrative Assistant, Human Resources, \$22.98 per hour, Effective: 11/28/2017
- Janelle George moving from Venue Coordinator, Events, \$22.83 per hour to Interim Manager, Events, Events, \$23.97 per hour, Effective: 10/29/2017
- Corajeana Medina moving from Hourly Summer Reading Clerk, Southport, \$11.85 per hour to Page, Southport, \$9.15 per hour, Effective: 12/10/2017
- Tony Van Pelt moving from Page, Garfield Park, \$9.33 per hour to Library Assistant II (Part-Time, 20 Hours), Fountain Square, \$11.85 per hour, Effective: 11/26/2017

RE-HIRES:

- Keith Harrison, Hourly Computer Lab Assistant II, Central, \$12.92 per hour, Re-Hired: 11/10/2017
- Wilma Hohn, Hourly Library Assistant II, Wayne, \$11.85 per hour, Re-Hired: 10/23/2017

SEPARATIONS:

- Donna Neblett, Public Services Librarian, Warren, 41 years and 10 months, Effective: 12/29/2017
- Patty Smith, Administrative Assistant, Human Resources, 47 years, Effective: 11/03/2017
- Wendy Rivera, Page, Franklin Road, 1 year and 8 months, Effective: 11/21/2017
- Patricia Bell, Page, Glendale, 25 years and 1 month, Effective: 10/17/2017
- Caslon Smith, Page, Central, 3 months, Effective: 09/28/2017
- Shelley VanAntwerp, Page, Franklin Road, 9 months, Effective: 10/28/2017
- Norma Abig, Page, Franklin Road, 9 years and 6 months, Effective: 11/29/2017
- Rinata White, Public Services Librarian, Warren, 2 years and 10 months, Effective: 11/28/2017

INACTIVE:

- Cameiron Jackson, Page, Brightwood, \$9.15 per hour, Effective: 11/5/2017
- Jean Steiner, Page, Lawrence, \$9.52 per hour, Effective: 04/01/2017
- Katherine Danforth, Page, Lawrence, \$9.15 per hour, Effective: 08/19/2017

RE-ACTIVATE:

- Rachel Oliver, Page, Lawrence, \$9.15 per hour, Effective: 11/16/2017

RECLASSIFICATION:

- Miguel Ruiz III from Accounting Contract Administrator, PG0109, Chief Financial Service Area, \$18.40 per hour to Accountant, PG0300, Accounting, \$22.83 per hour, Effective: 01/01/2018
- Kristen Wisemiller from Payroll Assistant, PG0104, Human Resources, \$14.75 per hour to Payroll Specialist, PG0106, Human Resources, \$16.73 per hour, Effective: 01/01/2018
- Bradley Johnson from Supervisor, Shipping & Receiving, PG0107, Facilities, \$18.17 per hour to Supervisor, Shipping & Receiving, PG0110, Facilities, \$19.08 per hour, Effective: 01/01/2018
- Mark Curlin from Supervisor, Building Systems, PG0107, Facilities, \$18.15 per hour to Supervisor, Building Systems, PG0110, Facilities, \$19.08 per hour, Effective: 01/01/2018
- Linda Brady from Team Member, Shipping & Receiving, PG0102, Facilities, \$16.41 per hour to Team Member, Shipping & Receiving, PG0103, Facilities, \$16.41 per hour, Effective: 01/01/2018
- William Gossett from Team Member, Shipping & Receiving, PG0102, Facilities, \$11.85 per hour to Team Member, Shipping & Receiving, PG0103, Facilities, \$13.00 per hour, Effective: 01/01/2018
- Holly Huber-Hopkins from Team Member, Shipping & Receiving, PG0102, Facilities, \$12.17 per hour to Team Member, Shipping & Receiving, PG0103, Facilities, \$13.00 per hour, Effective: 01/01/2018

- Sarah Lasher from Team Member, Shipping & Receiving, PG0102, Facilities, \$11.85 per hour to Team Member, Shipping & Receiving, PG0103, Facilities, \$13.00 per hour, Effective: 01/01/2018
- Amy Lawrence from Team Member, Shipping & Receiving, PG0102, Facilities, \$11.85 per hour to Team Member, Shipping & Receiving, PG0103, Facilities, \$13.00 per hour, Effective: 01/01/2018
- Eric Watts from Team Member, Shipping & Receiving, PG0102, Facilities, \$12.55 per hour to Team Member, Shipping & Receiving, PG0103, Facilities, \$13.00 per hour, Effective: 01/01/2018
- Mark White Sr. from Team Member, Shipping & Receiving, PG0102, Facilities, \$13.16 per hour to Team Member, Shipping & Receiving, PG0103, Facilities, \$13.16 per hour, Effective: 01/01/2018
- Holly Litfin from Youth Group Coordinator, PG0103, Learning Curve, \$13.57 per hour to Administrative Assistant, PG0105, Learning Curve, \$15.35 per hour, Effective: 01/01/2018

ADJUSTMENTS:

- Anita Brown, Hourly Computer Lab Assistant I, PG0102, from \$11.85 per hour to \$12.40 per hour, Effective: 01/01/2018
- Rachel Wagner, Hourly Events Assistant, PG0102, from \$12.08 per hour to \$12.40 per hour, Effective: 01/01/2018
- Bryanna Barnes, Hourly Library Assistant II, PG0102, from \$11.85 per hour to \$12.40 per hour, Effective: 01/01/2018
- Amanda Burke, Hourly Library Assistant II, PG0102, from \$11.85 per hour to \$12.40 per hour, Effective: 01/01/2018
- Theresa Coleman, Hourly Library Assistant II, PG0102, from \$11.85 per hour to \$12.40 per hour, Effective: 01/01/2018
- Jessica Fischer, Hourly Library Assistant II, PG0102, from \$11.85 per hour to \$12.40 per hour, Effective: 01/01/2018
- Christine Haraburda, Hourly Library Assistant II, PG0102, from \$11.85 per hour to \$12.40 per hour, Effective: 01/01/2018
- Dawn Hawkins, Hourly Library Assistant II, PG0102, from \$11.85 per hour to \$12.40 per hour, Effective: 01/01/2018
- Ann Herold Short, Hourly Library Assistant II, PG0102, from \$11.85 per hour to \$12.40 per hour, Effective: 01/01/2018
- Wilma Hohn, Hourly Library Assistant II, PG0102, from \$11.85 per hour to \$12.40 per hour, Effective: 01/01/2018
- Amy MacNeil, Hourly Library Assistant II, PG0102, from \$11.85 per hour to \$12.40 per hour, Effective: 01/01/2018
- Katherine Matthias, Hourly Library Assistant II, PG0102, from \$11.85 per hour to \$12.40 per hour, Effective: 01/01/2018
- Regina Maxey, Hourly Library Assistant II, PG0102, from \$11.85 per hour to \$12.40 per hour, Effective: 01/01/2018
- Nicole Owen, Hourly Library Assistant II, PG0102, from \$11.85 per hour to \$12.40 per hour, Effective: 01/01/2018
- Barbara Stewart, Hourly Library Assistant II, PG0102, from \$11.85 per hour to \$12.40 per hour, Effective: 01/01/2018
- Eugenie Wilson, Hourly Library Assistant II, PG0102, from \$12.08 per hour to \$12.40 per hour, Effective: 01/01/2018
- Angela Clark, Hourly Library Assistant II, PG0102, from \$12.08 per hour to \$12.40 per hour, Effective: 01/01/2018

- Sharon Davis, Hourly Library Assistant II, PG0102, from \$12.08 per hour to \$12.40 per hour, Effective: 01/01/2018
- Jennifer Newswanger-Smith, Hourly Library Assistant II, PG0102, from \$12.08 per hour to \$12.40 per hour, Effective: 01/01/2018
- Rachael Redmond, Hourly Library Assistant II, PG0102, from \$12.08 per hour to \$12.40 per hour, Effective: 01/01/2018
- Donna Richie, Hourly Library Assistant II, PG0102, from \$12.08 per hour to \$12.40 per hour, Effective: 01/01/2018
- Katherine Spanke, Hourly Library Assistant II, PG0102, from \$12.08 per hour to \$12.40 per hour, Effective: 01/01/2018
- Lauren Williams, Hourly Library Assistant II, PG0102, from \$12.09 per hour to \$12.40 per hour, Effective: 01/01/2018
- Valerie Cobb, Hourly Library Assistant II, PG0102, from \$12.09 per hour to \$12.40 per hour, Effective: 01/01/2018
- Cristal Beatty, Library Assistant II, PG0102, from \$11.85 per hour to \$12.40 per hour, Effective: 01/01/2018
- Cindy Bhatti, Library Assistant II, PG0102, from \$11.85 per hour to \$12.40 per hour, Effective: 01/01/2018
- Sara Bolinger, Library Assistant II, PG0102, from \$11.85 per hour to \$12.40 per hour, Effective: 01/01/2018
- Laura Byrne, Library Assistant II, PG0102, from \$11.85 per hour to \$12.40 per hour, Effective: 01/01/2018
- Andrew Cope, Library Assistant II, PG0102, from \$11.85 per hour to \$12.40 per hour, Effective: 01/01/2018
- Gwynellyn Dimick, Library Assistant II, PG0102, from \$11.85 per hour to \$12.40 per hour, Effective: 01/01/2018
- Laurie Fancher, Library Assistant II, PG0102, from \$11.85 per hour to \$12.40 per hour, Effective: 01/01/2018
- Sheila Herring, Library Assistant II, PG0102, from \$11.85 per hour to \$12.40 per hour, Effective: 01/01/2018
- Debra Jerry, Library Assistant II, PG0102, from \$11.85 per hour to \$12.40 per hour, Effective: 01/01/2018
- Orsolya Munkacsi, Library Assistant II, PG0102, from \$11.85 per hour to \$12.40 per hour, Effective: 01/01/2018
- Sindhu Pathak, Library Assistant II, PG0102, from \$11.85 per hour to \$12.40 per hour, Effective: 01/01/2018
- Kera Rice, Library Assistant II, PG0102, from \$11.85 per hour to \$12.40 per hour, Effective: 01/01/2018
- Samuel Russell, Library Assistant II, PG0102, from \$11.85 per hour to \$12.40 per hour, Effective: 01/01/2018
- Consuelo Zavala, Library Assistant II, PG0102, from \$11.85 per hour to \$12.40 per hour, Effective: 01/01/2018
- Janay Biddle, Library Assistant II, PG0102, from \$11.85 per hour to \$12.40 per hour, Effective: 01/01/2018
- Zoe Dollar, Library Assistant II, PG0102, from \$11.85 per hour to \$12.40 per hour, Effective: 01/01/2018

- Richard Foster, Library Assistant II, PG0102, from \$11.85 per hour to \$12.40 per hour, Effective: 01/01/2018
- Shaina Switzer, Library Assistant II, PG0102, from \$11.85 per hour to \$12.40 per hour, Effective: 01/01/2018

INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
TRAVEL AND TRAINING ACTION
 RESOLUTION 65 - 2017

WHEREAS it is the opinion of the board that it is necessary for the following individuals:

BE IT RESOLVED that they be allowed the necessary credited time and registration fees to be paid out of the Operating Fund:

Name	Dept	C/C	City/State	Conference Name	Fund	Registration	Lodging	Travel/Milage	Per Diem	Total
Kimberly Crowder	COM	1601	Indianapolis, IN	2018 Women in Business	10	\$422.93		\$50.00		\$472.93
Gregory Hill	LAW	2013	Philadelphia, PA	PLA	10	\$460.00	\$1,300.00	\$500.00	\$90.00	\$2,350.00
Bethany Allison	OUT	2018	Scottsburg, IN	The Journey Fellowship Retreat #1	10			\$105.28		\$105.28
Eve Stano	CMSA	1201	Indianapolis, IN	ILF Annual Conference	10	\$265.00				\$265.00
Jessica Moore	PDA	1501	Philadelphia, PA	PLA	10	\$1,065.00		\$900.00	\$120.00	\$2,085.00
Ijeoma Dike-Young	ACC	1301	Indianapolis, IN	Transparency - Past, Present and Future	10	\$120.00				\$120.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
										\$0.00
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										\$0.00
										\$0.00
										\$0.00
										\$0.00

\$5,398.21

**INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY
NOTES OF THE JOINT MEETING OF LIBRARY BOARD COMMITTEES
DECEMBER 5, 2017**

The Indianapolis-Marion County Public Library Board Committees met in a Joint Meeting at the Library Services Center, 2450 North Meridian Street, on Tuesday, December 5, 2017 at 4:10 p.m. pursuant to notice given.

1. Call To Order

Dr. Wantz called the meeting to order.

2. Roll Call

Members present: Ms. Charleston, Dr. Jett, Ms. Payne, Rev. Robinson and Dr. Wantz

Members absent: Ms. Crenshaw and Ms. Sanders

COMMITTEE REPORTS

3. Facilities Committee (Lillian L. Charleston, Chair; Rev. T. D. Robinson, Joanne M. Sanders) – Staff Liaison: Sharon Smith

Briefing Report for January 2018 Action Item – Approval to Award a Construction Services Contract for the Eagle Branch Project

- Sharon Smith advised that the Public Notice to prospective bidders was advertised on December 1 and 8, 2017. In addition, the Notice was posted on the IndyPL website and copies of the Notice were e-mailed to the Library’s list of business development contacts.
- Sealed bids will be received by IndyPL on December 21, 2017.
- Once all bids are reviewed and evaluations completed, presentation of the Selection Committee’s recommendation is scheduled to occur at the regular Joint Board Committee Meeting in January 2018.
- The preliminary Project schedule targets a starting date of March 2018, with substantial completion in the first quarter of 2019.
- The construction budget is \$5,902,600, to be funded by the Series 2017 Bond Fund (Fund 48).

Resolution – Approval to Award an Architectural Design Services Contract for the Fort Benjamin Harrison Branch Project

- Ms. Smith presented the Board Action Request seeking approval to award an Architectural Design Services Contract for the Fort Benjamin Harrison Branch Project.
- The Evaluation Committee recommends Board approval to award an Architectural Design Services Contract for the Fort Benjamin Harrison Branch Project to RATIO Architects, Inc., Indianapolis, Indiana.
- The RFQ was prepared and issued on September 29, 2017.
- Fifty-four (54) known Vendors were contacted, business development organizations were contacted, public notices were placed in the newspapers on September 26 and October 8, 2017, and the RFQ was posted on the IndyPL website.
- A pre-SOQ conference was held for all prospective Vendors on October 12, 2017 which sixteen (16) Vendors attended.
- IndyPL received nine (9) SOQs by the due date of October 24, 2017.
- It was noted that two (2) additional SOQs were received after the deadline and discarded.
- The Evaluation Committee reviewed all qualifications received, had discussions with three (3) selected Vendors on November 15, 2017, checked references, reviewed financial information, and reported the results to the Facilities Committee at its December 5, 2017 meeting.
- The expense for the Services will be charged to the Rainy Day Fund (Fund 39) during the planning and design phases. Once the Series 2019A Bond sale is completed, the Rainy Day Fund will be replenished and all expenses for the project will be charged to the Series 2019A Bond Fund (Fund number to be determined.)
- The Facilities Committee moved to forward the vote on the Resolution to the full Board at the regular meeting in December.

Prior to presentation of the Board Action Requests and Resolutions pertaining to the Brightwood Branch Project Sharon Smith invited several members of the Martindale/Brightwood community to speak including the following:

- Vernon Compton, Brightwood resident
- Josephine Rogers, Executive Director of the Martindale-Brightwood CDC
- Amy Harwell, President of Martindale-Brightwood One Voice

Also, Darwin May of May Realtors, LLC. provided comments about the Brightwood Branch Project property acquisition process leading up to this point.

Resolution – Authorization to Purchase Property Located at 2402 North Sherman Drive for the Brightwood Branch Project

- IndyPL has signed an Option to Purchase Real Estate Contract to purchase property located at 2402 North Sherman.
- This property is currently owned by William Ricketts.
- IndyPL has agreed to the purchase price of \$8,500 to be funded by the Series 2017 Bond Fund (Fund 47).
- The Facilities Committee moved to forward the vote on the Resolution to the full Board at the regular meeting in December.

Resolution – Authorization to Purchase Property Located at 2422 North Sherman Drive for the Brightwood Branch Project

- IndyPL has signed a Purchase Agreement to purchase three (3) parcels of property located at 2422 North Sherman.
- The properties are currently owned by New Dawn, LLC.
- IndyPL has agreed to the purchase price of \$360,000 to be funded by the Series 2017 Bond Fund (Fund 47).
- It was noted by Library counsel that the zoning process for these properties has not yet been completed and that a hearing is scheduled for December 13, 2017.
- The Facilities Committee moved to forward the vote on the Resolution to the full Board at the regular meeting in December.

Resolution – Authorization to Purchase Property Located at 3737 East 25th Street for the Brightwood Branch Project

- IndyPL has signed a Purchase and Sale Agreement to purchase property located at 3737 East 25th Street.
- The property is currently owned by Noral.
- IndyPL has agreed to the purchase price of \$600,000 to be funded by the Series 2017 Bond Fund (Fund 47).
- The Facilities Committee moved to forward the vote on the Resolution to the full Board at the regular meeting in December.

Resolution – Authorization to Purchase Property Located at 2430 North Sherman Drive for the Brightwood Branch Project

- IndyPL has signed a Purchase Agreement to purchase property located at 2430 North Sherman.
- The property is currently owned by 21st Amendment.
- IndyPL has agreed to the purchase price of \$65,000 to be funded by the Series 2017 Bond Fund (Fund 47).

- The Facilities Committee moved to forward the vote on the Resolution to the full Board at the regular meeting in December.

Resolution – Authorization for the CEO to Take All Actions Necessary to Acquire Title of Property Located at 3701 East 25th Street for the Brightwood Branch Project

- The 3701 East 25th Street property is currently owned by the Indianapolis Department of Metropolitan Development. The property may be transferred to IndyPL through the Renew Indianapolis program subject to approval of the Metropolitan Development Commission.
- IndyPL would be responsible for payment of a transfer fee and execution and recording of a project agreement.
- Expenses to be funded by the Series 2017 Bond Fund (Fund 47).
- The Facilities Committee moved to forward the vote on the Resolution to the full Board at the regular meeting in December.
- The status of the existing billboard on the site is currently under review by counsel, with discussions planned to buy out the existing lease.

Resolution – Authorization for the CEO to Take All Actions Necessary to Acquire Title of Property Located at 2435 and 2737 North Station Street for the Brightwood Branch Project

- The 2435 and 2437 North Station Street property was unsold at a previous tax sale and is considered surplus.
- The property is subject to disposition by the Marion County Commissioners, subject to requisite public notice process.
- IndyPL would be responsible for payment of a transfer fee and execution and recording of a project agreement.
- Expenses to be funded by the Series 2017 Bond Fund (Fund 47).
- The Facilities Committee moved to forward the vote on the Resolution to the full Board at the regular meeting in December.

4. Diversity, Policy and Human Resources Committee (Dorothy R. Crenshaw, Chair; Patricia A. Payne, Rev. T. D. Robinson) – Staff Liaison: Katherine Lerg

a. 2018 Appointment List

Katherine explains the Appointment List shows all merit increases and pay adjustments for 2018. She explains that all specific pay adjustments were listed on the personnel actions report given to the Board in November and again will be listed on the personnel actions for December as there were a couple of numbers transposed on the November report. Item is moved forward to the Board meeting on December 18, 2017.

b. Annual Review of IMCPL Acceptable Use Policy Concerning the Appropriate Use of the Internet and Other Computer Networks

Deb Champ explains the changes to the existing policy and the purpose of the policy. Item will move forward to the Board meeting on December 18, 2017 as a Board Action Request with Resolution.

5. Finance Committee (Dr. Terri Jett, Chair; Lillian L. Charleston, Joanne M. Sanders) – Staff Liaison: Becky Dixon

a. **Resolution – Library’s Director & Officer’s Liability and Employment Practices Liability.** Annually the Library reviews our coverage for D & O Liability and Employment Practices Liability. For the past five years Continental Casualty Company has provided our coverage and they have consistently reduced our cost each year. The quote for next year is \$15,266 - \$40 less than last year. The Library recommends renewing their policy with Continental Casualty Company, effective January 1, 2018.

b. **Resolution – Transfer Between Accounts and Classifications.** Ms. Dixon reviewed transfers that are necessary in the Operating Fund and the Library Improvement Reserve Fund. The transfer in the Operating Fund is to cover the materials purchased for the Center for Black Literature and Culture. The transfer in the Library Improvement Reserve Fund is to reallocate funds from capital to other charges and services for legal services related to the contract for the new sorters.

c. **Other Business** – Dr. Wantz announced that the Library has received the CAFR award for their 2016 Comprehensive Annual Financial Report. Ms. Dixon commended her staff on the work they do on the CAFR that allows the Library to continue to earn this award each year.

Ms. Dixon thanked the Finance Department for their hard work on the implementation of new financial software that will go live on January 8, 2018.

6. Other Business

None.

7. Notice of Next Regular Board Meeting and Library Board Committees Meeting

- a. **Regular Board Meeting** – Monday, December 18, 2017, at Central Library, 40 East St. Clair Street, at 6:30 p.m.
- b. **Library Board Committees Meeting** – January 9, 2018, at the Library Services Center, 2450 North Meridian Street, Room 226, at 4:00 p.m.

8. Adjournment

Dr. Wantz declared the meeting adjourned at 5:30 p.m.





You Are Invited!

15b

The Indianapolis Public Library
Free Upcoming Events

(Please call Communications at 317-275-4022 for more information)

December 26 from 5 - 9 p.m. – “The Meaning of Kwanzaa and How to Celebrate.” You’re invited to drop in for a variety of free activities in celebration of Kwanzaa. There will be spoken word performances, African dancers and drummers, a Kinara (candle) lighting ceremony, Queen Mother procession, musical acts, activities for children, cultural foods and assorted vendors. This program will be held in the Center for Black Literature & Culture at Central Library.

Continuing through December 31 – “Cret Building at 100.” Celebrate the architecture, people and stories of Central Library’s Cret Building that have played an integral part in defining the city’s character. Eighteen full-color, illustrative and interpretive panels showcase over 50 images and artifacts from the Library’s Nina Mason Pulliam Indianapolis Special Collections Room. Held at Central Library around the balcony of the Simon Reading Room.

Continuing through December 31 – “A Photographic Celebration of Central Library.” View the winning photos from the Central Library 100th Anniversary Photo Contest that showcase the historic and modern elements of Central Library. Photographs from public entries were chosen by a panel of judges from the Riviera Camera Club. Held at Central Library in the South Display Hall.

January 4 at 6:30 p.m. – “A Raisin in the Sun: Film Screening.” Kick off 2018 with a free showing of “A Raisin in the Sun,” a 1961 classic that follows a black family in search of a better life away from the city. This program celebrates the stage production of “A Raisin in the Sun” at the Indiana Repertory Theatre from January 10 through February 3. Before the film, tours of the Center for Black Literature & Culture at Central Library will be conducted. Following the film, there will be a discussion about its themes in the CBLC led by Richard J. Roberts, IRT’s Resident Dramaturg. Held at Central Library.

January 13 at 2 p.m. – “Author Ann M. Martin @ Glendale!” Join families and school-age children as bestselling children’s author Ann M. Martin discusses her latest children’s book, “Rain Reign.” Martin is the author of the popular Babysitter Club series. This program is presented by the Library and Kids Ink. Book sales and autographing will follow the presentation. Held at the Glendale Branch.

January 19 - 27 – “Indy Library Store Booksale.” Here’s your first opportunity in the new year to purchase new and used books and specialty items at discount prices. Friends of the Library Preview Night is Friday, January 19 from 5:30 - 7:30 p.m. Half-Price Day is Friday, January 26 from noon - 7 p.m. \$7 Bag Day is Saturday, January 27 from 10 a.m. - 4 p.m. Proceeds support Library programs and services through the Library Foundation. Held at the Library Services Center.

January 21 at 3 p.m. – “Hot Jazz for Cool Kids.” The seventh season of live jazz performances to introduce young people to jazz music kicks off with a performance by the Farrelly-Markiewicz Jazz Quintet. This series, which continues through March, features Indy’s leading jazz musicians in a setting that is both fun and educational for kids and families. The series is presented by the Learning Curve in association with the Indianapolis Jazz Foundation and Indy Jazz Fest. Held at Central Library in the Clowes Auditorium.

We hope to see you at these exciting events!